

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, April 7, 2009
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

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CALL TO ORDER:	1.	a)	Call to Order	
AGENDA:	2.	a)	Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a)	Minutes of the March 26, 2009 Regular Council Meeting	9
BUSINESS ARISING OUT OF THE MINUTES:	4.	a) b)		
DELEGATIONS:	5.	a) b)	RCMP	
GENERAL REPORTS:	6.	a)	Mackenzie Housing Management Board Meeting Minutes – February 24, 2009	21
		b)		
PUBLIC HEARINGS:			Public hearings scheduled for 1:00 p.m.	
	7.	a)	Bylaw 705/09 Land Use Bylaw Amendment to Vary Minimum Hamlet Country Residential Lot Size for Plan 052 2048, Block 4, Lot 3 (Lake Side Estates) (La Crete)	29
		b)	Bylaw 706/09 Land Use Bylaw Amendment to Rezone Multiple Properties (La Crete)	37

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8. a) None

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 AND DIRECTORS
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 John Bill Peter* 131

n) **Forest Industry Shutdown (ADDITION)**

o)

p)

*Apr. 22 (Renney)
 -Macklands
 Dicky
 Greg
 Peter?*

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- 11. a) County's Regravelling Program for 2009 133
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- f) Rural Water Projects 173
- g) Hutch Lake Caretaking Contract 183
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- i)

**PLANNING,
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ENFORCEMENT
SERVICES:**

- 12. a) Policy FIN019 Lot Sale Agreements with Realtors 187
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- c) Draft Municipal Development Plan 197
- d)
- e)

**INFORMATION /
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- 13. a) Information/Correspondence Items 199

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SESSION:**

- 14. a) Personnel
- b) Special Projects
- c) Legal
- d) Inter-municipal Relations
- e) CO₂ EOR Negotiations
- f) AUPE Negotiations
- g) Tompkins Landing Ice-Bridge Contract

h)

i)

**NEXT MEETING
DATE:**

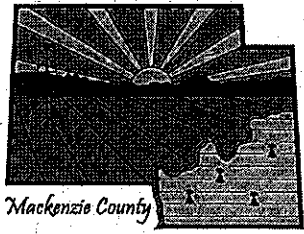
15. a) Regular Council Meeting
Monday, April 20, 2009
4:00 p.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

16. a) Adjournment

April 20.

- FV River Road Jinder.
- Crystal, RFD (Delegation)
- LC Ag Society Request



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the March 26, 2009 Regular Council Meeting

BACKGROUND / PROPOSAL:

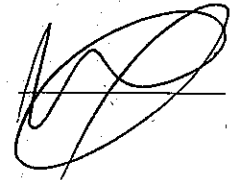
Minutes of the March 26, 2009 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the March 26, 2009 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO 

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Thursday, March 26, 2009
4:00 p.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT: Greg Newman Reeve
Peter Braun Deputy Reeve
Dicky Driedger Councillor
John W. Driedger Councillor
Ed Froese Councillor
Bill Neufeld Councillor
Walter Sarapuk Councillor
Lisa Wardley Councillor

ABSENT: Ray Toews Councillor
Stuart Watson Councillor

ADMINISTRATION: William (Bill) Kostiw Chief Administrative Officer
Joulia Whittleton Director of Corporate Services
Ryan Becker Director of Planning & Emergency Services
John Klassen Director of Operations (South)
Dave Crichton Director of Operations (North)
Carol Gabriel Executive Assistant

ALSO PRESENT: Tom Mihaly, The Echo
Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on March 26, 2009 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Newman called the meeting to order at 4:02 p.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 09-03-212 **MOVED** by Councillor Wardley

That the agenda be adopted with the addition of:
11. b) Beaver Control Methods

12. g) Vanguard Realty Ltd., Municipal Reserve NW 9-106-15-W5M

CARRIED

TENDERS:

8. a) La Crete Administration Building – 4:00 p.m.

MOTION 09-03-213

MOVED by Deputy Reeve Braun

That the tenders for the La Crete Administration Building be opened.

CARRIED

MOTION 09-03-214

MOVED by Deputy Reeve Braun

That the tender for the La Crete Administration Building be received for information and be referred to the La Crete Building Committee for review.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the March 10, 2009 Regular Council Meeting

MOTION 09-03-215

MOVED by Councillor Neufeld

That the minutes of the March 10, 2009 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

GENERAL REPORTS:

6. a) Municipal Planning Commission Meeting Minutes – February 25, 2009

MOTION 09-03-216

MOVED by Councillor Froese

That the Municipal Planning Commission meeting minutes of February 25, 2009 be received for information.

CARRIED

PUBLIC HEARINGS:

7. a) None

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) None

**CORPORATE
SERVICES:**

10. a) **Bylaw 709/09 Municipal Heritage Resource
Designation (The Old Bay House Legally Described as
Lot 01, Block 01, Plan 3383ET in the Hamlet of Fort
Vermilion)**

MOTION 09-03-217

MOVED by Councillor Wardley

That first reading be given to Bylaw 709/09 being the Municipal Heritage Resource Designation ("The Old Bay House" being legally described as Lot 01, Block 01, Plan 3383ET in the Hamlet of Fort Vermilion) bylaw.

CARRIED

10. b) **Request to Waive Penalties Charged on Arrear Taxes**

MOTION 09-03-218

MOVED by Councillor Wardley

That the request to waive penalties charged on arrear taxes on Tax Roll 081773 be denied.

CARRIED

10. c) **Municipal Sustainability Initiative (MSI) – AUMA
Request**

MOTION 09-03-219

MOVED by Councillor Sarapuk

That three Municipal Sustainability Initiative approved projects be selected by administration to be highlighted in the AUMA initiative:

CARRIED

10. d) **La Crete Trade Show**

MOTION 09-03-220

MOVED by Deputy Reeve Braun

That the County participate in the 2009 La Crete Trade Show.

CARRIED

10. e) **Persons with Developmental Disabilities Northwest**

Spring Celebration and Awards Night

MOTION 09-03-221

MOVED by Councillor Sarapuk

That Deputy Reeve Braun be authorized to attend the Persons with Developmental Disabilities Northwest Spring Celebration and Awards night on Friday, May 8, 2009 in Grande Prairie.

CARRIED

10. f) Special Events

MOTION 09-03-222

MOVED by Councillor Wardley

That the June 24, 2009 Council meeting be changed to June 25, 2009 and that the County golf tournament be held on June 24, 2009.

CARRIED

10. g) Request for Letter of Support – Northern Lights Gas Co-op Community Broadband Infrastructure Program

MOTION 09-03-223

MOVED by Councillor D. Driedger

That Mackenzie County forward a letter of support to Northern Lights Gas Co-op for the Community Broadband Infrastructure Program.

CARRIED

**OPERATIONAL
SERVICES:**

11. a) Fort Vermilion Fuel Tank

Deputy Reeve Braun declared himself in conflict and left the meeting at 4:30 p.m.

MOTION 09-03-224

Requires 2/3

MOVED by Reeve Newman

That the County purchase a dyed diesel tank for Fort Vermilion with funding coming from the general operating budget.

Councillor J. Driedger requested a recorded vote.

In Favor:
Councillor D. Driedger
Reeve Newman

Opposed:
Councillor J. Driedger
Councillor Wardley

Councillor Sarapuk
Councillor Froese
Councillor Neufeld

CARRIED

Deputy Reeve Braun rejoined the meeting at 4:41 p.m.

11. b) Beaver Control Methods (ADDITION)

MOTION 09-03-225

MOVED by Deputy Reeve Braun

That the beaver control methods be referred to the Agriculture Service Board for recommendation.

CARRIED

**PLANNING,
EMERGENCY AND
ENFORCEMENT
SERVICES:**

**12. a) Bylaw 708/09 Subdivision Plan Cancellation Part of
NW 1-106-15-W5M (Plan 082 1385, Block 1, Lot 1) (La
Crete)**

MOTION 09-03-226

MOVED by Councillor D. Driedger

That first reading be given to Bylaw 708/09 being a Land Use Bylaw amendment for the cancellation of Plan 082 1385, Block 1, Lot 1 for the purpose of reverting the lands back into NW 1-106-15-W5M, from which the subdivision was taken.

CARRIED

12. b) Urban Development Standards Policy DEV001

MOTION 09-03-227

MOVED by Councillor Wardley

That Policy DEV001 Urban Development Standards be adopted as amended.

CARRIED

12. c) Request to Waive a Fire Invoice – Jacquie Bateman

MOTION 09-03-228

MOVED by Deputy Reeve Braun

That administration re-issue fire invoice #8565 in the amount of \$318.02 and that the request to waive this fire invoice be denied.

CARRIED

12. d) Request to Waive an Ambulance Invoice – Johan Wolfe

MOTION 09-03-229

MOVED by Councillor Wardley

That the request to waive ambulance invoice #5557 by Mr. Johan Wolfe be denied.

CARRIED

Reeve Newman recessed the meeting at 4:52 p.m. and reconvened the meeting at 5:06 p.m.

IN CAMERA SESSION:

MOTION 09-03-230

MOVED by Councillor Wardley

That the Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 5:06 p.m.

14. a) Personnel

14. b) Special Projects

14. c) Legal

14. d) Inter-municipal Relations

14. e) CO₂ EOR Negotiations

14. f) AUPE Negotiations

14. g) Vanguard Realty Ltd., Municipal Reserve NW 9-106-15-W5M (ADDITION)

CARRIED

MOTION 09-03-231

MOVED by Councillor Froese

That Council move out of camera at 5:31 p.m.

CARRIED

14. a) Personnel

MOTION 09-03-232

MOVED by Councillor Sarapuk

That the personnel update be received for information.

CARRIED

14. b) Special Projects

MOTION 09-03-233

MOVED by Councillor Neufeld

That the special projects update be received for information.

CARRIED

14. c) Legal

MOTION 09-03-234

MOVED by Councillor Froese

That the legal update be received for information.

CARRIED

14. d) Inter-municipal Relations

MOTION 09-03-235

MOVED by Reeve Newman

That the inter-municipal relations update be received for information.

CARRIED

14. e) CO₂EOR Negotiations

MOTION 09-03-236

MOVED by Councillor Wardley

That the CO₂ EOR negotiations update be received for information.

CARRIED

14. g) Vanguard Realty Ltd., Municipal Reserve NW 9-106-15-W5M (ADDITION)

MOTION 09-03-237

MOVED by Councillor Wardley

That a letter be sent to Vanguard Realty Ltd. in regards to Municipal Reserve on NW 9-106-15-W5M as discussed in-camera.

CARRIED

DELEGATIONS:

5. a) La Crete Swimming Pool Committee – 5:30 p.m.

The La Crete Swimming Pool Committee and RC Strategies Inc. presented the La Crete Aquatics/Leisure Centre Feasibility Study to Council.

Reeve Newman recessed the meeting at 6:16 p.m. and reconvened the meeting at 6:53 p.m.

MOTION 09-03-238

MOVED by Councillor J. Driedger

That Council move in camera at 6:53 p.m.

CARRIED

MOTION 09-03-239

MOVED by Deputy Reeve Braun

That Council move out of camera at 7:54 p.m.

CARRIED

14. f) AUPE Negotiations

MOTION 09-03-240

MOVED by Councillor Sarapuk

That the negotiating committee proceed with AUPE negotiations as discussed in-camera.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

13. a) Information/Correspondence

MOTION 09-03-241

MOVED by Councillor J. Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

DELEGATIONS:

5. a) La Crete Swimming Pool Committee

MOTION 09-03-242

MOVED by Councillor Froese

That due to the current economic conditions and high capital costs the County cannot realistically pursue the La Crete swimming pool project at the present time however it may be considered in the County's long range recreational planning.

CARRIED UNANIMOUSLY

NEXT MEETING DATE: 15. a) Regular Council Meeting

Regular Council Meeting
Tuesday, April 7, 2009
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT: 16. a) Adjournment

MOTION 09-03-243 MOVED by Councillor Neufeld

That the council meeting be adjourned at 8:07 p.m.

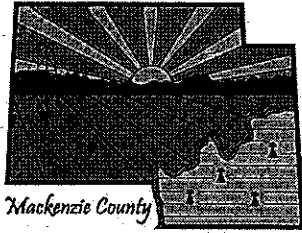
CARRIED

These minutes will be presented to Council for approval on April 7, 2009.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mackenzie Housing Management Board Meeting Minutes February 24, 2009

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the February 24, 2009 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Mackenzie Housing Management Board meeting minutes of February 24, 2009 be received for information.

Author: C. Gabriel

Review By: _____

CAO

**MACKENZIE HOUSING MANAGEMENT BOARD
REGULAR BOARD MEETING
February 24, 2009 – 9:00 A.M.
Fireside Room – Heimstaed Lodge**

In Attendance: Wally Schroeder, Chair
George Friesen, Vice-Chair
Abe Peters
John W. Driedger
Daryl Zielsdorf
Norm Van Vliet (via tele-conference)

Regrets: Dave Neufeld
Brenda Chorney
Ellis Forest
Jim Thompson

Administration: Barb Spurgeon, Chief Administrative Officer
Dorothy Klassen, Lodge Manager
Lisa Unruh, Executive Assistant

Call to Order: Chair Wally Schroeder called the Board meeting to order at 9:00 a.m.

Agenda: Approval of Agenda

09-019 Moved by Daryl Zielsdorf

That the agenda be amended to include:
6.6 Lodge Admission;
And to delete:
7.1 Bank Reconciliation for January 2009

Carried

Minutes: **January 26, 2009 Board Meeting**

09-020 Moved by John W. Driedger

That the minutes of the January 26, 2009 Board meeting be approved as presented.

Carried

Reports: **CAO Report**

09-021 Moved by George Friesen

That the CAO report be accepted for information.

Carried

Financial Reports **Housing Budget January 31, 2009**

09-022 Moved by Abe Peters

That the January 31, 2009 Housing budget financial report be accepted for information.

Carried

Lodge Budget January 31, 2009

09-023 Moved by Daryl Zielsdorf

That the January 31, 2009 Lodge budget financial report be accepted for information.

Carried

Assisted Care Budget January 31, 2009

09-024 Moved by Daryl Zielsdorf

That the January 31, 2009 Assisted Care financial report be accepted for information.

Carried

New Business:

Office Rental

09-025 Moved by John W. Driedger

That the front office in Phase 1 be rented to Alberta Health Services for the Emergency Medical Services Coordinator in the amount of \$400.00 per month.

Carried

Continuing Care Policies

09-026 Moved by John W. Driedger

That the following policies be approved:

- CCP-001 Continuing Care Health Standards
- CCP-002 Information on Continuing Care Health Services
- CCP-003 Waitlist Management
- CCP-004 Client/Family Information and Feedback
- CCP-005 Client Concerns
- CCP-006 Promoting Wellness
- CCP-007 Communicable Disease Infection Prevention
- CCP-008 Standardized Assessment
- CCP-009 Client/Family Involvement in Care Planning
- CCP-010 Integrated Care Plans
- CCP-011 Service Coordination
- CCP-012 Client Health Information
- CCP-013 Continuing Care Health Service Providers
- CCP-014 Nurse Practitioners
- CCP-015 Physician Services
- CCP-016 Medication Management
- CCP-017 Therapeutic Nutrition and Hydration
- CCP-018 Therapeutic Services

- CCP-019 Oral, Dental, Podiatry, Hearing and Vision Services
- CCP-020 Specialized Health Service Equipment and Medical/Surgical Supplies
- CCP-021 Operational Processes
- CCP-022 Quality Improvement
- CCP-023 Reporting
- CCP-024 Compliance

Carried

Sustainable Remote Housing Initiative Trailers

By consensus the Board agreed to put the following conditions for the Sustainable Remote Housing Initiative Trailer Project in place:

1. Potential purchasers be required to complete a training program in household maintenance.
2. Potential purchasers complete a basic household budgeting course on how to budget for a household.
3. Potential buyers must be willing to provide some "sweat equity" in the form of volunteer labor, whether it be helping to clear the lot or helping spread the gravel for the foundation. The hours of "sweat equity" could be used as a substitute for a down payment. ie. One hour of labor for \$25.00 of down payment. If the buyer puts in 20 hours of labor, they are required to provide \$500 less for their down payment.

The purchase price

4. The purchase price be market value of the property.

Conditions of payment

5. The lease to own payment would be 'locked in' for a period of up to 5 years.
6. Clients have the ability to set the payment schedule bi-weekly vs. monthly

Penalties

7. NSF cheques or late (Missed payments) be charged back to the client. \$50.00 late charge or NSF charge added on to cost.

ASCHA Conference Delegates and Voting

09-027

Moved by John W. Driedger

That Wally Schroeder and George Friesen be authorized to cast a ballot on behalf of Mackenzie Housing Management Board at the Alberta Senior Citizens' Housing Association Conference scheduled March 30 – April 2, 2009

Carried

CAO Performance Review

That CAO probationary review be done at the March Board Meeting.

Information Items:

The following items were received for information:

Lodge Newsletter
Housing Newsletter

Carried

In Camera

Lodge Rental Appeal

09-028

Moved by Abe Peters

That consideration be given to move in camera at 9:55 a.m.

Carried

Chairman Schroeder recessed the regular board meeting at 9:55 a.m.

Chairman Schroeder reconvened the regular board meeting at 10:02 a.m.

Board Minutes
February 24, 2009

09-029

Moved by Daryl Zielsdorf

That consideration be given to move out of camera at 10:08 a.m.

Carried

09-030

Moved by Daryl Zielsdorf

That the Lodge rent appeal be denied

Carried

Next Meeting Date:

Regular Board Meeting
March 26, 2009 – 10:00 a.m.
Fireside Room – Phase I
Heimstaed Lodge

Adjournment:

09-031

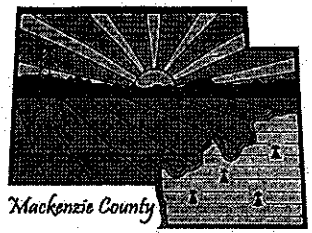
Moved by John W. Driedger

That the board meeting of February 24, 2009 be adjourned at 10:10 a.m.

Carried

Wally Schroeder, Chair

Lisa Unruh, Executive Assistant



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	PUBLIC HEARING Bylaw 705/09 Land Use Bylaw Amendment to Vary Minimum Hamlet Country Residential Lot Size for Plan 052 2048, Block 4, Lot 3 (Lake Side Estates) (La Crete)

BACKGROUND / PROPOSAL:

Bylaw 705/09, being a Land Use Bylaw amendment to vary the minimum 2 acre lot size for Plan 052 2048, Block 4, Lot 3, received first reading at the February 25th, 2009 Council meeting.

OPTIONS & BENEFITS:

The current lot size and dimensions serve to create development challenges as the property is bordered on the north and south sides by roads. As a result, a variance of the minimum lot size is being requested to allow the lands to be subdivided into two lots, each approximately 1.43 acres in size.

The minimum lot size allowed in this zoning district is 2.0 acres (0.81 hectares) when connecting to municipal servicing. FOCUS Corporation indicated that the existing municipal servicing within the area could accommodate two additional lots.

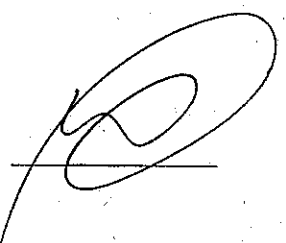
A separate RFD will be presented to Council at a later date regarding the sale price of the lands.

COSTS & SOURCE OF FUNDING:

All costs will be borne by Mackenzie County.

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director of Planning

CAO


RECOMMENDED ACTION:

MOTION 1:

That second reading be given to Bylaw 705/09 being a Land Use Bylaw amendment to grant a variance of the minimum lot size for Plan 052 2048, Block 4, Lot 3 in order to subdivide the parcel into two lots, each being approximately 1.43 acres in size.

MOTION 2:

That third reading be given to Bylaw 705/09 being a Land Use Bylaw amendment to grant a variance of the minimum lot size for Plan 052 2048, Block 4, Lot 3 in order to subdivide the parcel into two lots, each being approximately 1.43 acres in size.

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director of Planning

CAO

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 705/09

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 1995 and revised in 2003, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to grant a variance of the minimum lot sizes within the following prescribed Rural Country Residential property.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That a variance of the minimum lot sizes for Plan 052 2408, Block 4, Lot 3 be granted in order to allow the parcel to be subdivided into two lots being approximately 1.43 acres in size, as shown in Schedule "A" hereto attached.

READ a first time this 25th day of February, 2009.

READ a second time this ___ day of _____, 2009.

READ a third time and finally passed this ___ day of _____, 2009.

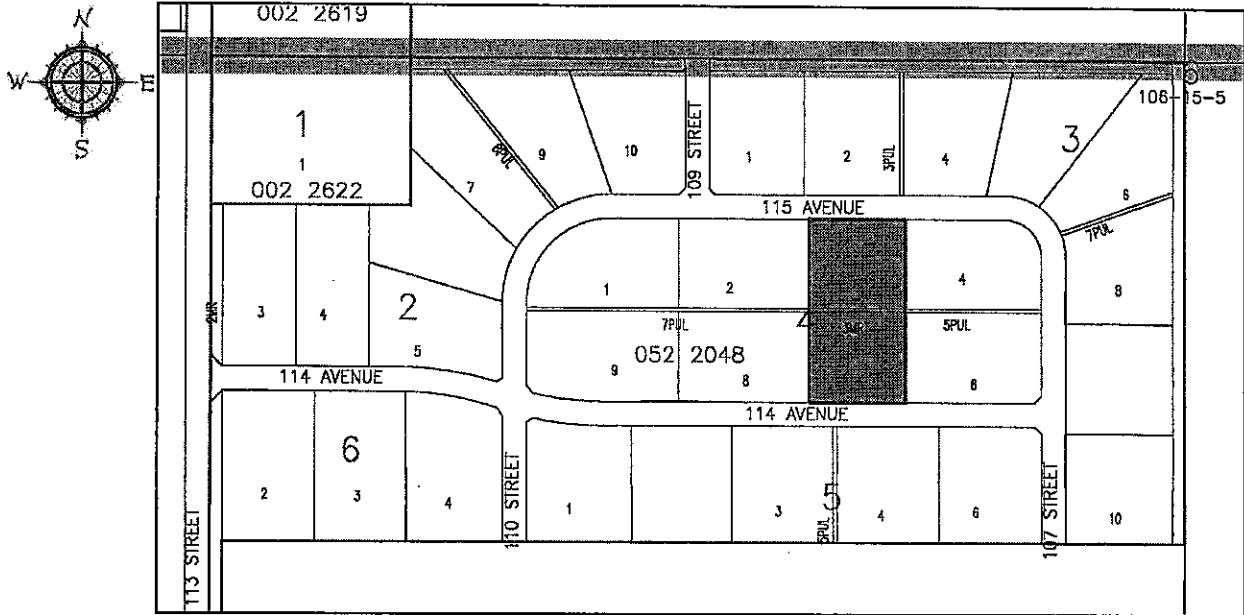
Greg Newman,
Reeve

William Kostiw,
Chief Administrative Officer

BYLAW NO. 705/09

SCHEDULE "A"

1. That a variance of the minimum lot sizes for Plan 052 2408, Block 4, Lot 3 be granted in order to allow the parcel to be subdivided into two lots being approximately 1.43 acres in size.



Greg Newman,
Reeve

William Kostiw,
Chief Administrative Officer

Effective this ____ day of _____, 2009



Thomas Peecheemow was the star of the show during the fundraiser.




Just under 100 bidders bought up all the donated items in the gymnasium at Ridgeview Central School.



Kids kept themselves entertained, while their parents were bidding.



Many volunteers helped out at the auction.



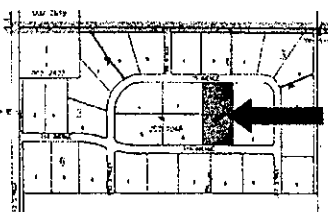
MACKENZIE COUNTY

NOTICE OF PUBLIC HEARING

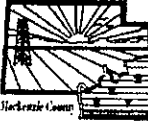
PROPOSED LAND-USE BYLAW NO 705/09

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 705/09 for an amendment to Land-Use Bylaw No. 462/04. The proposed amendment is:

That a variance of the minimum 2 acre lot size be granted for the property known as Plan 052 2048, Block 4, Lot 3, within the Hamlet of La Crete, as highlighted below, to allow subdivision into 2 lots that are smaller than 2 acres in size.



The Public Hearing is to be held at **1:00 p.m., Tuesday April 7, 2009** in the Mackenzie County Council Chamber in Fort Vermillion. The proposed bylaw may be viewed at the Mackenzie County office in La Crete during regular office hours. Please submit written submissions to the Development Officer prior to **4:30 p.m., Friday April 3, 2009**. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 780-928-3983.



MACKENZIE COUNTY

NOTICE OF PUBLIC HEARING

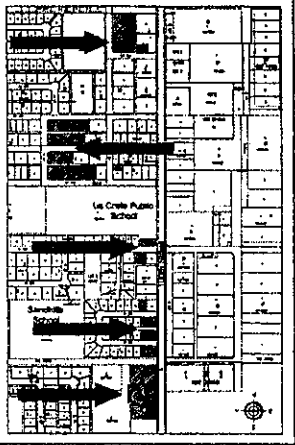
PROPOSED LAND-USE BYLAW NO 706/09

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PART 1:
That the properties within the Hamlet of La Crete, known as:

P 1180NY, B 1, L 2 (being title number: 022 234 423 and 062 523 892)	P 5232TR, B 6, L 3 (being title number: 002 249 015 and 072 386 443)	Part of NE 4-106-15-W5M
P 1878TR, L B	P 2504TR, B 7, L 3	P 2504TR, B 7, L 4
P 2504TR, B 7, L 5	P 2504TR, B 7, L 6	P 2504TR, B 7, L 7
P 2504TR, B 7, L 8	P 3969TR, B 4, L 2	P 3969TR, B 4, L 3
P 3969TR, B 4, L 4	P 3969TR, B 4, L 5	P 3969TR, B 4, L 6
P 3969TR, B 4, L 7	P 782 0147, B 1, L 18	P 782 0147, B 1, L 36
P 782 0147, B 1, L 37	P 782 0147, B 15, L 1	P 782 0147, B 15, L 2
P 782 0147, B 15, L 13	P 782 0147, B 15, L 14	P 872 1101, L C
P 942 0787, B 6, L 5	P 942 0787, B 6, L 6	P 942 0787, B 6, L 7
P 942 3391, B 6, L 5	P 962 4008, B 5, L 35	

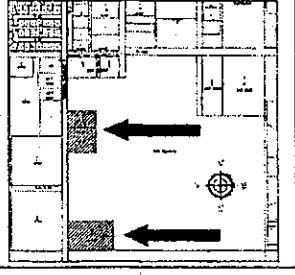
as highlighted below, be rezoned from Hamlet Residential-Commercial Transitional District "HRCT" to Hamlet Residential District 1 "HR1" to allow the construction of houses.



PART 2:
That the properties within the Hamlet of La Crete, known as:

P 922 3712, B 1, L 1	P 982 6116, L 1	P 982 6116, L 2
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as highlighted below, be rezoned from Hamlet Residential-Commercial District "HRCT" to Urban Reserve District "UR" to allow the placement of Mobile and Modular Homes and to allow the construction of houses.



The Public Hearing is to be held at **1:00 p.m., Tuesday April 7, 2009** in the Mackenzie County Council Chamber in Fort Vermillion. The proposed bylaw may be viewed at the Mackenzie County office in La Crete during regular office hours. Please submit written submissions to the Development Officer prior to **4:30 p.m., Friday April 3, 2009**. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 780-928-3983.

002 2619

002 2622

032 2348

032 2348

129 ST

128 AVE

HC1

P

subject properties
HC1

124 AVE

124 AVE

127 ST

032 2348

032 2348

SE17 106-15-3

HR1B

SV6 106-15-3

HR1A

MHS1

032 2348

MHS1

HW9 106-15-3

P

HR1B

HC1

MS 106-15-3

HR3

M

P

MHS1

HR1A

HR2

MHS2

HR1B

HR2

HR1A

SV9 106-15-3

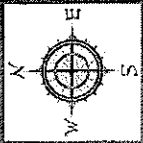
HR3

HP

042 2271

HR1B

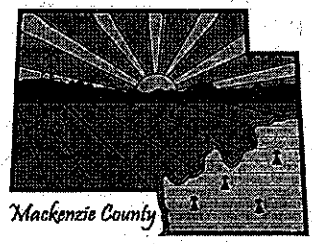
HP



002 2619

002 2622





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	PUBLIC HEARING Bylaw 706/09 Land Use Bylaw Amendment to Rezone Multiple Properties (La Crete)

BACKGROUND / PROPOSAL:

Bylaw 706/09, being a Land Use Bylaw amendment to rezone multiple properties within the Hamlet of La Crete, received first reading at the February 25th, 2009 Council meeting.

OPTIONS & BENEFITS:

Bylaw 462/04, the current County Land Use Bylaw, was adopted by Council on August 23rd, 2004. This bylaw included the rezoning of various properties in the Hamlet of La Crete to Hamlet Residential-Commercial District "HRCT". The affected landowners were not notified in accordance with the Municipal Government Act (MGA) which means that the rezoning was not completed correctly.

When processing a Land Use Bylaw amendment to rezone lands, the MGA requires the municipality to provide the following notice before second reading:

- an advertisement published once a week for two weeks in a local newspaper or a notice mailed or delivered to every residence in the affected area, and
- provide individual written notices to both the affected property owners and adjacent landowners.

No records were found to indicate that individual notices were sent to the affected landowners. The newspaper advertisement only provided vague information and did not portray any importance or urgency for community members to view the proposed changes. Rezoning lands without providing notice to the affected and adjacent landowners is not correct.

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director of Planning

CAO

A total of 35 lots were rezoned to HRCT by Bylaw 462/04. Originally the intent of this bylaw was to revert 31 of these lots back to their former Hamlet Residential District 1 (HR1) zoning and the remaining 4 lots (east of 100th Street) to Urban Reserve District "UR". The four lots on the east side of 100th Street cannot be reverted back to their previous zoning as those zoning districts', Agricultural District 2 (A2) and Hamlet Residential District (HCR), no longer exist.

Several landowners have indicated that they want their lands to remain HRCT zoned and therefore, these lands have been removed from the recommended action.

Notice for this bylaw was completed in accordance with the MGA requirements.

COSTS & SOURCE OF FUNDING:

All costs will be borne by Mackenzie County.

RECOMMENDED ACTION:

MOTION 1:

That second reading be given to Bylaw 706/09 being a Land Use Bylaw amendment to rezone:

Plan 5232TR, Block 6, Lot 3 (being title number: 072 366 443), Plan 942 0787, Block 6, Lots 5 through 7, Plan 2504TR, Block 7, Lots 3 through 8, Plan 3969TR, Block 4, Lots 2 through 6, Plan 1160NY, Block 1, Lot 2 (being title number: 022 234 423 and 062 523 892), Plan 962 4008, Block 5, Lot 35, Plan 782 0147, Block 1, Lots 18, 36 and 37, Plan 782 0147, Block 15, Lots 2, 13 and 14, and Part of NE 4-106-15-W5M, and from Hamlet Residential-Commercial Transitional District "HRCT" to Hamlet Residential District 1 "HR1", and

Plan 922 3712, Block 1, Lot 1, Plan 982 6116, Lots 1 and 2 from Hamlet Residential-Commercial District "HRCT" to Urban Reserve District "UR".

MOTION2: *Yurd*

That second reading be given to Bylaw 706/09 being a Land Use Bylaw amendment to rezone:

Plan 5232TR, Block 6, Lot 3 (being title number: 072 366 443), Plan 942 0787, Block 6, Lots 5, through 7, Plan 2504TR, Block 7, Lots 3 through 8, Plan 3969TR, Block 4, Lots 2 through 6, Plan 1160NY, Block 1, Lot 2 (being title number: 022 234 423 and 062 523 892), Plan 962 4008, Block 5, Lot 35, Plan 782 0147, Block 1, Lots 18, 36 and 37, Plan 782 0147, Block 15, Lots 2, 13 and 14, and Part of NE 4-106-15-W5M, and from Hamlet Residential-Commercial Transitional District "HRCT" to Hamlet Residential District 1 "HR1", and

Plan 922 3712, Block 1, Lot 1, Plan 982 6116, Lots 1 and 2 from Hamlet Residential-Commercial District "HRCT" to Urban Reserve District "UR".

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director of Planning

CAO

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 706/09

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 1995 and revised in 2003, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate residential development.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the properties know as:

P 1160NY, B 1, L 2 (being title number: 022 234 423 and 062 523 892)	P 5232TR, B 6, L 3 (being title number: 072 366 443)	Part of NE 4-106-15-W5M
P 2504TR, B 7, Lots 3 through 8	P 3969TR, B 4, Lots 2 through 6	P 782 0147, B 1, Lots 18, 36 and 37
P 782 0147, B 15, Lots 2, 13 and 14	P 942 0787, B 6, Lots 5 through 7	P 962 4008, B 5, L 35

be rezoned from Hamlet Residential-Commercial Transitional District “HRCT” to Hamlet Residential District 1 “HR1”, as outlined in Schedule “A”, and

2. That the properties known as:

P 922 3712, B 1, L 1	P 982 6116, Lots 1 and 2
----------------------	--------------------------

be rezoned from Hamlet Residential-Commercial District “HRCT” to Urban Reserve District “UR”, as outlined in Schedule “B”.

READ a first time this ___ day of _____, 2009.

READ a second time this ___ day of _____, 2009.

READ a third time and finally passed this ___ day of _____, 2009.

Greg Newman,
Reeve

William Kostiw,
Chief Administrative Officer

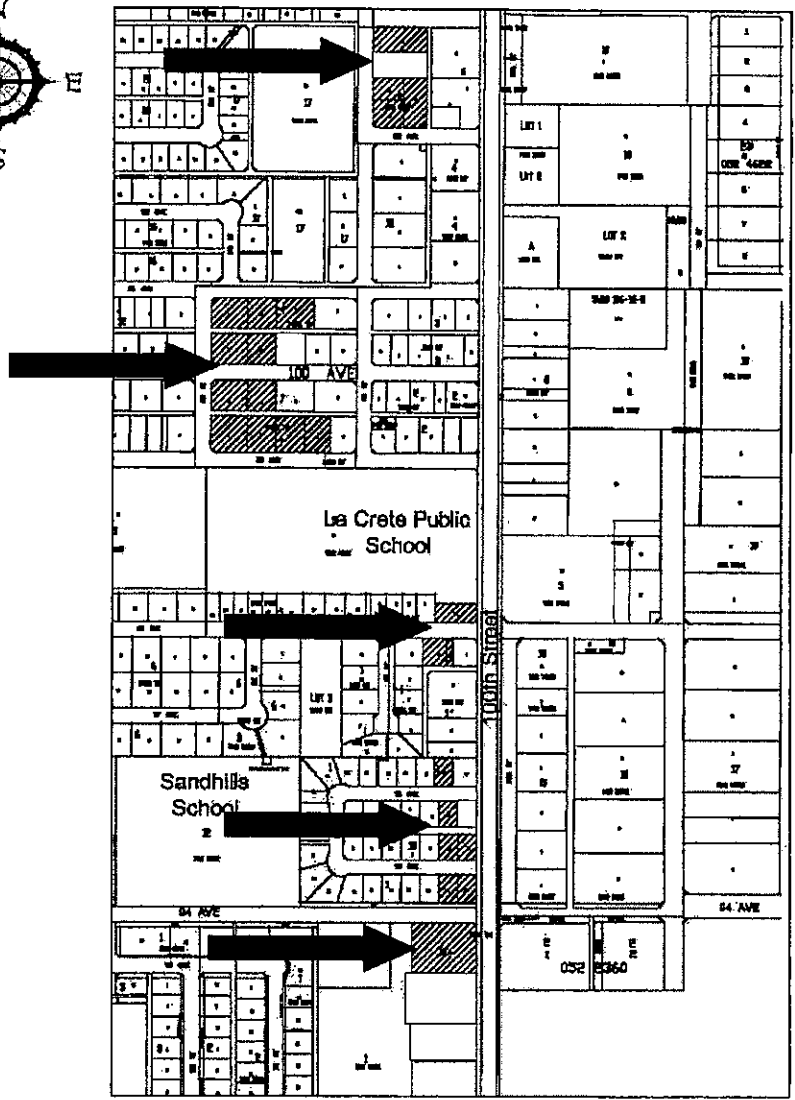
BYLAW No. 706/09

SCHEDULE "A"

1. That the land use designation of the following properties, within the Hamlet of La Crete, known as:

P 1160NY, B 1, L 2 (being title number: 022 234 423 and 062 523 892)	P 5232TR, B 6, L 3 (being title number: 072 366 443)	Part of NE 4-106-15-W5M
P 2504TR, B 7, Lots 3 through 8	P 3969TR, B 4, Lots 2 through 6	P 782 0147, B 1, Lots 18, 36 and 37
P 782 0147, B 15, Lots 2, 13 and 14	P 942 0787, B 6, Lots 5 through 7	P 962 4008, B 5, L 35

be rezoned from Hamlet Residential-Commercial Transitional District "HRCT" to Hamlet Residential District 1 "HR1".



FROM: Hamlet Residential-Commercial Transitional District "HRCT"

TO: Hamlet Residential District 1 "HR1"

Greg Newman,
Reeve

William Kostiw,
Chief Administrative Officer

Effective this ____ day of _____, 2009

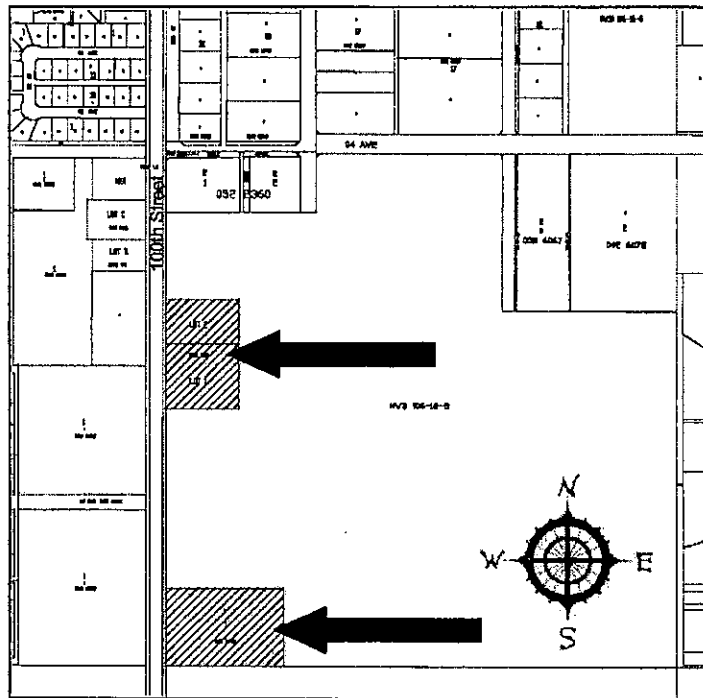
BYLAW No. 706/09

SCHEDULE "B"

2. That the land use designation of the following properties, within the Hamlet of La Crete, known as:

P 922 3712, B 1, L 1	P 982 6116, Lots 1 and 2
----------------------	--------------------------

be rezoned from Hamlet Residential-Commercial District "HRCT" to Urban Reserve District "UR".



FROM: Hamlet Residential-Commercial Transitional District "HRCT"

TO: Urban Reserve District "UR"

Greg Newman,
Reeve

William Kostiw,
Chief Administrative Officer

Effective this ____ day of _____, 2009.



Long-Term
AUXILIARY



Thomas Peecheemow was the star of the show during the fundraiser.




Just under 100 bidders bought up all the donated items in the gymnasium at Ridgeway Central School.



Kids kept themselves entertained, while their parents were bidding.



Many volunteers helped out at the auction.

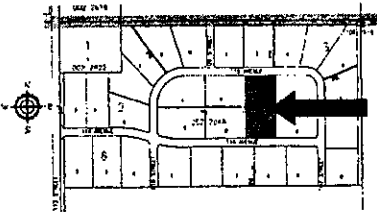


MACKENZIE COUNTY

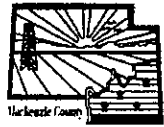
NOTICE OF PUBLIC HEARING
PROPOSED LAND-USE BYLAW NO 705/09

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MACKENZIE COUNTY

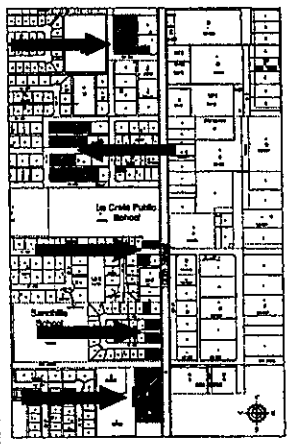
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That the properties within the Hamlet of La Crete, known as:

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P 1878TR, L B	P 2504TR, B 7, L 3	P 2504TR, B 7, L 4
P 2504TR, B 7, L 5	P 2504TR, B 7, L 6	P 2504TR, B 7, L 7
P 2504TR, B 7, L 8	P 3969TR, B 4, L 2	P 3969TR, B 4, L 3
P 3969TR, B 4, L 4	P 3969TR, B 4, L 5	P 3969TR, B 4, L 6
P 3969TR, B 4, L 7	P 782 0147, B 1, L 18	P 782 0147, B 1, L 36
P 782 0147, B 1, L 37	P 782 0147, B 15, L 1	P 782 0147, B 15, L 2
P 782 0147, B 15, L 13	P 782 0147, B 15, L 14	P 872 1101, L C
P 942 0787, B 6, L 5	P 942 0787, B 6, L 6	P 942 0787, B 6, L 7
P 942 3391, B 6, L 5	P 962 4008, B 5, L 35	

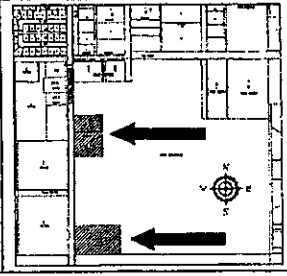
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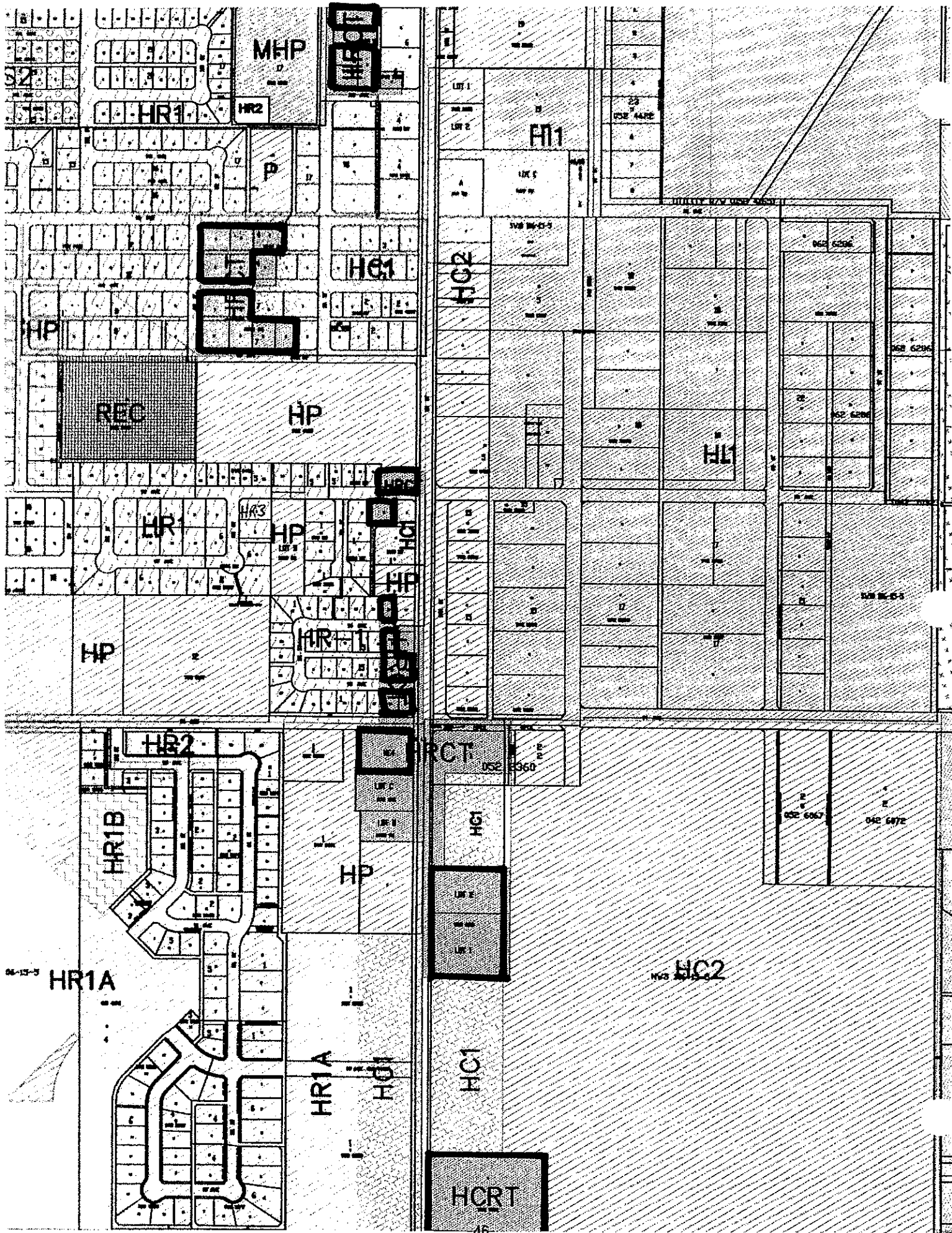
PART 2:
That the properties within the Hamlet of La Crete, known as:

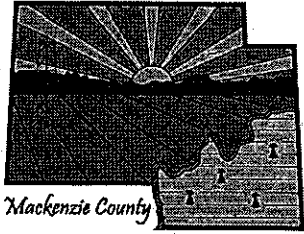
P 922 3712, B 1, L 1	P 982 6116, L 1	P 982 6116, L 2
----------------------	-----------------	-----------------

as highlighted below, be rezoned from Hamlet Residential-Commercial District "HRCT" to Urban Reserve District "UR" to allow the placement of Mobile and Modular Homes and to allow the construction of houses.



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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	CAO & Director Reports

BACKGROUND / PROPOSAL:

See attached Director reports.

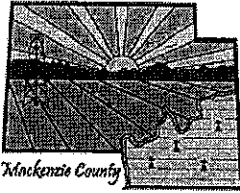
OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Chief Administrative Officer and Director reports be received for information.

Author: C. Gabriel Reviewed By: _____ CAO [Signature]



Planning & Emergency Services

Tel.: (780) 928-3983 Fax: (780) 928-3636 Cell.: (780) 841-7740

E-mail: rbecker@mackenziecounty.com

Director of Planning & Emergency Services Report – March 2009

All areas regarding the transfer of our ambulance services to Alberta Health Services were looked after and the transfer has gone smoothly. There are still some communication areas that will have to be addressed as the transfer moves along but nothing significant. The attached memo from AHS details the dispatch arrangements.

The draft version of the Municipal Development Plan is attached as an agenda item. The draft is an opportunity to have all of Councils input prior to the public open houses. If there are any areas that Council would like to see amended please forward your comments prior to April 22nd.

Development staff have worked very hard and cleaned up the 2005 safety code permits. This has been outstanding for a number of years and required a lot of hard work from our staff to sort out the problems. We now have all of our permit files current up to the end of February 2009.

The outline plan for the subdivision in Zama has been advertised and several packages have been picked up by developers, no proposals have been received yet.

The consultation with the Dene Tha regarding the land acquisition for Zama has been delayed once again. The Dene Tha is seeking legal advice before they participate in the consultation process with Mackenzie County.

R.N.BECKER

Director, Planning & Emergency Services

Alberta Health Services

Northern Alberta Communications Center
Peace River
780-624-3984
780-624-3325

To Whom It May Concern:

As announced by Alberta Health Services, the consolidation of EMS dispatch services throughout the province will start taking place on April 1st this year and continue over the next 18 to 24 months. We are pleased to provide you with an update of progress on the EMS consolidation for the Northern Center located in Peace River. On April 7th we will be consolidating the following EMS calls from the following Municipalities, Towns, Villages, and First Nations communities into the Northern center:

- Mackenzie County Including the areas of Zama City, La Crete, Ft Vermilion, Rainbow Lake, Paddle Prairie Metis Settlement and High Level rural and with the **EXCLUSION** of the Town of High Level at his time.
- MD of Opportunity – Big Stone Cree First Nations Community including Wabasca, Red Earth, Trout and Peerless Lake.
- MD Lesser Slave lake including the town of Slave Lake, Sawridge First Nations Community, and Swan River First nations Community.
- The Town of Peace River

As of April 7th, 2009, all requests for emergency medical services can be forwarded to the Northern Center by calling 1-780-624-3911. It would be greatly appreciated if you would change your database to reflect this information.

On behalf of Alberta Health Services, I would like to take this opportunity to thank the Grande Prairie Fire Dispatch Center, Slave Lake Dispatch Center and High Level Aeromedical Center for the great service they have provided, as well as their support and assistance in this transition. We look forward to a continuing to foster our relationship with them in other areas where we have a mutual interest.

If you have any questions or concerns, please feel free to contact me. I can be reached by telephone at (780) 624-3911 or by e-mail: jill.thordarson@pchr.ca.

Yours truly,

Jill Thordarson
Alberta Health Services
Communications Center District Manger

Cc. Deputy Fire Chief Blackburn, Grande Prairie Fire Dispatch
Marlin Degrand, Superintendent, Western Alberta District of the RCMP
Vikki Haydey, K Division Dispatch Supervisor
Ursela Horbachewsky, Supervisor PFCC
Delvin Kelford, Supervisor PFCC
Ruchi Gosai, Life Line Supervisor
Kevin Hatch, STARS ELC
Dana Medhurst, Grande Prairie STARS Base Manager
Jim Garland, Director EMS Dispatch Services

Alberta Health Services

Northern Alberta Communications Center
Peace River
780-624-3984
780-624-3325

Norma MacQuarrie, CAO Town of Peace River
Lance Bushie, Manager of Protective Services, Town of Peace River
Jacquie Labrie, Operations Manager Slave Lake Air/Ground Society
Jason Gabriel, Supervisor of Emergency Operations Mackenzie County
Gord Burnell, Operations Manager Aeromedical
Wanda Grant, Dispatch Supervisor Aeromedical
Rosemary Offery, Assistant CAO Town of Rainbow Lake
Randy Pohl, Director of Regional EMS and Emergency Preparedness - PCHEMS

Director of Operations (South) Report For April 7, 2009 Regular Council Meeting

Utilities (South):

- La Crete Water wells are currently being looked at and may need to be refurbished which would be done in conjunction with the Zama well rehabilitation.
- We are also reviewing utility servicing for a few potential subdivision applications.

Parks/Playgrounds and Facilities:

- Attended A parks committee meeting on March 27, 2009.
- Administration is currently working on ordering items that were budgeted for so improvements can be started early in spring.
- The Parks department is working on obtaining the lease for Hutch Lake.
- The Tompkins Ferry Campground lease agreement has been signed by all parties.
- The sprinter van has arrived and is currently in use.

Public Works (South):

- Public works staff is gearing up to deal with spring runoff.
- The ice bridge is still open and being monitored.
- The Building Committee and administration are working on the design for the public works shop.
- Administration is working on the Regraveling program.
- We are currently advertizing for seasonal and summer staff.
- The summer projects will be commencing in the near future and we need to insure that everything is in place to move forward.
- Buffalo Head drainage project is in the planning stage.

**John Klassen
Director of Operations (South)
Mackenzie County**

Director of Operations (North) Capital Projects Review

Regular Council Meeting

March 10th, 2009

Zama Water Treatment Plant

The building is completed and there are the seasonal deficiencies that still need to be completed as soon as the yard site dries up. I have had the distribution header tested for structural integrity and the results are good. We will be getting the new well serviced so that it can be put on line. The contractor has committed to being on site April 27th, 2008.

Zama Administration Building

The building has been sent out to tender.

Zama Public Works Shop/ Fire Hall

The location of the new building has been selected and the review of the design is underway.

Fort Vermilion River Rd

We have had engineering meeting to review the project and will be going out to tender and closing for the April 20th council meeting.

Zama Access Rd Bridge

I have been on site throughout the project and it is completed for the time being due to seasonal challenges. The contractor will have to come back and complete the seeding and landscaping portion, the 2 culverts are in place and the rip rap has been laid and the road is back to normal operation.

David A, Crichton

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 1

Personnel update:

No changes

Administration, projects and activities:

⇒ AUPE negotiations

The Finance Committee had a one-day meeting with the AUPE negotiating committee on March 18, 2009. An update negotiation report was prepared and presented to Council at their March 26, 2009 meeting. A Finance Committee meeting is scheduled for April 3, 2009 to further formulate the County's position into a written document that will be presented to the AUPE negotiation committee. The County's lawyer is expected to join in the meeting via telephone or video conferencing.

⇒ Benefits Program

The County has completed its transition to the new benefit provider. Two information sessions were held (one in Fort Vermilion and one in La Crete) by the Manulife representatives.

⇒ 2008 Grant Reporting

The 2008 grant reporting is near completion. A summary report, showing how the grants were allocated to various projects and the available (unallocated) carried forward funds, is being presented to Council at their April 7, 2009 meeting.

⇒ 2008 Year End

The audit was scheduled during the March 23 – April 1, 2009 period. The auditors finalized their "field review". The final Financial Statements will be presented to Council at their May 12, 2009 meeting for approval. I am anticipating that an Ernst & Young representative will be attending this meeting.

⇒ Building Canada Fund

Two Building Canada Fund applications were prepared and submitted. Copies are included with this report. Please note that no application was submitted for the Zama Access Road because I was informed that the Resource Road Program funding cannot be "stacked" with the Building Canada Fund grant.

⇒ 2008 Carried Forward Projects

A review of the 2008 carried forward project by Council is scheduled during the April 7, 2009 regular council meeting.

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 2

⇒ 2009 Assessment and Municipal Revenue

A review of the most current 2009 assessment and the estimated municipal revenue is scheduled during the April 7, 2009 meeting.

Municipal Affairs (Assessment Branch) representative and the County's assessor are scheduled to attend the April 20, 2009 regular council meeting to discuss changes in assessment procedures of commercial operations.

⇒ Town of High Level negotiations

Will be working with the Town representatives on finalizing the schedules. The final review by Council is being scheduled during the April 20th regular council meeting.

⇒ Fort Vermilion Recreation Board – Annual General Meeting

I attended the Fort Vermilion Recreation Board Annual General Meeting on March 10, 2009. Some of the points discussed at that meeting were:

- the budgetary compliance (setting out a budget and monitoring actual spending during a year);
- importance of reviewing the monthly financial reports prepared by a bookkeeper or the Treasurer by the Board.

The following are some of the upcoming projects/activities (as per the Financial Management Plan presented to Council during the 2008 budget deliberations):

- 2009 Budget – prepare the budget documents for Council's final review and approval when school requisition is received; review final assessment and prepare draft tax bylaw for Council approval;
- 2009 Projects – analyze and match the proposed 2009 projects and activities with the eligible criteria in order prepare new project profiles and submit the applications for project acceptance under the AMIP, MSI, NDCC, SIP and RTG grants;
- Offsite levy review (working together with other departments and an engineering firm) – this project requires clearer direction from Council and deserves an in-depth discussion at one of our managers meeting.
- Tangible Capital Assets project – ongoing; the engineering structures review is scheduled during April – May, 2009; Ernst & Young auditor's review is scheduled for mid June, 2009 (this is outside of the scope of an annual audit);
- The department's priority project is to review the 2008 Finance Management Plan, and in conjunction with the approved 2009 budget, prepare the new 2009 Finance Management Plan.

Respectfully submitted,



Joulia Whittleton



Chris Warkentin
Member of Parliament for Peace River

Ottawa
Room 413, Justice Building
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Constituency
201-10625 West Side Drive
Grande Prairie, Alberta T8V 8E6
Tel: (780) 538-1677
Fax: (780) 538-9257
Website: www.chriswarkentin.ca

Ottawa, ON
March 17, 2009

Mr. Greg Newman
Reeve
Mackenzie County
P.O. Box 640
Fort Vermillion, Alberta T0H 1N0

Dear Mr. Newman,

I am writing to express my support for Mackenzie County's funding application to the Building Canada Fund to obtain funds to construct a new library facility.

By constructing a new library facility as part of the Zama Multi-Use Cornerstone Facility, residents of the community will experience enhanced services in the promotion of culture, arts and literacy, and will be provided with greater opportunities for learning and skill development.

As the Member of Parliament for Peace River, I fully support this valuable community infrastructure project and its application for a Building Canada Fund grant.

Sincerely,



Chris Warkentin, M.P.
Peace River
CW/r

**Building Canada Fund - Communities Component
Current Application Data**

Project Number:	25721
Application Status:	Pre-Submitted
Current Date:	2009-03-13

SECTION I - MUNICIPAL APPLICANT OR SPONSOR

Legal Name of Applicant/Sponsor: MacKenzie County		
Municipal Code/Band No.: 8600-CO-MACK	Municipal Type: County	
Street Address/P.O. Box No.: 6401 - 46 Avenue	Street Address/P.O. Box No. (additional): P.O. Box 640	
Town/City: Fort Vermilion	Province: Alberta	Postal Code: T0H 1N0
Contact Given/Family Name: William Kostiw		
Contact Position: Chief Administrative Officer		Language Preference: English
Street Address/P.O. Box No.: 6401 - 46 Avenue	Street Address/P.O. Box No. (additional): P.O. Box 640	
Town/City: Fort Vermilion	Province: Alberta	Postal Code: T0H 1N0
Telephone No.: (780) 927-3718	Fax No.: (780) 927-4266	Email Address: bkostiw@mackenziecounty.com

SECTION II - PROJECT INFORMATION

Project Title: Zama City Multi-Use Cultural Facility

Provincial Project Number: 25721

Date of Submission (YYYY-MM-DD):

Municipal Priority:

2

Will you be required to provide a copy of a Local Government Resolution supporting this project. Do you intend to upload a copy with your application? Yes

Project Description/Abstract:

The project is the construction of the Zama Multi-Use Cornerstone Facility. This application is for the library component of this new facility with expanded services. The most important aspect of the project is to enhance services in the promotion of culture, arts, literacy, and to improve learning and skill development in this community by providing library services in this facility. The proposed project will be located in the Hamlet of Zama. The Hamlet of Zama is a resource rich northern community that houses a number of residences and many large and small businesses. Currently, there is a growing permanent population and the transient population reaches up to 8,000 annually for 8 months of the year due to the high level of oilfield activity. Library services are essential to this community due to its remoteness and will have a significant impact. By building community capacity and bringing new services to this community, the County is driven to provide the best services and opportunities to the existing residents in order to promote and develop their culture, attract new residents, provide better opportunities for economic growth and provide better opportunities for youth in this small rural community. It is important to mention that, in the true northern Alberta, we are still struggling to provide some of the most essential services that have been taken for granted in many other Alberta communities.

Nature of Project: New Construction

Public/Private Partnerships: No

Joint Project Applicant: No

Do you intend to upload a business plan with your application? No

Project Location

Do you intend to upload an electronic copy of the Project Site Map with your application? Yes

Project Street Address Line 1:
A. n Drive

Project Street Address Line 2:

Project Town/City:
Hamlet of Zama City

Project Province:
Alberta

Project Postal Code:
T0H 4E0

Project Nearest Intersection or Legal Land Location:

Project Point of Interest/Placename:
Zama Recreation Community Hall

Other Project Location Information:

Provincial Zone:

Project Latitude:

Project Longitude:

* Is the project consistent with all applicable land-use and resource management plans?	Yes
* Has the project tender been awarded?	No
* Has construction started?	No
* Does the project involve federal or provincial owned assets?	No
* Will the project be planned, constructed and operated in a manner that takes into account related to extreme natural events and/or climate change?	Yes

SECTION III - PROJECT SUB-CATEGORY

Primary Project Sub-Category:	Libraries and archives
% of Net Eligible Costs to this Project Sub-Category?:	100

Project Screening Criteria

Category: Culture Infrastructure

Building Canada offers support for sports and culture infrastructure projects providing significant regional or economic benefit that can: Support arts and/or heritage facilities; Help communities express, preserve, develop and promote their culture and/or heritage within Canada.

Please describe how the project has a significant economic and / or regional impact.

Explanation: The project is the construction of the Zama Multi-Use Cornerstone Facility. This application is for the primary component of this project and that is the Zama Municipal Library component. The most important aspect of the project is to enhance services in the promotion of culture, arts, literacy, and to improve learning and skill development in this community by providing library services. The proposed project will be located in the Hamlet of Zama. Library services are essential to this community due to its remoteness and will have a significant impact. By building community capacity and bringing new services to this community, the County is driven to provide the best services and opportunities to the existing residents in order to promote and develop their culture and heritage, attract new residents, provide better opportunities for economic growth and provide better learning opportunities for youth and adults in this small rural community.

Direct impact of this project will be additional job creations in the library and community services facilities in this community; the library memberships are expected to double (current library cannot accommodate the needs); various programs are awaiting to be offered as soon as space is available for their provision.

Indirect impact of this project will be experienced during the construction of the building as it will present the opportunity to employ people in the construction trade: the building's design is uncomplicated and does not require any specialized construction services that may be difficult to obtain in Zama's remote geographical area.

Induced impact will be for the local residents to invest within their community and eliminate travel times to the next nearest library with similar services, and the next nearest service centre, which is 165km away (includes 60 km of gravel road); will have a positive impact on the natural environment.

Please describe your plan for increased or expanded regional outreach.

Explanation: This application is for the primary Municipal Library component of the proposed Zama Multi-Use Cornerstone Facility with one of the main goals of the project to promote growth, prosperity, quality of life and expanded regional outreach in one of the most remote northern Alberta communities by enhancing and diversifying the program services and offerings in the Zama City community. The way of achieving this goal, as the most appropriate local solution, is to build a multiuse facility in the Hamlet of Zama with the Municipal Library as the primary occupant. The current municipal community library is stationed in a very old, trailer-type, building. This shack can no longer accommodate the needs of the community and there is no feasible way to upgrade the existing facility. There is no seating capacity in the existing building and no room to offer any organized programming to the residents. There is no room available to expand the collection of books or to offer sufficient seating capacity for the internet library services, video and audio programming. The current facility is not equipped with a wheelchair access and cannot accommodate persons with disabilities. By providing appropriate and sufficient library services, the residents working in and/or operating businesses and their families, all travelling public and visitors of this small northern rural community will have access to opportunities to upgrade and enhance their skills on an ongoing basis.

Please describe how the project results in one or more of the following: increased seating or visitor capacity; increased capacity to reach new audiences; and enhanced services in the promotion of culture.

Explanation: The most important aspect of the project is to enhance services in the promotion of culture, arts, literacy, improve learning and skill development in this community by providing library and library programming services in this facility. The current library capacity cannot accommodate the needs of the community. The proposed facility will have an appropriate space to house library and educational materials, a program room to provide literacy/learning programs to the community,

audio and visual library tools to enhance the community's learning opportunity for all age groups.

Will you be getting financial support or a resolution in support of the project from a local government council(s) in your community?

0

Will the project increase access/service availability to Aboriginal communities?

0

Will the project contribute to the revitalization of neighbourhoods or communities?

0

Will the project enable the proponent to enhance and diversify its program services and offerings?

0

Will the project provide increased capacity to the facility through technological improvements that allow for the hosting of a greater number and/or more diverse types of performances; and/or gives the facility a "rental capacity" in order to expand its activities?

0

Will the project increase sustainable urban development and encourage a more efficient urban form?

0

Will the project minimize the negative impacts on the environment by reducing ongoing energy consumption and/or water consumption and/or waste compared to the existing infrastructure, or by encouraging recycling or by using recognized green materials in the construction/restoration or improvement of the infrastructure?

0

Project Screening Criteria - continued

Will the project contribute to long-term community building by promoting partnerships with other community organizations?

Yes

Will the project improve/restore a public infrastructure in a community where there will be a national exhibition or a regional celebration such as the foundation of a City?

No

Is the project a multi-use facility or does it have a multi-use component?

Yes

SECTION IV - PROJECT BENEFITS

Do you intend to upload a Cost Benefit Analysis or other study with your application?	No
Project Benefits	Applicable Benefit?
1) Increases community use of facilities or gives the facilities a multipurpose mission	Yes
2) Enhances ability of communities to express, preserve, develop and promote their cultural heritage within Canada	Yes
3) Generates economies of scale, spinoff activities, and supports the larger economic priorities of the community and of governments	Yes
4)	
5)	

Additional Benefits:
 Give sense of "belonging" to the local residents
 Provide services for residents and visitors with disabilities
 The Facility's rental capacity will allow for expanded activities and performances
 Contributes to long-term community building
 Promoting partnerships with other organizations

SECTION V - TIMELINES AND RATIONALE

Timelines or milestones represent key dates in the project when progress is achieved (such as the completion of a phase or a component of the project) and should be provided for projects whose construction time is expected to last beyond one year. A description of each milestone and its anticipated completion should be provided.

Project Start Date: 2009-06-01	Project End Date: 2010-05-31
Target Start Date: 2009-05-01	
Construction Start Date: 2009-06-01	Construction End Date: 2010-05-31

Project Rationale

1. What are the specific problems or objectives that this project will address?

This section should provide a synopsis of what is happening currently within the municipality or region and what might happen if no action is taken at this time. Make sure that you define the business opportunity/problem in clear terms. If statistical information is available to support this business case then state what and where it can be found. It should describe the history and the current state of affairs giving rise to the general business problem and thus the need for the project.

The project is the construction of the Zama Multi-Use Cornerstone Facility in the Hamlet of Zama. This application is for the Library component of this new facility with expanded services. The most important aspect of the project is to enhance services in the promotion of culture, arts, literacy, improve learning and skill development in this community by providing library services. The current library is 750 sq. feet and cannot accommodate the community needs. The proposed new library is 3,562.60 sq. feet (including 840.60 sq. feet of circulation, mechanical and washrooms space that is proportionally attributable to the library). The current community library is stationed in a very old, trailer-type, building. This "shack" can no longer accommodate the needs of the community and it has numerous mechanical and structural problems that are not feasible to repair and is rodent infested. There is no seating capacity in the existing building and no room to offer any organized programming to the residents. There is no room available to expand the collection of books or to offer sufficient seating capacity for the internet library services, video and audio programming. The current facility is not equipped with a wheelchair access. By providing appropriate and sufficient library services, the residents working in and/or operating businesses and their families in this small northern rural community will have access to opportunities to upgrade and enhance their skills on an ongoing basis.

The significant problem of not taking any action at this time is that the community will be further deprived of the essential services it deserves and will further develop a feeling of being forgotten and abandoned due to its size and remote location. It is important to recognize this community's contribution to the welfare of Albertans and Canadians due to the significant gas and oil resources that are being drawn out of the area surrounding the Hamlet of Zama.

2. How would your project address these specific problems or objectives?

This section should indicate how the project would improve or fix the problem stated in the "Project Rationale" section. It should explain why Federal - Provincial funding is required to enable the project to proceed, increase its scope (size) or allow it to proceed earlier than originally planned. Include a brief explanation of a) how the project supports the local development plan for the community and b) how the project will affect the social, economic and/or natural environment of the municipality.

This project will affect the social, economic and natural environment of the Hamlet by:

1. Strengthening the community – as one of the few permanent public buildings in Zama, the multi-purpose use of the proposed facility will provide a focal point for bringing members of the community together. The different functions provided will effectively create a synergy greater than the sum of individual parts, therefore assist in expressing, promoting, developing and preserving the community culture.
2. Education and communication – the new library with the conference and programming rooms present the opportunity of expanding education, with a great resource of books, internet access, and group audio/video conferencing abilities.
3. Training – the construction of the building presents the opportunity to train local people in the construction trade. As such, the building's design is uncomplicated and does not require any specialized construction services that may be difficult to obtain in Zama's remote geographical area.

Make the facility available to everyone – the proposed facility will be equipped with a wheelchair access and will accommodate people with disabilities.

This project has been "shovel" ready for the past two years. The project supports the local development plan for the community. The project cannot proceed without Federal and/or Provincial financial assistance.

3. What alternatives to the proposed solution have been considered?

Describe the alternatives considered.

The County looked into a possibility of renovating the existing building. The current structure is an old trailer that was used as the ATB Financial office in the early 70's and was moved to Zama from another area of the Region. It is not feasible to renovate this building; in addition, this would not address the capacity issue. The current structure is 750 sq. feet (Gross Area) and has mechanical, electrical and structural problems. The new proposed facility is based on the community needs with 1,500 sq. feet allotted for the Library (Net Area, excluding the washrooms and circulation areas that would be proportionally attributable to the Library). The Hamlet has no other facilities that can be rented or purchased to accommodate a library.

2. Does this project contribute to a sustainable environment?

Indicate how the project will contribute to a sustainable environment.

Yes, this project will contribute to a sustainable environment. The community is in great need of a facility with services that respond to the community desire for preserving its heritage, further education and for community gatherings to express, develop and preserve the community culture, participate in art and literacy programs. The operating costs for this building will be covered through long-term rental agreements with AADAC, Regional Health Authority, RCMP, and will be partially covered by the local community groups/users and the larger portion will be contributed by the County.

3. Describe any innovative technology that will be employed during the realization of the project.

Provide details on the technology to be incorporated in to the proposed project. Focus on new approaches, best practices and whether the project uses the best available technologies (that are economically feasible) or innovation to address the problem.

Please see attachment describing the architectural, structural, electrical and mechanical systems (provided by Bennett Architect Inc.).

6. What are the significant project risks and what is your strategy to mitigate those risks?

Risks are uncertainties or constraints that may prevent the project from completing on time, on budget, or in its original scope. Few projects are completely without risk, however, most successful projects manage or mitigate their risks through good planning and on going management. Indicate any known risks (such as short construction season, possible uncertainties in building site that might influence cost, etc) and specify how those uncertainties may impact the performance of the project, either in duration, cost, or meeting the requirements. Then indicate what actions are possible in advance or during the project to reduce the effect of the risk (mitigation).

This project is a "shovel" ready project and the County has been working on the building plans and the site assessment for some time now. At this time we are not anticipating any major risks and due to the current economic situation, we are not anticipating lack of response to the project's tender. Due to drastic weather changes, the site preparation work may be delayed. To mitigate the effect of this risk, contractors will be allowed extensions in their deadlines due to weather problems and the municipality will maintain 10% contingency funds in reserve for this project.

SECTION VI - PROJECT COSTS

You will be expected to provide detailed cost estimates with your application. Do you intend to upload detailed cost estimates with your application?		Yes
Eligible Costs:		
Environmental Assessment Costs		
Design / Engineering Costs		142,220.00
Materials		472,763.00
Construction		709,145.00
Contingency Costs		118,191.00
Federal Taxes (or HST)		
Provincial Taxes (no HST)		
Other Eligible Costs:		
Total Eligible Cost:		1,442,319.00
Tax Rebate:		0.00
Net Eligible Cost:		1,442,319.00
Ineligible Costs:		
Land Acquisition		
Leasing Land, Buildings and Other Facilities		
General Repairs and Maintenance		
Financing Charges		
Legal Fees		
Other Ineligible Costs:		
Total Ineligible Cost:		0.00
Total Estimated Net Project Costs:		
		1,442,319.00
Federal Taxes (or HST)		0.00
Provincial Taxes (no HST)		0.00
Net Eligible:		1,442,319.00
Ineligible:		0.00
Total Net Project Cost:		1,442,319.00

Proposed Financing of Eligible Costs

	Municipal Source(s)	Provincial (BCF-CC)	Federal (BCF-CC)	Other Federal	Other	Total
Total	480,773.00	480,773.00	480,773.00	0.00	0.00	1,442,319.00
of Costs	33.33%	33.33%	33.33%	0%	0%	100%

Federal Funding Amount 1						0.00
Specify Other Federal Funding Source 1						
Other Federal Funding Amount 2						0.00
Specify Other Federal Funding Source 2						
Other Federal Funding Amount 3						0.00
Specify Other Federal Funding Source 3						

Indicate the person who has verified that these project cost estimates are accurate, as well as the date at the estimates were verified.

Name	Robert Bennett
Date (YYYY-MM-DD)	2009-03-11

Other Federal Funds include Gas Tax / Public Transit funds?	
Specify Other Funding Source	

Other Project Financing

Is this a multi-stage project? If so, please indicate which stage. Please note that each phase must be able to be considered a stand-alone project.: No

Will the project require the borrowing of funds?: Yes

Alberta Capital Finance Authority - The County's debt currently is significantly below the allowable debt limit as per the Alberta provincial regulation. The debt payments will have minimal impact on the County's future budget. A portion of the operating costs and debt payments will be offset with revenue from long-term rental agreements with other provincial and federal government organizations, such as AADAC, RCMP, Regional Health Authority, Mental Health, and non-profit groups such as the local FCSS and Recreation Society, that have been anxiously waiting for this facility to be built for the past two years.

Will the project serve commercial operations?: No

Does the applicant have a plan to fund, operate, and maintain the asset over its lifecycle?:

Yes
The County currently maintains the old building that is not energy efficient, is not properly insulated, has very poor lighting, has on-going maintenance problems, electrical wiring problems and other mechanical problems. The operating costs of the new building is expected to be significantly reduced. The County is committed to maintain, fund and operating the new facility over its lifecycle.

Please affirm that the contract award process will be competitive, fair, and transparent (e.g., no sole-source contracts, no union-only processes) and consistent with the Agreement on Internal Trade and Canada's international trade obligations.: Yes

Please state who will own the asset in which the infrastructure investment is being made.: Mackenzie County will own this facility.

Documents Uploaded

Descriptive Title	Filename	Date Uploaded
Local Government Resolution	25-Feb-09 Council Minutes Page 8.pdf	2009-03-11
Floor Plan	0858-FLOORPLAN.pdf	2009-03-11
Building Components	Zama Building - components outline.doc	2009-03-11
Site Plan	0858-SD1-1.pdf	2009-03-11
Allocation of Costs to the Library Component	Allocation of costs to the Library Component.pdf	2009-03-11

SECTION VII - ENVIRONMENTAL ASSESSMENT

I. Environmental Considerations - Primary Project Category

Category: Culture Infrastructure

1	Is the project located within 250 metres of an environmentally sensitive area?	No
2	Does the project involve works or activities on, under, over, through or across a water body such as a wetland, stream, river or lake?	No
3	Does the project involve works or activities within 30 metres of a water body?	No

II. Environmental Considerations

Not applicable to this Project.

III. Aboriginal Considerations

Not applicable to this Project.

IV. Environmental Assessment Contact Information

4 Please fill out the information for Environmental Assessment contact verification.

Name of EA Contact: *William (Bill) Kostiw*
Position: *Chief Administrative Officer*
Address: *P.O. Box 640*
Phone Number of EA Contact: *(780) 927-3718*
Email: *bkostiw@mackenziecounty.com*



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Tel: (780) 538-1677
Fax: (780) 538-9257
Website: www.chriswarkentin.ca

Chris Warkentin

Member of Parliament for Peace River

Ottawa, ON
March 17, 2009

Mr. Greg Newman
Reeve
Mackenzie County
P.O. Box 640
Fort Vermillion, Alberta T0H 1N0

Dear Mr. Newman,

I am writing to express my support for Mackenzie County's funding application to the Building Canada Fund to obtain funds to reconstruct a portion of Fort Vermillion River Road to meet an urban standard.

A portion of River Road has deteriorated beyond regular maintenance and requires rehabilitation to an urban standard to ensure pedestrian and driver safety. Once the project is completed, residents will also benefit by having a walking/biking trail along the roadway.

As the Member of Parliament for Peace River, I fully support this valuable infrastructure project and its application for a Building Canada Fund grant.

Sincerely,

Chris Warkentin, M.P.
Peace River
CW/ir

**Building Canada Fund - Communities Component
Current Application Data**

Project Number:	25262
Application Status:	Pre-Submitted
Current Date:	2009-03-13

SECTION I - MUNICIPAL APPLICANT OR SPONSOR

Legal Name of Applicant/Sponsor: MacKenzie County		
Municipal Code/Band No.: 8600-CO-MACK	Municipal Type: County	
Street Address/P.O. Box No.: 6401 - 46 Avenue	Street Address/P.O. Box No. (additional): P.O. Box 640	
Town/City: Fort Vermilion	Province: Alberta	Postal Code: T0H 1N0
Contact Given/Family Name: William Kostiw		
Contact Position: Chief Administrative Officer	Language Preference: English	
Street Address/P.O. Box No.: 6401 - 46 Avenue	Street Address/P.O. Box No. (additional): P.O. Box 640	
Town/City: Fort Vermilion	Province: Alberta	Postal Code: T0H 1N0
Telephone No.: (780) 927-3718	Fax No.: (780) 926-4266	Email Address: jwhittleton@mackenziecounty.com

SECTION II - PROJECT INFORMATION

Project Title: Hamlet of Fort Vermilion River Road Reconstruction	
Provincial Project Number: 25262	
Date of Submission (YYYY-MM-DD):	Municipal Priority: 1
<input type="checkbox"/> will be required to provide a copy of a Local Government Resolution supporting this project. Do you intend to upload a copy with your application? Yes	
Project Description/Abstract: This project is the reconstruction and asphalt overlay of River Road from 46 to 50 Street in the hamlet of Fort Vermilion. The construction will include storm sewer extension, new sidewalk, curb and gutter on one side and reconstruction of the road base with an asphalt overlay. This road is the main road in Fort Vermilion and the project would complete pavement overlays that occurred from 2003 to 2006. The existing road has deteriorated beyond the regular maintenance of pothole patching and cracksealing. Approximately 800 meters by 9 meters wide requires reconstruction. As River Road is an arterial (truck) route, the minimum pavement thickness will be 100mm. The proposed concrete curb will be higher than the existing south sidewalk in some areas therefore requires the boulevard area to be swaled with catch basins to collect the surface water. In order to construct an urban section with concrete curb, gutter and sidewalk along the south side of the road, the majority of the road needs to be reconstructed. A walking/biking trail approximately 1.2 meter wide is proposed along the north shoulder of the road. The new road will be realigned to the south by 1 to 2 meters to accommodate wider road surface and the walking path at the very east end of this road.	
Nature of Project: Renewal	
Public/Private Partnerships: No	
Joint Project Applicant: No	
Do you intend to upload a business plan with your application? No	

Project Location		
Do you intend to upload an electronic copy of the Project Site Map with your application? Yes		
Project Street Address Line 1: River Road from 50 Street to 46th Ave		Project Street Address Line 2:
Project Town/City: Fort Vermilion	Project Province: Alberta	Project Postal Code: T0H 1N0
Project Nearest Intersection or Legal Land Location: From 50th Street to Catholic Church (46th Avenue)		Project Point of Interest/Placename: The Trapper's Shack, the Old Bay House, the Court House, the Public Shool
Other Project Location Information: SW 24-108-13 W5M		
Provincial Zone:		
Project Latitude:	Project Longitude:	

Is the project consistent with all applicable land-use and resource management plans?	Yes
Has the project tender been awarded?	No
Has construction started?	No
Does the project involve federal or provincial owned assets?	No
Will the project be planned, constructed and operated in a manner that takes into account related to extreme natural events and/or climate change?	Yes

SECTION III - PROJECT SUB-CATEGORY

Primary Project Sub-Category:	Additional capacity and rehabilitation of roads within a municipal boundary
% of Net Eligible Costs to this Project Sub-Category?:	100

Project Screening Criteria

Category: Local Road Infrastructure

Building Canada will support investments in road and bridge infrastructure projects that can: Improve transportation safety and efficiency; Improve mobility through removal of bottlenecks and reduced congestion; Minimize environmental impacts.

Please describe how the project is compatible with official development and transportation plans or other strategies to promote the sustainable development of the municipality in which they take place.

Explanation: This project is a reconstruction and asphalt overlay of River Road from 46 to 50 Street in Fort Vermilion. The construction will include storm sewer extension, sidewalk, curb and gutter on one side and reconstruction of the road base with an asphalt overlay. This road is the main road in Fort Vermilion and the project would complete the last portion of pavement overlays that occurred from 2003 to 2006 on the Fort Vermilion River Road. This project is rated as extremely high on the municipal priority list due to its location in the main institutional and commercial areas of the Hamlet. The Fort Vermilion Hamlet is one of the oldest settlements in Alberta with two of the County's major, provincially recognized, historical buildings (the Trapper's Shack and the Old Bay House) located along this Road and frequented by international tourists. In addition, the road provides access to some of the County's major tourist areas (DA Thomas Park and National Cairn) including the Peace River Boat Dock.

By rehabilitating this road, the County will be able to sustain its infrastructure, promote further commercial development along this road, therefore sustain and improve the economic situation in the area. The project is within the County's transportation plans, will improve mobility, reduce congestion on other Hamlet roads and minimize environmental impacts. This road is crucial for healthy business development in the area.

Please affirm that the project will use engineering standards recognized by the Transportation Association of Canada or approved, equivalent provincial standards or municipal standards?

Yes

Please describe how the project contributes to improved road and pedestrian safety.

Explanation: This area sees the highest traffic in the Hamlet, is the route to the Airport, and is extensively used by pedestrians on a daily basis. This road has deteriorated substantially over the years. By rehabilitating it, the transportation safety and efficiency will be improved; more residents will walk in a safe road environment instead of using their vehicles, therefore reducing harmful emissions. The project will provide improved wheel chair accessibility for the residents including the Fort Vermilion seniors (the Senior's Home is located along this road).

Does the project involve the rehabilitation of a structure?

Yes

Please describe how the project minimizes GHG emissions and other environmental and land-use impacts.

Explanation: The excavated materials from the road areas will be used on other County infrastructure projects and/or stockpiled for reuse, therefore reducing environmental and land-use impacts. Improving the driving surface of the road will aid in reduction of GHG emissions; the transportation safety and efficiency will be improved; more residents will walk instead of using their vehicles therefore reducing CO2 emissions.

Please describe any innovations in transportation infrastructure solutions through best practices and new techniques and/or innovative technologies.

Explanation: The construction of the new PVC storm sewer extensions, concrete curbs, granular road base and hot-mix asphalt surface course will replace the existing rural type paved roads constructed in the 1970's. The project component will include PVC storm water pipes, concrete curbs, geotextile filter cloth, a granular road base section and a hot-mix asphalt surface course. The project component will include innovative storm water and capture systems. The project will be

ndered and subject to TILMA guidelines, and therefore the most economically feasible solution will
e utilized.

Does the project include an ITS component or system?

lo

Does the project incorporate appropriate Transportation Demand Management practices?

en

SECTION IV - PROJECT BENEFITS

Do you intend to upload a Cost Benefit Analysis or other study with your application?	No
Project Benefits	Applicable Benefit?
(1) Improved transportation system efficiency, optimizing the use of all modes, and decreasing the use of single-occupancy vehicles	Yes
(2) Improved safety of the road network	Yes
(3) Minimized environmental impacts (e.g., emissions, land use)	Yes
(4) Other (Please specify): The project will aid in the ability of the Hamlet to sustain itself; by improving infrastructure, a reduction in maintenance costs is expected. All companies will have an equal opportunity to tender for the project.	Yes
(5)	

Additional Benefits:

1. Improved safety for walking and driving
2. Longer useful life of vehicles traveling on this road due to reduced stress caused by potholes and road edge deterioration
3. Reduced maintenance cost - decrease in pot holes and patching
4. Reduce water ponding in ditches, on the road, on public and private properties
5. Less storm water entering the sanitary sewer system - extends life expectance of the wastewater treatment system
6. Improved handicap/wheel chair approaches to public and/or senior facilities located along this road

SECTION V -TIMELINES AND RATIONALE

Timelines or milestones represent key dates in the project when progress is achieved (such as the completion of a phase or a component of the project) and should be provided for projects whose construction time is expected to last beyond one year. A description of each milestone and its anticipated completion should be provided.

Project Start Date: 2009-04-01	Project End Date: 2009-12-31
Start Date: 2009-04-30	
Construction Start Date: 2009-06-01	Construction End Date: 2009-10-31

Project Rationale

1. What are the specific problems or objectives that this project will address?

This section should provide a synopsis of what is happening currently within the municipality or region and what might happen if no action is taken at this time. Make sure that you define the business opportunity/problem in clear terms. If statistical information is available to support this business case then state what and where it can be found. It should describe the history and the current state of affairs giving rise to the general business problem and thus the need for the project.

The project is the reconstruction of the main road in the Hamlet of Fort Vermilion and would complete the last portion of pavement overlays that occurred from 2003 to 2006 on the Fort Vermilion River Road. The project is a "shovel ready" project, but due to scarce financial resources, the project cannot be undertaken without Federal and/or Provincial support. This project is rated as extremely high on the municipal priority list due to its location in the main institutional and commercial areas of the Hamlet. The road is crucial to future development and economic sustainability of the Hamlet, and the adjacent First Nations reserves. The Tall Cree housing subdivision is adjacent to the Hamlet boundary and the South and North Tall Cree First Nations access the essential services and businesses located along this road on a daily basis. This road is in a state of severe deterioration and failure. Failure to undertake this project will further jeopardize safety of the traveling public, prosperity of the businesses and the community at large. The following are some specifics with respect to the existing road structure:

1. Based on the survey, the elevations indicate some road surface areas are below the recommended minimum slopes (0.40%) for concrete curb and gutter and some areas the storm water direction is both east and west on the existing paved surface.
2. The existing pavement depth varied from 150 to 200 mm at the storm sewer crossing on the east side of 47th Street.
3. The road center line in most cases is higher than the existing sidewalk and property line.
4. Storm sewer and catch basins are required.
5. The crown of the existing pavement varies from 0.04 to 0.11 meters. The design standard for a 9.0 meter wide road is 0.15 meters.
6. The slope of the existing pavement along the south shoulder varies from a 0.05% to 1.0% slope and changes flow direction several times.

2. How would your project address these specific problems or objectives?

This section should indicate how the project would improve or fix the problem stated in the "Project Rationale" section. It should explain why Federal - Provincial funding is required to enable the project to proceed, increase its scope (size) or allow it to proceed earlier than originally planned. Include a brief explanation of a) how the project supports the local development plan for the community and b) how the project will affect the social, economic and/or natural environment of the municipality.

The road has deteriorated due to continuing usage over a number of years, and in order to improve safety and to attract new development and residences to the area, the infrastructure must be improved.

Located along the Peace River, the Fort Vermilion Hamlet is one of the oldest settlements in Alberta with two of the County's major, provincially recognized, historical buildings (the Trapper's Shack and the Old Bay House) located along the River Road and frequented by international tourists. The road provides access to some of the County's major tourist areas (DA Thomas Park and National Cairn) including the Peace River Boat Dock. The Hamlet offers essential services to the local First Nations people from multiple First Nations Reserves, and especially medical services. The road is a major route for ambulances and medical evacuations via the local airport. By completing this project, the social, economic and natural environment of the Hamlet will be greatly improved.

The project supports the local municipal/community development plan.

As mentioned earlier, the project is "shovel ready" and is currently being delayed due to scarce financial resources - the project cannot be undertaken without Federal and/or Provincial support.

3. What alternatives to the proposed solution have been considered?

Describe the alternatives considered.

One of alternatives is to continue patching the road, which is not cost effective and not safe for the traveling public. This will lead to further deterioration of the road and escalation of future reconstruction costs. This alternative will create "bottle necks" on the road and other hazards for the traveling public, such as dust, potholes, water paddles that currently do not drain, etc. Please note there are only two accesses to the business, public services and residences located along this portion of the road: one from the east and one from the west direction of River Road (please see the attached map). Therefore, the best alternative is to reconstruct this road as proposed in order to continue improving the current economic, social and natural environment of the area. Due to budget constrains, this project cannot occur without the requested financial assistance.

4. Does this project contribute to a sustainable environment?

Indicate how the project will contribute to a sustainable environment.

Yes, this project will contribute to a sustainable environment.

By rehabilitating this road, the County will be able to sustain its infrastructure and reduce operating costs, improve access to the local tourist and recreational area, improve wheel chair/handicap accessibility, promote further commercial development along this road, therefore sustain and improve the economic, social and natural environment of the area.

5. Describe any innovative technology that will be employed during the realization of the project.

Provide details on the technology to be incorporated in to the proposed project. Focus on new approaches, best practices and whether the project uses the best available technologies (that are economically feasible) or innovation to address the problem.

The project will be tendered subject to TILMA and in one contract, with best practices for road reconstruction utilized. The Polyvinyle Chloride (PVC) storm sewer pipe will be used which will extend the life expectancy of the storm sewer system.

6. What are the significant project risks and what is your strategy to mitigate those risks?

Risks are uncertainties or constraints that may prevent the project from completing on time, on budget, or in its original scope. Few projects are completely without risk, however, most successful projects manage or mitigate their risks through good planning and on going management. Indicate any known risks (such as short construction season, possible uncertainties in building site that might increase cost, etc) and specify how those uncertainties may impact the performance of the project, either in duration, cost, or meeting the requirements. Then indicate what actions are possible in advance or during the project to reduce the effect of the risk (mitigation).

The major risk of not undertaking this project is jeopardizing the Hamlet's prosperity and economic sustainability: reduced tourism activity, negative impact on the businesses located along this street, negative impact on industries that are currently using this road will lead to a decline in economic prosperity. A negative impact on the County's infrastructure due to "overload" on other County roads is expected if the road is left to remain in its current condition. In addition, costs are expected to escalate as the road deteriorates further, therefore creating further financial hardship. To mitigate this risk, the County assigned "first priority" status to this project in the Hamlet of Fort Vermilion.

The risk of the project not completing on time are drastic weather changes such as enormous amounts of rainfall that would delay completion of the project. To mitigate the effect of this risk, contractors will be allowed extensions in their deadlines due to weather problems and the municipality will maintain 10% contingency funds in reserve for this project.

SECTION VI - PROJECT COSTS

ou will be expected to provide detailed cost estimates with your application. o you intend to upload detailed cost estimates with your application?	Yes
Eligible Costs:	
Environmental Assessment Costs	
Plan / Engineering Costs	101,200.00
Materials	0.00
Construction	878,470.00
Contingency Costs	92,000.00
Federal Taxes (or HST)	0.00
Provincial Taxes (no HST)	0.00
Other Eligible Costs:	
Total Eligible Cost:	1,071,670.00
Tax Rebate:	0.00
Net Eligible Cost:	1,071,670.00
Ineligible Costs:	
Land Acquisition	
Leasing Land, Buildings and Other Facilities	
General Repairs and Maintenance	
Financing Charges	
Legal Fees	
Other Ineligible Costs:	
3/ Local improvement for curb, gutter and sidewalk	39,630.00
Total Ineligible Cost:	39,630.00
Total Estimated Net Project Costs:	1,111,300.00
Federal Taxes (or HST)	0.00
Provincial Taxes (no HST)	0.00
Net Eligible:	1,071,670.00
Ineligible:	39,630.00
Total Net Project Cost:	1,111,300.00

Proposed Financing of Eligible Costs

	Municipal Source(s)	Provincial (BCF-CC)	Federal (BCF-CC)	Other Federal	Other	Total
Total	357,223.33	357,223.33	357,223.34	0.00	0.00	1,071,670.00
% of Costs	33.33%	33.33%	33.33%	0%	0%	100%

Other Federal Funding Amount 1	0.00
Specify Other Federal Funding Source 1	
Other Federal Funding Amount 2	0.00
Specify Other Federal Funding Source 2	
Other Federal Funding Amount 3	0.00
Specify Other Federal Funding Source 3	

Indicate the person who has verified that these project cost estimates are accurate, as well as the date that the estimates were verified.

* Name	William (Bill) Kostiw
* Date (YYYY-MM-DD)	2009-02-11

Other Federal Funds include Gas Tax / Public Transit Funds?	
Specify Other Funding Source	

Other Project Financing

Is this a multi-stage project? If so, please indicate which stage. Please note that each phase must be able to be considered a stand-alone project.: No

Will the project require the borrowing of funds?: No

Will the project serve commercial operations?: No

Does the applicant have a plan to fund, operate, and maintain the asset over its lifecycle?:

The project is reconstruction of existing infrastructure and will not be adding any additional stress onto the County's maintenance operations. The County has sufficient resources and equipment to maintain the road and the additional sidewalks.

Please affirm that the contract award process will be competitive, fair, and transparent (e.g., no sole-source contracts, no union-only processes) and consistent with the Agreement on Internal Trade and Canada's international trade obligations.: Yes

Please state who will own the asset in which the infrastructure investment is being made.: Mackenzie County will own the asset.

Documents Uploaded

Descriptive Title	Filename	Date Uploaded
Detailed Cost Estimates	FV River Road Cost Estimate.pdf	2009-03-04
Fort Vermilion Map with Project Location	FV Map and project location.pdf	2009-03-04
Environmental Assessment	Mackenzie County - EA report.doc	2009-03-11
Council Resolution	25-Feb-09 Council Minutes Page 8.pdf	2009-03-04

SECTION VII - ENVIRONMENTAL ASSESSMENT

I. Environmental Considerations - Primary Project Category

Category: Local Road Infrastructure

1	Does the project involve constructing a new road or public highway?	No
2	Does the project involve lengthening an existing road or public highway?	No
3	Does the project involve installing an intelligent transportation system and its supporting structures?	No
4	Does the project involve modifying or widening an existing road or public highway by adding more than two lanes?	No
5	Does the project involve modifying or widening an existing road or public highway that is more than 300 metres from an existing transportation or utility right-of-way?	No
6	Does the project involve modifying or widening of an existing road or public highway on land that is not zoned for transportation or industrial use?	No
7	Does the project involve constructing a new bridge?	No
8	Does the project involve modifying or widening a bridge or bridge approaches by adding more than two lanes?	No
9	Does the project involve modifying or widening of a bridge including the bridge approaches by carrying out works or activities in a water body?	No
10	Does the project involve constructing, installing, expanding or modifying an overpass, a grade separation, a road intersection or a highway interchange that is more than 300 metres from an existing transportation or utility right-of-way?	No
11	Does the project involve constructing, installing, expanding or modifying an overpass, a grade separation, a road intersection or a highway interchange that is on land that is not zoned for transportation or industrial use?	No
12	If the project is located within 250 metres of an environmentally sensitive area, does it comply with any law or management plan for that area?	Yes
13	Is the project located within 250 metres of an environmentally sensitive area?	No
14	Does the project involve works or activities on, under, over, through or across a water body such as a wetland, stream, river or lake?	No
15	Does the project involve works or activities within 30 metres of a water body?	No

II. Environmental Considerations

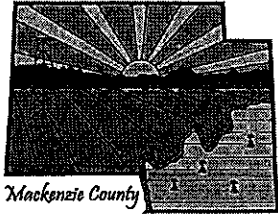
Not applicable to this Project.

III. Aboriginal Considerations

Not applicable to this Project.

IV. Environmental Assessment Contact Information

16	Please fill out the information for Environmental Assessment contact verification.	
	Name of EA Contact:	<i>Doug Schuler</i>
	Position:	<i>Focus Corporation P. Eng.</i>
	Address:	<i>#3, 8909-96 Street, Peace River, AB, T8S 1G8</i>
	Phone Number of EA Contact:	<i>(780) 624-5631</i>
	Email:	<i>Doug.Schuler@focus.ca</i>



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

CAO REPORT TO COUNCIL
April 7, 2009

This report is an overview of the County's current business affairs and projects. The annual audit went very well with no significant discrepancies needing attention. We will be preparing the year end statements and intend to have our auditors present them to Council in May. This is an important process as it will give Council an opportunity to discuss the County's business affairs and any concerns directly with the auditors. Mackenzie County is one of the more complex municipalities in the province to administrate as we have three regional offices as well as the corporate office; therefore a clean audit is a great achievement. The year 2008 was especially challenging because of the large capital utility projects and the large volume of projects. Over the next two months we will be holding several project and pre-construction meetings to finalize existing projects and start new ones. The major projects and business items for Council's review are the municipal building projects, committee mandates, and of course the economy. Council should consider requesting a meeting directly with the Premier in regards to economic stimulus for the northwest, especially highways, forestry, and CO₂ EOR stuff. Later this month we will be meeting with Municipal Affairs to plan for our assessment review and inspections. My major concern is the shut down in forestry and Council will probably discuss this in-camera then decide on a course of action. We have talked to Footner and Tolko and to date there is no evidence they will start up in the near future. The Reeve and I also met with Bouchard Lumber to discuss other forestry concerns (letters in agenda).

In summary, I feel the 2008 carried forward projects are in order and our staff team is well prepared for the 2009 construction season. We do need some discussion on road bans and dust control and we will have these items on the next agenda.

Thank you for your attention and I would be pleased to answer any questions or address any concerns Council may have.

William Kostiw,
Chief Administrative Officer

William Kostiw

Attachments:

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c. Wolfe Lake Road Grading Project Engineering Cost Estimate	5
d. Alberta Health Services Contact Info.	7
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LA CRETE AGRICULTURAL SOCIETY

Mackenzie County
Box 1690
La Crete, AB
T0H 2H0

March 30, 2009

Dear Mr. Kostiw and La Crete Counsellors:

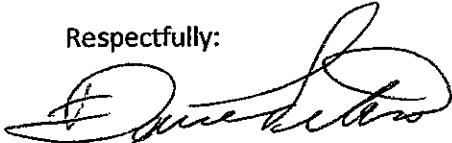
We are in the process of finishing a grant application to Alberta Museum Association for operating/staffing expenses. The only problem is this grant application won't be looked at until November 1, 2009. So, it will hopefully help meet some of our operating expenses for 2010 as it pays 70% of operational staffing expenses.

The La Crete Agricultural Society board wishes to thank you for granting the La Crete Mennonite Heritage Village \$10,000.00 for operating expenses. We plan to utilize these funds by hiring a "Restoration Manager", paying for yard care expenses, etc...

The individual filling the "Restoration Manager" position will take charge of maintenance and restoration projects planned for the summer of 2009. We would like to see this become a permanent position. We wish to pay this individual a starting wage of \$15/hour, with the position commencing as soon as conditions permit. We can not expect all the restoration work to be done by volunteers alone, especially considering the downturn in the economy.

We are asking that the Mackenzie County reconsider the grant amount for 2009. We are asking for an additional \$20,000.00 and feel that it is a justifiable amount considering the huge workload awaiting us this summer at our museum. We also feel a need to keep the village maintained as an attraction for tourism in our area. It would also assist the community with job creation.

Respectfully:



Dave Peters, President

cc: Counsellors: John W Driedger, Ward 4 and Peter Braun, Hamlet

La Crete Agricultural Society
Box 1690, La Crete, AB
T0H 2H0
Phone: (780) 928-4447
Phone: (780) 928-2817
Fax: (780) 928-4487

RECEIVED
APR 03 2009
MACKENZIE COUNTY
EQUINE MANAGEMENT OFFICE

RECEIVED
APR 03 2009
MACKENZIE COUNTY
LA CRETE OFFICE

March 31, 2009



ALBERTA
INFRASTRUCTURE

Office of the Minister

To members of the Alberta Association of Municipal Districts and Counties:

Thank you for inviting me to attend your spring convention in Edmonton on March 25.

I appreciated the opportunity to speak about Bill 19, the *Land Assembly Project Area Act*, and to answer questions about this important piece of legislation. There has been a lot of public debate regarding Bill 19, and it is essential that these discussions are based on accurate information.

I want to thank the AAMDC for its continued support. The input I have received from the executive and membership has been extremely valuable. As a result of these discussions, I am confident that the draft amendments being considered by the Province will address concerns about Bill 19 by providing additional clarity and reassurance to landowners that they will be treated fairly.

As municipal leaders, you are well aware that land acquisition for public projects, although necessary, is a contentious issue at the best of times. It is important that the rights of landowners are respected.

While government already has the authority to acquire land, Bill 19 will improve this process by making advance consultation mandatory, by requiring government to purchase land as soon as landowners are prepared to sell, and by ensuring the decision to designate land as part of a project area is made within a reasonable time frame. Landowners will also continue to have legislative protection to ensure they are fairly compensated for the purchase of their property.

As the province continues to grow, we need to meet the infrastructure needs of all Albertans. Bill 19 is vital to ensure good planning by government for large-scale public projects such as transportation utility corridors.

I encourage you to follow the progress of Bill 19 as it is fine-tuned and moves through the legislative process. Regularly updated information is available on the website www.infrastructure.alberta.ca and I have also provided a Questions and Answers document for your convenience.

Thank you again for your support in this matter.

Yours truly,

A handwritten signature in black ink, appearing to read 'Jack Hayden'.

Jack Hayden
Minister

Attach.



Box 349
La Crete, Alberta T0H 2H0
Telephone: (780) 928-4461
Fax: (780) 928-4465
Email: lacrete@genivar.com

April 2, 2009

File Number: 1007122

Mackenzie County
10107 94 Avenue
Box 1690
La Crete, AB
T0H 2H0

Attention: Mr. John Klassen, Director of Environmental Services

**RE: Wolfe Lake Road Grading Project
Engineering Cost Estimate**

Thank you for the opportunity to provide this letter proposal to provide engineering services for the proposed re-construction of Wolfe Lake Road (Township Road 107-0).

Our understanding of this project is that the County proposes to re-construct 4 miles (6.4 kilometers) of Wolfe Lake Road, from the intersection of Hwy 697 east, to the intersection of Range Road 13-4.

We are also of the opinion that the County would like to proceed with this project, not only to improve the condition of the existing road, but also improve the drainage along this road through ditch reconstruction and replacement of existing culverts.

As such, we suggest the following scope of engineering services to complete the proposed project;

- Complete a site survey which includes a digital terrain model of the existing road, as well as features that may impact construction such as power poles, telephone pedestals, gas lines, etc;
- Prepare a draft design plan/profile drawing for the road for further discussion and approval by the County;
- Upon approval, complete a detailed design and tender package; then
- Supervise construction operations on the project.

Our current engineering estimate for this work is **\$196,555.60**. A detailed breakdown of our estimated costs has been attached. Table 1 below summarizes our estimate

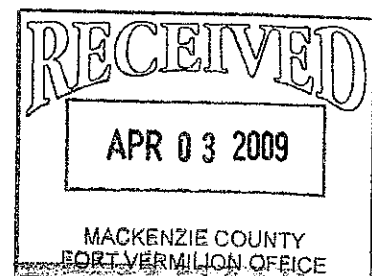


Table 1: Summary of Estimated Engineering Costs

Phase	Estimated Cost
Preliminary Engineering	\$35,684.20
Detailed Design	\$14,017.40
Tender Package Preparation	\$9,130.00
Construction Supervision & Contract Administration	\$124,834.00
Post Construction	\$12,890.00
TOTAL	\$196,555.60

In addition to any assumptions that may be outlined in the detailed breakdown, we have made the following assumptions in preparing this estimate:

- Legal Survey costs are not included;
- Right-Of-Way acquisition costs are not included;
- Costs related to Hydrology or Hydraulic studies, to determine ditch capacities and culvert sizes, as well as the impact of drainage beyond the project limits, are not included;
- Estimated construction supervision costs are based on "Contractor Site Occupancy" days of thirty. Engineering amounts will be adjusted up or down based on actual site occupancy days utilized by the Contractor.

With respect to schedule, we anticipate providing a draft plan 6 – 8 weeks after receiving your approval to proceed.

The current estimate is effective to December 31, 2009, after which it is subject to review. Any revisions may affect costs and a revised proposal may be necessary.

Please contact me at (780) 928-4461, if you have any questions or require clarification.

Sincerely,



Mark Onaba, E.I.T
Area Manager

/mo

Enclosure: Engineering Estimate

cc: Bill Kostiw - Mackenzie County
Garth McCulloch - GENIVAR Red Deer
Mark Schwab - GENIVAR Grimshaw

Bails Report

Carol Gabriel

From: Kathy Prodaniuk [Kathy.Prodaniuk@aspenrha.ab.ca]
Sent: Thursday, April 02, 2009 9:16 AM
To: Bill Kostiw
Subject: Contact Information

Good Morning Bill,

Below is your requested contact information:

Brenda Fischer, SVP, Emergency Medical Services
Ph 403-944-1323
Brenda.fischer@albertahealthservices.ca

Randy Pohl – Interim Operations Director (AHS EMS – North)
10710 – 97St.
Grande Prairie AB T8V 7G6
Ph 780-513-5284
Randy.Pohl@pchr.ca

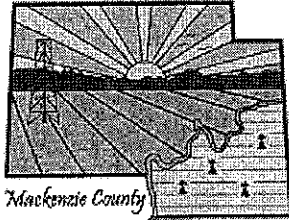
Shelly Pusch, Vice President North Continuum Zone
Westlock Administrative Building
9732-100th Ave
Westlock AB T7P 1G3
Ph 780-349-8705 Ext # 229
Shelly.pusch@aspenrha.ab.ca

Thanks have a great day.

Kathy Prodaniuk
Administrative Assistant
Alberta Health Services

Westlock Admin Building
9732 100 Avenue
Westlock AB T7P 2G3
Ph: 789-0349-8705 Ext #230
Fax: 780-349-4879

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Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

April 2, 2009

DRAFT

Mr. Henry Enns
Vanguard Realty Ltd.
Box 119
Rapid View, SK
S0M 2M0

Dear Mr. Enns:

RE: MUNICIPAL RESERVE

Your letter dated March 21, 2009 was discussed by Council on March 26th at their meeting. Council continues to provide its full support to the Planning & Development department and the Municipal Planning Commission to resolve this matter.

I have also had a chance to review your letter dated March 27, 2009 to our Director of Planning & Development, Mr. Ryan Becker. In previous correspondence Mr. Becker has clearly outlined the steps that need to be completed to move your developments forward. The outstanding items are clearly your responsibility to complete which you have failed to do. Our staff has repeatedly and patiently offered their assistance to which you have curtly dismissed. If you continue to delay the process Council has instructed our Planning staff to seek a legal remedy to resolve the issue.

Please direct any future correspondence directly to the Planning & Development department.

Regards,

Greg Newman
Reeve

pc: Mackenzie County Council
William Kostiw, Chief Administrative Officer

Carol Gabriel

From: Peter F. Braun [pfbraun@telus.net]
Sent: Saturday, April 04, 2009 10:31 PM
To: Bill Kostiw
Cc: Bill Neufeld; Dicky Driedger; Ed Froese; Greg Newman; John W. Driedger; Lisa Wardley; Ray Toews; Stuart Watson; Walter Sarapuk
Subject: La Prairie

Bill I'm hearing through the wind that La Prairie is pulling out of the LaCrete area and centralizing to Fort Vermilion. I have great concerns about this and the extended time it will take to serve the southern end of the County. Can you check this out and see if there is any truth to this?? As you are probably all aware this is also happening to Rainbow Lake being centralized to High Level and Rainbow is very unhappy. Thanks.

Peter F Braun
Po Box 817
La Crete, Ab
T0H-2H0
780-926-6238

Carol Gabriel

From: Bill Gish [Bill.Gish@gov.ab.ca]
Sent: Monday, April 06, 2009 11:28 AM
To: Bill Kostiw
Cc: Wayne Franklin
Subject: Highway Maintenance Shops in Mackenzie County

Bill

As you requested here are the planned Highway Maintenance Yards LaPrairie Group has planned for their new contract which commences in mid May within Mackenzie County.

Steen River
High Level
Highway 58 East of High Level 30 km
Ft Vermilion

There are no planned shops at Rainbow Lake, LaCrete, or Paddle Prairie.

Bill Gish
Operations Manager
Peace River District
Alberta Transportation

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Carol Gabriel

From: Mark Schonken
Sent: Friday, April 03, 2009 11:45 AM
To: Bill Kostiw
Subject: Hwy 697 Overlay project

Bill,

For your information, I have been informed by Dwayne Lowen from AT that the overlay project for Hwy 697 has been pushed back with a year, at least.

Secondly, they have requested to use our stockpile site at the Chinchaga river to stockpile approximately 6000 cubic meters of inch minus material. He will send me a precise map of the proposed stockpile site.

Regards,

Mark Schonken

Project Comptroller

Mackenzie County
P.O. Box 640, Fort Vermilion, AB, T0H 1N0, Canada
Tel.: (780)-927-3718, Fax: (780)-927-4266
Toll Free: (877)-927-0677
Cell: (780)-926-0908 Email:
mschonken@mackenziecounty.com

EXH Engineering Services

A Member of GENIVAR.

Box 349
La Crete, Alberta T0H 2H0
Telephone: (780) 928-4461
Fax: (780) 928-4465
Email: lacrete@exheng.com

October 6, 2008

EXH File: 1007122

Mackenzie County
10107-94th Avenue
Box 1690
La Crete, Alberta
T0H 2H0

Attention: Mr. John Klassen, Director of Operations (South)

RE: Culvert Installation on Highway 697 at Wolfe Lake Road

Further to our discussions, please find attached a conceptual drawing showing the proposed location for the installation of an 800 mm smooth wall steel pipe (SWSP) across Highway 697. Also included in our drawing is a typical cross section showing the length of pipe proposed at this location.

Construction estimates received from *Inline Contracting* indicated that it would cost between \$1,200 and \$1,400 per meter of pipe to supply and install a SWSP.

Please contact me if you have any further questions or comments.

Sincerely,

Mark Onaba, E.I.T

MO/mo

Enclosure(s)

cc: Bill Kostiw - Mackenzie County
Garth McCulloch - EXH/Genivar
Mark Schwab - EXH/Genivar

**MEETING MINUTES
 Mackenzie County
 Projects Notes
 September 16, 2008**

Attendees: Bill Kostiw (BK), Mackenzie County
 Mark Schonken (MSc), Mackenzie County
 John Klassen (JK), Mackenzie County
 Ryan Becker (RB), Mackenzie County
 John W. Driedger (JW), Mackenzie County
 Grant Smith (GS), Mackenzie County
 Dave Crichton (DC), Mackenzie County
 Mark Schwab (MS), GENIVAR – Grimshaw
 Mark Onaba (MO), GENIVAR – La Crete

<u>Job No.</u>	<u>Project</u>	<u>Action By</u>
1005016	Fort Vermillion South Drainage <ul style="list-style-type: none"> ▪ GM noted that there is more ditch cleaning than actual construction required for the project. ▪ Greg Newman noted that the ditch should be scaled back to a 1.0m – 1.5m wide ditch bottom. ▪ County agreed to leave the back slopes at 3:1. ▪ Terry would like updated plans showing the changes discussed ▪ MS asked if project will be tendered, day labour, etc. ▪ BK advised that the project will be administered as an RFQ 	GENIVAR
1007122	Hwy 697 Correction Line Drainage <ul style="list-style-type: none"> • GENIVAR to provide concept and cost estimate for a drainage study for entire area. • Drainage study will include Twp 106-4. Rge Rd 13-4 and Twp 107-0 (Wolfe Lake Road) • BK mentioned that he prefers design and tender preparation to occur right after spring run off and construction to commence after September 08. • BK noted that the County would like to reconstruct Wolfe Lake Road and do ditch cleaning starting a half a mile west of Hwy 697 and ending either 4 or 8 miles east of Hwy 697. • The county would like to add a culvert to the North Side of A.J. • County wants to install culvert at Wolfe Lake Road at A.J. Friesen Road. 	no action required at this time

<u>Job No.</u>	<u>Project</u>	<u>Action By</u>
	<ul style="list-style-type: none"> J.W indicated there are 2 pipes south and 1 north of A.J. Friesen Road. 	
1007162	Heliport Road Base/Pave <ul style="list-style-type: none"> County would like a structure of 100mm ACP & 300mm GBC with an 8.0m finished asphalt width CN approval was received Sept 16/08 J.W asked what the traffic counts are for this road. B.K will provide count data to J.W. 	Mark O
1007170	Zama Access Road Base/Pave <ul style="list-style-type: none"> County would like to do intersectional treatments 15-20m deep. Ditch work will be completed this fall. M.O. To review paint line concerns. 	Mark O
1007175	Hwy 88 Connector RRP 2008 <ul style="list-style-type: none"> BK noted that the county wants to re-apply for the project PG is working on application. 	GENIVAR
1007177	Zama Access Road Base/Pave Phase II <ul style="list-style-type: none"> Knelsen indicated start date early September 	GENIVAR
1008065	Aspen Drive <ul style="list-style-type: none"> BK mentioned that an environmental waiver would be required for this project Project is complete 	GENIVAR.
1008111	River Road South Reconstruction <ul style="list-style-type: none"> BK mentioned that the County would like to reconstruct River Road to a 9 m graded top starting at the Jct. of 109 Avenue and going north for 2 miles. The County would also like to repair the drainage ditch about ½ mile north of 109 Avenue that drains water east River Road. MO noted that the Contractor is scheduled to begin construction on August 18, 2008. 	GENIVAR
1008132	Blue Hills Rd. RRP Application <ul style="list-style-type: none"> From HWY 697 South to school or \$3,000,000 BK noted that the County would like the Structure to be the same as the Zama Road GENIVAR to conduct a Traffic count after September long weekend RB indicated the best time to do traffic counts is when ferry closes. 	

<u>Job No.</u>	<u>Project</u>	<u>Action By</u>
1008134	Zama Access- Ph III Base/Pave <ul style="list-style-type: none"> BK noted that the County would like GENIVAR to prepare an RRP Application for this contract. BK mentioned that this phase will begin at HWY 35 and continue west. 	GENIVAR
1008135	Zama Access- PH IV Base/ Pave <ul style="list-style-type: none"> BK noted that the County would like GENIVAR to prepare an RRP Application for this contract. BK mentioned that this phase will begin where Phase II ends and continue East. 	GENIVAR
1008136	Buffalo Head Drainage at Hwy 697 <ul style="list-style-type: none"> A.I.T. has approved 50/50 funding to a maximum of \$50,000 for construction. GENIVAR to go ahead with grade line plan and provide to county to discuss with Alberta Transportation 	County
3007055	BF 80988 <ul style="list-style-type: none"> RFQs have been received on March 12, 2008 Griffin Contracting was the low bidder at \$9,750.00 County to awarded contract to Griffin Contracting Michael Bird to provide insurance information to Mark Schonken. GENIVAR to confirm status of project and reply to county 	GENIVAR
3008054	Zama Access Bridge Km 17 (Adair Creek) <ul style="list-style-type: none"> GENIVAR working on Bridge planning and Design MO to provide status update to BK. 	Mark O.
4007029	102 Street/91 Avenue <ul style="list-style-type: none"> Underground is Complete Contractor starting on curb and gutter. PB & JW commented on clean-up of job site access to driveways was obstructed. MO & MS will review. 	Mark O
4007029	98 Avenue <ul style="list-style-type: none"> BK mentioned that he would like to stretch the distance between the street lights on 98 Avenue in order to save costs Include sub sewer system issues, on the east of 98 Avenue at 100 Street, in this contract JK noted that there were some hydrants that needed to be "T"ed off on this project County would like all underground work to be completed this 	GENIVAR

<u>Job No.</u>	<u>Project</u>	<u>Action By</u>
	year and surface work completed in 2009.	
4007049	Mackenzie County Subdivision Inspections <ul style="list-style-type: none"> • Deficiency list to be reviewed in the spring with JK. • JK to discuss upcoming inspections with Doug Schuler • GENIVAR awaiting further direction 	John K.
<u>DISCUSSION</u>		
----	Bridge File Maintenance Contract <ul style="list-style-type: none"> ▪ RFQs have been received on March 12, 2008 ▪ Griffin Contracting Ltd. was the low bidder at \$119,045.00 ▪ County awarded contract to Griffin Contracting 	County
----	Mustas Lake Center Subdivision – Design Review <ul style="list-style-type: none"> • County to review status of drainage with windrowed fill material • BK noted that the County would be meeting with their lawyer on March 3 to discuss levy offsets in this subdivision • GENIVAR awaiting further direction 	Nothing required at this time
----	Blue Hills Drainage <ul style="list-style-type: none"> • BK mentioned that the County had drainage issues in the Blue Hills area. • GENIVAR provided survey quote, which was accepted. • County would like drafted plan as soon as they are completed • MO will provide timeline comments back to BK & GS 	Mark S.
----	Zama Town Hall <ul style="list-style-type: none"> • BK mentioned that GENIVAR had provided Engineering Services to construct an addition to the Zama Recreational Hall 4-5 yrs ago. • BK noted some drainage issues at the hall that the County would like GENIVAR to review. • BK would like GENIVAR to do some survey work to ensure drainage is addressed. M.O will 	GENIVAR
----	Rosenberger Lines 3 & 7 <ul style="list-style-type: none"> • BK noted that the County had \$27,000 left in the budget for this project. • MO & GS to inspect outlet at the end of the channel. • BK will discuss project with Wayne Franklin 	Bill K.

Prepared by: Mark Onaba & Mark Schwab

Joulia Whittleton

From: Robert Bennett [rbennett@bennettarchitect.ca]
Sent: Wednesday, March 11, 2009 5:24 PM
To: Joulia Whittleton
Cc: Erik Lomeland
Subject: FW: Zama building
Importance: High



Joulia:

We respond to your email as follows:

• construction cost 707 sq. metres @ \$3350 =	\$2,368,450.00
• contingency 10%	<u>\$236,845.00</u>
• Subtotal	\$2,605,295.00
• Design/engineering fees and expenses	<u>\$285,000.00</u>
• Total Design and construction cost	\$2,890,295.00

• The cost of materials @ 40% construction cost \$1,042,118.00

If you need any additional information, please contact us.

Robert

Robert Bennett, Architect A.A.A.
Bennett Architect Inc.
Coronation Plaza, 202 East Tower
14310 - 111 Avenue
Edmonton, AB, Canada
T5M 3Z7
Tel 780.451.4376
Fax 780.455.4549
rbennett@bennettarchitect.ca
www.bennettarchitect.ca

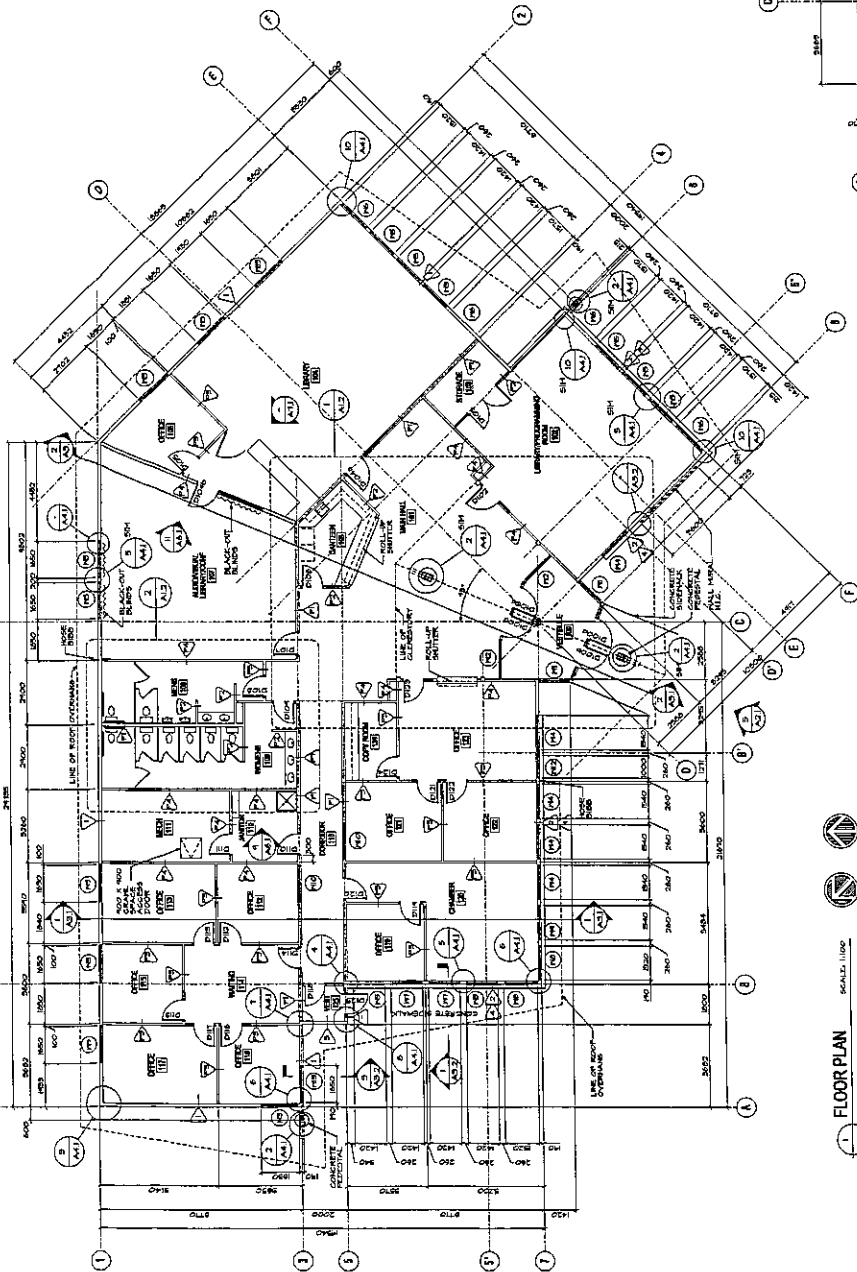
From: Erik Lomeland
Sent: Wednesday, March 11, 2009 12:44 PM
To: Robert Bennett
Subject: FW: Zama building
Importance: High

Hi, Joulia is asking about the below costs, what can we tell her?

Erik

WALL TYPE SCHEDULE

1	EXTERIOR WALL - CONCRETE CMU WITH 1/2" GYPSUM BOARD - 400 O.C.
2	EXTERIOR WALL - CONCRETE CMU WITH 1/2" GYPSUM BOARD - 400 O.C.
3	EXTERIOR WALL - CONCRETE CMU WITH 1/2" GYPSUM BOARD - 400 O.C.
4	EXTERIOR WALL - CONCRETE CMU WITH 1/2" GYPSUM BOARD - 400 O.C.
5	EXTERIOR WALL - CONCRETE CMU WITH 1/2" GYPSUM BOARD - 400 O.C.
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40	EXTERIOR WALL - CONCRETE CMU WITH 1/2" GYPSUM BOARD - 400 O.C.

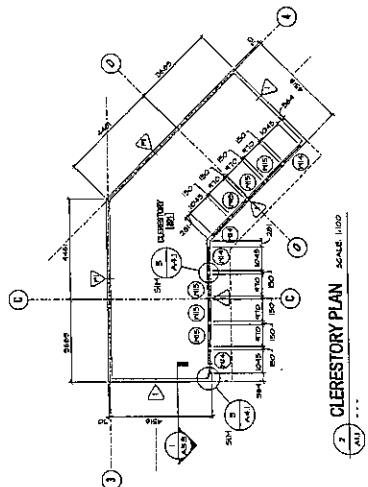


FLOOR PLAN SCALE: 1/16" = 1'-0"

Gross Area (not sqm / 7610 sq.ft)

Room Areas (shown as net areas)

- Library - 1200sq.m / 1497sq.ft (Rooms 107, 105, 104)
- Library/Programming Room - 665sq.m / 710sq.ft (Rooms 102)
- Municipal Offices - 665sq.m / 710sq.ft (Rooms 121, 123, 123B, 124)
- Chamber Offices - 445sq.m / 475 sq.ft (Rooms 119, 120)
- Rented Offices - 915sq.m / 974sq.ft (Rooms 112, 113, 114, 115, 116, 117)
- Circulation - 144 sq.m / 1550sq.ft (Rooms 100, 101, 110, 125)
- Mech/Janitor - 27 sq.m / 290sq.ft (Rooms 110, 111)
- Restrooms - 46 sq.m / 495 sq.ft (Rooms 108, 109)
- Storage - 7 sq.m / 75 sq.ft (Rooms 103)



PRELIMINARY NOT FOR CONSTRUCTION

ZAMA, ALBERTA
 PROJECT: MCKENZIE COUNTY COMMUNITY CONTEMPORARY BUILDING
 DRAWING TITLE: FLOOR PLAN AND CLERESTORY PLAN
 SHEET: A1.1

DATE: 2012.11.14
 DRAWN BY: J. HARRIS
 CHECKED BY: J. HARRIS

Coronation Plaza
202 East Tower
14310 111 Avenue
Edmonton, AB T5M 3Z7
Tel: 780.451.4376
Fax: 780.455-4549
info@bennettarchitect.ca

ADDENDUM ONE

TO ALL BIDDERS OF RECORD

Date: **April 2, 2009**
Project: **Community Cornerstone Building**
Location: **Zama City, Alberta**
Owner: **Mackenzie County**

1. INTENT

This Addendum is issued prior to award of Contract to provide revisions and clarifications to the present issued documents.

Work covered by the Addendum shall be read in conjunction with, and form part of, the Drawings, Specifications and Contract Documents issued for tender on **March 24, 2009**.

2. DOCUMENTS

The following drawings and documents issued with this Addendum contain revisions which are to be included in the stipulated tender price and will form part of the contract documents:

- .1 Specifications
 - .1 Section 00 41 13 - Stipulated Price Bid
 - .2 Section 09 68 18 - Carpet
- .2 Drawings
 - .1 L1.1 Overall landscape plan
 - .2 L1.2 Landscape Plan and Details

3. SPECIFICATIONS.

- .1 **Architectural**
 - .1 Section 00 21 13 - Instruction to Bidder

- .1 Revise Article 2.1 as follows:

Bids will be received up to 1:00:00 pm local time on the 12th day of May 2009 at:

Mackenzie County
PO box 640
4511-46 Avenue
Fort Vermillion, T0H 1N0

Coronation Plaza
202 East Tower
14310 111 Avenue
Edmonton, AB T5M 3Z7
Tel: 780.451.4376
Fax: 780.455-4549
info@bennettarchitect.ca

April 6, 2009

Mackenzie County

Order of Magnitude Cost Plan

The following is a rough order of magnitude cost estimate for the Community Cornerstone Building in Zama City.

1.0 Community Cornerstone Building

Area:

- Main Floor 715m²

Cost Plan:

715 m² @ \$3350/m² = \$ 2,395,000.00

Coronation Plaza
202 East Tower
14310 111 Avenue
Edmonton, AB T5M 3Z7
Tel: 780.451.4376
Fax: 780.455-4549
info@bennettarchitect.ca

January 22, 2009

**Order of Magnitude Cost Plan
Mackenzie County
Ft. Vermilion Administration Building Addition**

1.0 SCHEME A

Ground Floor
312 m² @ \$5,000.00 \$1,560,000.00

Cupola
21.5 m² @ \$4,000.00 \$ 86,000.00

Deck & Soffit
55.1 m² @ \$ 750.00 \$ 41,300.00

Basement
127 m² @ \$ 750.00 \$ 95,300.00

Renovation
271 m² @ \$ 1,500.00 \$ 406,500.00

Fees & Expenses \$ 220,000.00

TOTAL ORDER OF MAGNITUDE COST PLAN SCHEME A \$2,409,100.00

2.0 SCHEME B

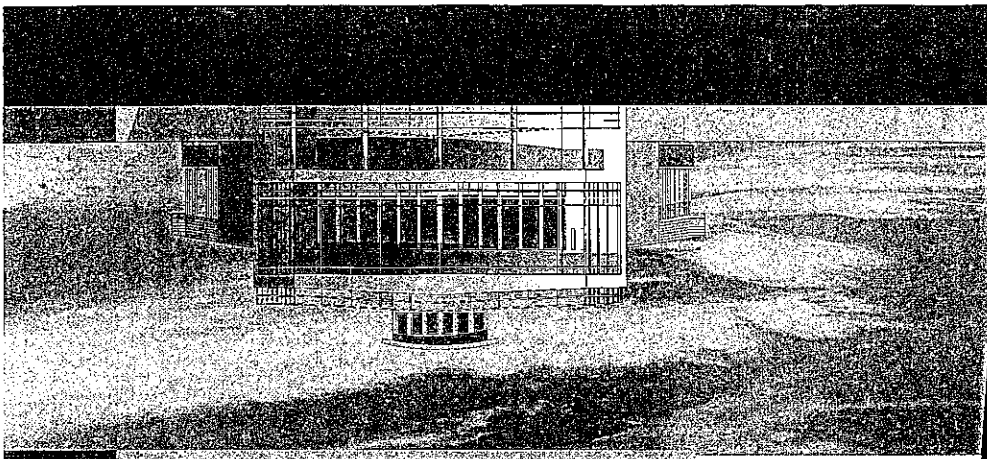
Ground Floor
352 m² @ \$4,400.00 \$ 1,548,800.00

Deck
56.6 m² @ \$400.00 \$ 22,600.00

Renovation
271 m² @ \$1,500.00 \$ 406,500.00

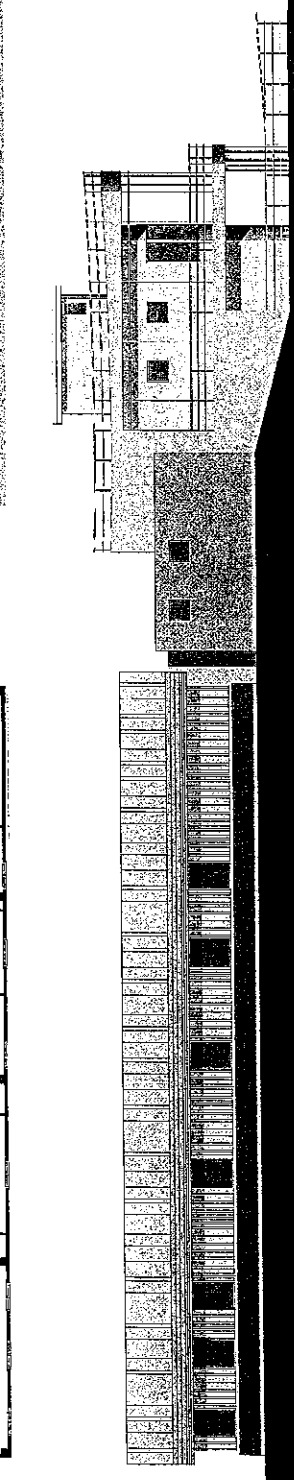
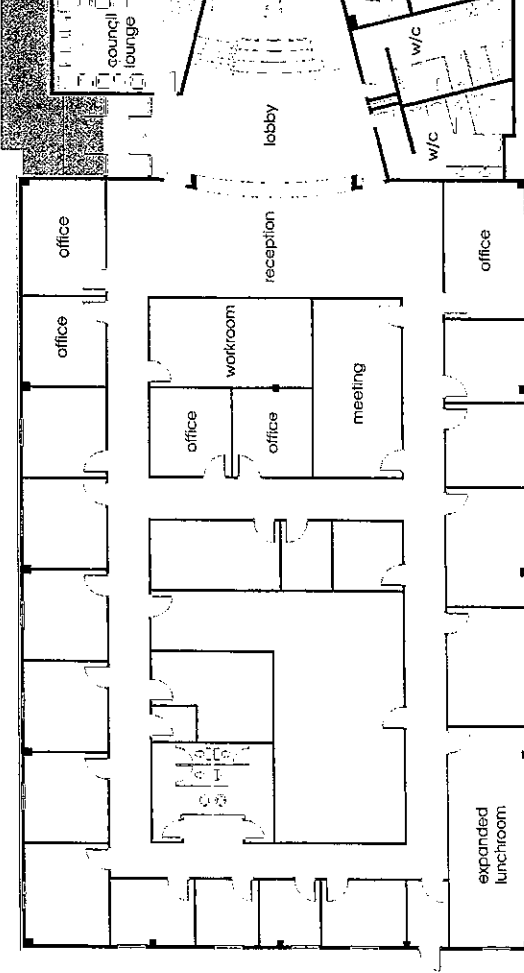
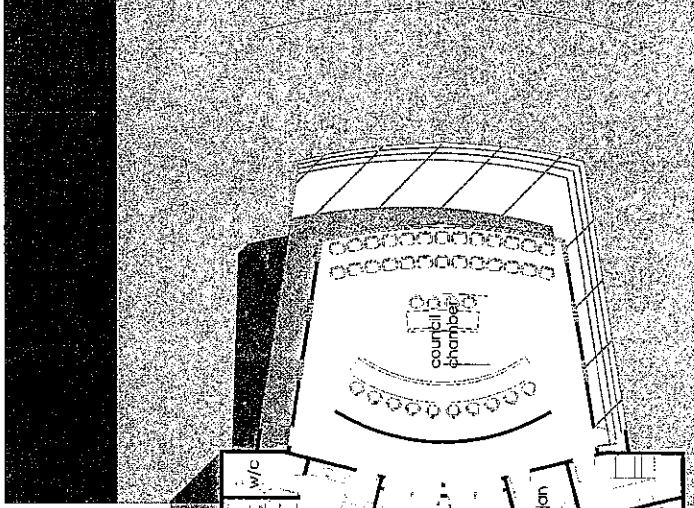
Fees & Expenses \$ 200,000.00

TOTAL ORDER OF MAGNITUDE COST PLAN SCHEME B \$ 2,177,900.00



January 2009

bennell architect



MACKENZIE COUNTY FT. VERMILION ADDITION

scheme A



*Notes Telephone
Conference Call
to discuss was held on
Mar 31 09*

Dermot O'Neill DIP.ARCH., MRAIC, AAA, SAA

Laura O'Neill DIP.ARCH., MRAIC, FRIAI, AAA, SAA

Daryl Procinsky B.E.D.S., M.ARCH., MRAIC, NCARB AAA

November 5, 2008
Proposal # 90947

Fort Vermilion School Division No. 52
P. O. Box # 1
5213 River Road
Fort Vermilion AB T0H 1N0

Via e-mail @ rogerc@fvsd.ab.ca

Attention: Roger Clark

Re: LaCrete Public School – Library Expansion Study

We would like to take this opportunity to thank you for considering our firm to be involved in this study and for the many years of involvement on your projects. We understand this project to be a study to determine planning options and potential capital costs to increase the size of the shared School and Community Library located within the LaCrete Public School.

On studies of this nature, we believe that most equitable method to deliver this service is through on hourly rate basis to an upset maximum. We propose the following work plan and deliverables:

Evaluate Program and space needs:

- Visit site and meet with stakeholders to determine capacity, needs and preferences
- Compile information and prepare statement of need
- Review statement of need by email and teleconference meetings

Develop Conceptual Plan

- Develop potential conceptual development alternatives for review and discussion through email and teleconference meetings
- Select a preferred option
- Perform costing analysis and project implementation analysis for review and discussion

Report

- Prepare a report to summarize process, preferred plan, discussion on options not selected and summary of project costs

Our upset maximum fee for this project is

Eleven Thousand Dollars (\$11,000)

This upset maximum includes the hourly rate costs for one trip to LaCrete. This fee does not include for disbursements such as printing, airfare, long distance charges and GST. Disbursement costs would be invoiced with a 10% administration fee.

We have attached our standard schedule of hourly rates as basis for our estimate and billing.

Please contact our office should you have any questions or require clarification. If this proposal is acceptable please notify our office by email.

Yours truly,

ONPA

Robert Black
Production Manager



Dermot O'Neill DIP.ARCH., MRAIC, AAA, SAA

Laura O'Neill DIP.ARCH., MRAIC, FRIAI, AAA, SAA

Daryl Procinsky B.E.D.S., M.ARCH., MRAIC, NCARB, AAA

**Schedule of Hourly Rates
@ January 1, 2007**

Staff Type	Hourly Billing Rate
Principal	\$190.00
Senior Designer	\$125.00
Senior Architect	\$150.00
Project Manager	\$165.00
Project Lead/Job Captain	\$125.00
Intermediate Architect	\$ 90.00 - \$100.00
Specification Writer	\$115.00
Senior Technologist	\$100.00 - \$120.00
Intermediate Technologist	\$ 80.00 - \$ 95.00
Junior Technologist/Support	\$ 75.00
Administration/Computer Systems	\$ 90.00
Secretarial/Clerical	\$ 75.00

Reimbursable Expenses

A percentage mark-up of 10% is added to the reimbursable expenses for administration charges. Expenses supported by actual receipts may include but are not limited to:

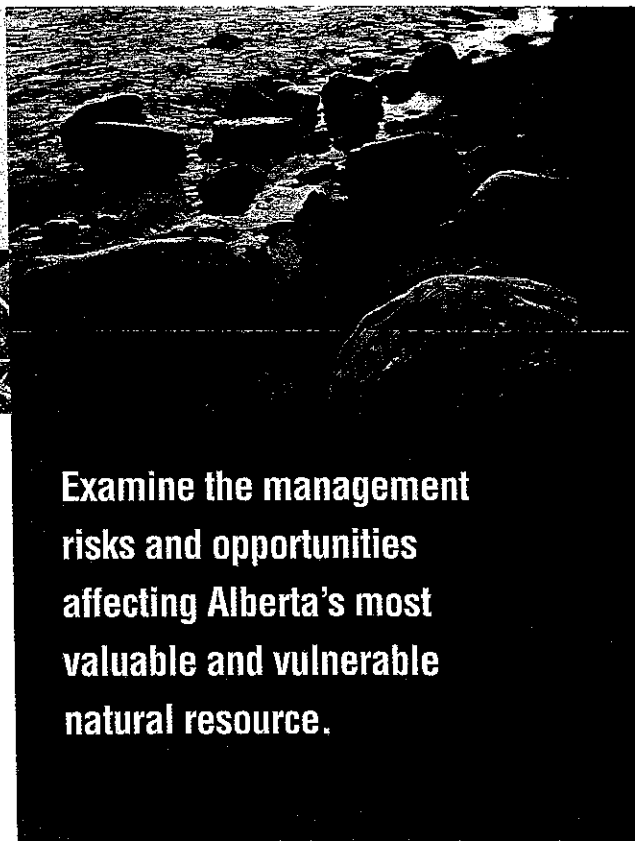
- Communication and shipping (e.g. long distance calls, facsimile and courier)
- Automobile travelling costs @ \$.50 per kilometre (outside local area)
- Reproduction instruments (e.g. photocopying @ \$.25 each, colour @ \$1.00 each)
- Rendering, Plotting, models and mock-ups
- Fees, levies, permits and licenses



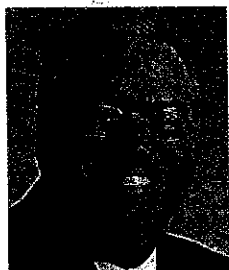
The Alberta Water Conference

Tuesday, May 19, and
Wednesday, May 20, 2009

Hyatt Regency Calgary • Calgary



Examine the management
risks and opportunities
affecting Alberta's most
valuable and vulnerable
natural resource.



The Hon. Rob Renner
Minister
Alberta Environment



Robert Sandford
Chair, Canadian Partnership
Initiatives, United Nations
Water for Life Decade, and
Director, Western Watersheds
Climate Research Collaborative

www.conferenceboard.ca/conf

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Carol Gabriel

From: Harry Welling [biogenx@telus.net]
Sent: Monday, March 23, 2009 11:18 AM
To: Greg Newman
Cc: Peter F. Braun; Dicky Driedger; John W. Driedger; Ed Froese; Bill Neufeld; Walter Sarapuk; Ray Toews; Stuart Watson; Lisa Wardley; Joufia Whittleton; Bill Kostiw
Subject: Bio Energy Concepts

Dear Madame,
Dear Sir,

Small to Mid-Scale Bio-energy concepts increasingly become the focus of progressive and sustainable energy development planning in communities in Western Canada. Lately we have experienced an accordingly fast rising number of inquiries about the fundamentals of biomass utilization.

Therefore we have totally re-designed and significantly upgraded our website, attempting to offer a "One Stop Introduction" to the fundamentals and planning requirements of bio-energy projecting.

So, please visit us at www.kalwabioGENICS.com

We hope it will be a helpful tool on your path to a sustainable and independent energy future!

Even though we are sorry, that forwarding this message and/or the link to all those who you believe could benefit from the information, will most likely not bring you all the unearthly universal luck like too many emails seem to promise these days, but it will most definitely earn you the appreciation of your recipients and of course ours !

Thank you four your interest.

Best regards

Harry Welling

WOOD ENERGY - LOCAL RESOURCES FOR LOCAL NEEDS

Harald (Harry) Welling
Managing Director

KALWA Biogenics Inc.

Edmonton, Alberta
Canada
phone: 1 780 908 6905
biogenx@telus.net
<http://www.kalwabioGENICS.com>

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Failsafe Canada Inc.

#110, 3025 – 12th Street N.E. Calgary, Alberta T2E 7J2

Tel: 403-313-6789
www.failsafecanada.com

William Kostiw
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

March 13, 2009

Dear William,

There is a tremendous opportunity developing in the agriculture industry that you may or may not be aware of. Counties are perfectly positioned to take advantage of the opportunity, thus generating a much needed revenue stream and at the same time providing a value added service back to their tax payers.

Most farmers will already be aware of the opportunity but most have not taken advantage of it due to a lack of information and an awareness of all their options.

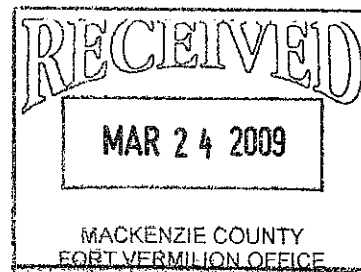
The opportunity of course is Carbon Credits or Carbon Offsets.

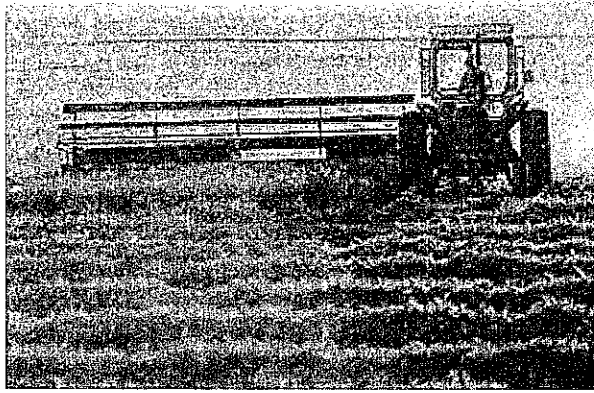
What are Carbon Offsets?

Carbon offset aggregation involves converting agriculture-based practices into tonnes of CO₂ equivalents, allowing participation in a market where producers can add value to their operations by offering offsets to large final emitters. **Carbon Offsets will be a new form of commerce in the Agriculture industry.**

Whether an aggregated project or a regular, one-off project, the process is set out in provincial legislation that took effect in July 2007. It begins with an aggregator preparing an offset project plan, which details the monitoring system for the collection of data. There must also be plans for quality control, quality assurance, quantification and verification. The whole process must then be verified by an independent third party, who checks the results with the actual guidance documents to ensure the tonnes are real, quantifiable, measurable and valid for sale.

Once the offset tonnes are confirmed and verified, an offset assertion report is provided to the buyer, who applies it to their compliance requirements, with the cash delivered back to the producer.





Typically, those providing offsets are farmers or agricultural producers, while buyers are large industrial emitters. For example, a farmer can generate reductions of greenhouse gas (GHG) emissions by implementing no-till and reduced-till systems on agricultural lands. A producer's crop also removes CO₂ from the atmosphere during the photosynthesis process, acting as a carbon "sink".

Aggregators act as the middle man, assisting both sides with the transaction. Often they need to accumulate multiple sellers for each buyer as a typical agricultural project may not create enough carbon credits for a single large emitter. There are a range of aggregation services, with some offering everything from project development to reconciliation and others only generating tonnes for sale but not marketing them.

The Opportunity

Farmers and many other individuals and organizations have the opportunity to earn extra income through the collection and sale of their carbon credits. Counties can offer their residents immediate cash credit for their offsets which can be used for the purchasing of any piece of equipment or farm supply. This gives the farmer additional options for their carbon offsets plus the advantage of dealing with someone they know and trust.

How Does it Work

"The Alberta Provincial Government has developed a number of protocols that can be used to determine if CO₂ a greenhouse gas is reduced by specific practices. One of these practices involves reduced or no till farming. Farmers who practice reduced till or no till can sell carbon offsets that are generate through this practice. To date farmers in Alberta have averaged up to \$10.00 per tonne of CO₂ removed from the atmosphere."

In order to take advantage of this opportunity farmers should sign up to a carbon credit aggregator who will take responsibility for, quantifying the offsets that a farmer can sell, verifying this offsets and then selling them to one of the large polluters in the province of Alberta. As a participant in this new market place, a farmer will be responsible for providing accurate farming records for the years that they are claiming credits for, supporting documentation such as crop insurance records, and proof of ownership of the properties that were farmed.

Failsafe Canada Inc

Failsafe Canada is focused on providing business solutions to companies who need to manage all or part of the process of creating, buying, or trading industrial carbon credits. Failsafe provides the majority of these solutions through two new applications based on a system (EC Tracker) that was initially developed in conjunction with an agricultural aggregation application. While the original application was for use in the agricultural sector, the two offshoots from that system, the Offset Quantification System and the Offset Management System were designed so they could be deployed in a variety of applications and industries. Of particular note is that, of the 1.6 million tons of offsets purchased in 2007, 36% were generated under the "tillage" protocol and 75% of the tillage credits were aggregated using EC tracker, the predecessor to the new "Offset Quantification System". The Company's specialized people resources are capable of adapting these applications to a whole variety of situations where carbon emission credits are being generated and need to be captured, validated, certified, serialized, inventoried and sold. At the moment the following protocols have been approved by the Alberta government for the agriculture industry and are available to be transacted on.

- No till
- Edible oils (Bovine rations)
- Forage
- Feed Efficiency (Bovine)
- Beef Life Cycle
- Days on Feed (Bovine)
- Pork Protocol
- Energy Efficiency
- Biogas (Digesters)

Additional protocols will be approved during the 2009 year and will include:

- Summerfallow
- Crop Residue
- Nitrous Oxide (Fertilizer)

I am providing some preliminary numbers which I feel that you would have no problem in generating on a per sale basis. These numbers are based on a \$12.00 credit which we feel will be the average for 2009.

	Total acres	Total Sale \$	County Share
No Till Protocol	75,000		
Other Protocols	25,000		
Cattle			
Swine			
Energy Efficiency			
Biogas			
TOTAL	100,000	\$1,200,000	\$480,000

COSTS

\$72,000 System Costs
 \$30,000 Verification

TOTAL

\$378,000

These numbers are estimated on a sale price of \$12.00/credit which is based on the present \$15.00 cap imposed by the Alberta government. We know that that cap is going to be raised to at least \$20.00/credit by 2010 and the speculation is that it will reach \$65.00 credit by 2014. You also need to be aware that at present no other aggregator can transact on any other protocols other than No-Till. You should also know that Failsafe is working to be certified as an official verifier. Any Aggregator using our systems will receive a reduced price over the estimated cost that I have shown, should they choose to use us as their verifier. They are a number of options available to you as well which can increase the profit generated from offering this service which I would welcome discussing with you.

Our Requirements

Our normal requirements entail a setup fee of \$35,000.00 which would need to be paid at contract signing and a royalty paid based on the aggregators share at the time of the offset sale. All training is included in this price and we would also assist in the disposal or sale of the credits and data entry if required. I welcome the opportunity of discussing this further with you

Regards

Brad Henderson
Failsafe Canada
403-313-6789 Ext



Wildside
ENVIRONMENT & LAND SERVICES

Major Industrial and Aggregates Unit
Alberta Sustainable Resource Development
3rd floor Petroleum Plaza South Tower
9915-108 Street
Edmonton, AB T5K 2G8

March 25, 2009
File: W20081072

Attention: Mary Christensen
Energy/Quarries Technologist

Dear Ms. Christensen,

**RE: Athabasca Oil Sands Corp.
AOSC Grosmont OSE 080097
Twps 95-96, Rge 25 W4M
Twps 92-100 Rges 1-4 W5M
2009 Annual Report**

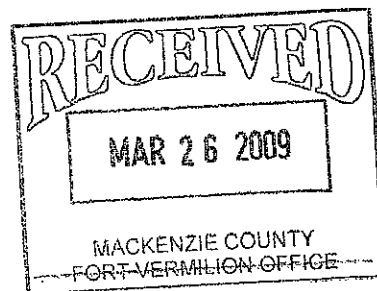
On behalf of our client, Athabasca Oil Sands Corp. (AOSC), we would like to provide you with the annual report for AOSC Grosmont OSE 080097 program.

Please find attached the Annual Report Details, the program map and applicable documentation. If you have any further questions please feel free to call myself at (403) 695-1723 or Wendy Whitlock at (403) 695-1721 after April 1, 2009.

Sincerely,

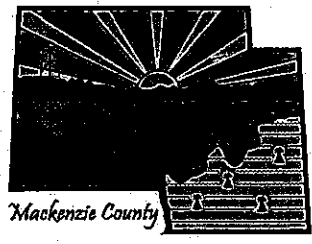
Nicola Russell-Burness
Wildside Environment & Land Services

Cc: Athabasca Oil Sands Corp.
Alberta Pacific Forest Industries
MacKenzie County
MD of Opportunity No.17



Wildside Environment and Land Services Ltd.
1200, 800-6th Avenue S W Calgary Alberta Canada T2P 3G3
www.wildside-enviroland.com

Tel 403.410.5660 Fax 403.262.4344



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 697/09 Assessing a Manufactured Home Community Owner

BACKGROUND / PROPOSAL:

Council give the first reading to Bylaw 697/09 to assess an owner of a manufactured home community for the designated manufactured homes located on its sites in early January.

OPTIONS & BENEFITS:

The bylaw was advertised as required.

COSTS & SOURCE OF FUNDING:

NA


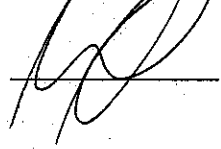
RECOMMENDED ACTION:

Motion 1:

That second reading be given to Bylaw 697/09 being a bylaw authorizing assessing a manufactured home community owner for the designated manufactured homes located in the manufactured home community.

Motion 2:

That third reading be given to Bylaw 697/09 being a bylaw authorizing assessing a manufactured home community owner for the designated manufactured homes located in the manufactured home community.

Author:  Review Date: _____ CAO 

**BYLAW NO. 697/09
BEING A BYLAW OF THE
MACKENZIE COUNTY**

(hereinafter referred to as "the County")
IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the County to assess an owner of the manufactured home community for the designated manufactured homes.

WHEREAS, the Council of the County has decided to issue a by-law pursuant to the Municipal Government Act, R.S.A. 2000 c. M-26, Section 304(1)(j) authorizing assessing the owner of the manufactured home community for the designated manufactured homes located on its sites; and

WHEREAS, the designated manufactured home means a manufactured home, mobile home, modular home or travel trailer; and

WHEREAS, a manufactured home community means a parcel of land designated in the County's land use bylaw as a manufactured home community and includes at least 3 (three) designated manufactured home sites that are rented or available for rent; and

WHEREAS, the County must prepare annually an assessment roll for assessed property in the County and the name of the assessed person must be recorded on the assessment roll in respect to the assessed property; and

WHEREAS, the assessed property is a designated manufactured home on a site in a manufactured home community and any other improvements located on the site and owned or occupied by the person occupying the designated manufactured home; and

WHEREAS, the assessed person is the person liable to pay a property tax.

NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That for assessing a designated manufactured home on a site in a manufactured home community in the County, the owner of the manufactured home community shall be the assessed person for the designated manufactured home.
2. This by-law comes into force one year from the date that it is passed.

READ a first time this 13 day of January, 2009.

Bylaw 697/09

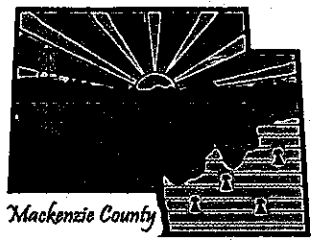
Assessing the designated manufacture home community owner for the designated manufactured homes

READ a second time this day of _____, 2009.

READ a third time and finally passed this day of _____, 2009.

REEVE

CHIEF ADMINISTRATIVE OFFICER



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 710/09 – Borrowing Bylaw for the construction of the Zama Multi-Use Cultural building

BACKGROUND / PROPOSAL:

The 2008 capital budget included \$7,000,000 estimated for the construction of the new Zama Multi-Use Cultural building. This budget included an anticipated \$5,000,000 government support funds (an application was submitted under the Rural Development fund but was not approved).

Administration and the Building Committee have been working together with the Bennett Architects on the revised plan during the past year.

The revised plan was prepared and the new project estimate is \$2,890,295.

The County submitted an application under the Building Canada Fund for the library component of this project.

OPTIONS & BENEFITS:

The approved budget includes \$1,500,000 borrowing for the Zama Multi-Use Cultural building project.

Under the MGA, a borrowing must be authorized by a bylaw and must be advertised if the debenture term exceeds five years.

Please review the attached draft Bylaw 710/09.

COSTS & SOURCE OF FUNDING:

NA
Author: *he* Review Date: CAO

**BYLAW NO. 710/09
BEING A BYLAW OF THE
MACKENZIE COUNTY**

(hereinafter referred to as "the County")
IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the County to incur indebtedness by the issuance of debenture(s) up to a maximum of \$1,500,000, for the purpose of financing the construction of the Zama Multi-Use Cultural building.

WHEREAS, the Council of the County has decided to issue a by-law pursuant to the Municipal Government Act, R.S.A. 2000 c. M-26, Section 258 to authorize the financing of the construction of the Zama Multi-Use Cultural building as approved by Council in capital expenditures; and

WHEREAS, plans and specifications have been prepared and the total cost of the project is estimated to be \$2,890,225; and

WHEREAS, in order to complete the project it will be necessary for the County to borrow the sum of \$1,500,000 for a period not to exceed 10 years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw; and

WHEREAS, the estimated lifetime of the project financed under this by-law is equal to, or in excess of 30 years; and

WHEREAS, the principal amount of the outstanding debt of the County at December 31, 2008 is \$8,590,716 and no part of the principal or interest is in arrears; and

WHEREAS, all required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED,
ENACTS AS FOLLOWS:**

1. That for the purpose of completing the construction of the Zama Multi-Use Cultural building the sum of **One Million and Five Hundred Thousand Dollars (\$1,500,000)** be borrowed from the Alberta Capital Finance Authority or another authorized financial institution by way of debenture on the credit and security of the County at large.

2. The proper officers of the County are hereby authorized to issue debenture(s) on behalf of the County for the amount and purpose as authorized by this by-law, namely the construction of the Zama Multi-Use Cultural building.
3. The County shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed TEN (10) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution on the date of the borrowing, and not to exceed TEN (10) percent.
4. The County shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the County.
6. The net amount borrowed under the by-law shall be applied only to the project specified by this by-law.
7. This by-law comes into force on the date it is passed.

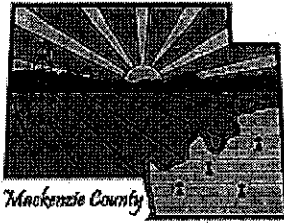
READ a first time this day of , 2009.

READ a second time this day of , 2009.

READ a third time and finally passed this day of , 2009.

REEVE

CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Zama Office & Library Building Design and Tender Date

BACKGROUND / PROPOSAL:

Council approved a budget in 2008 for \$7,000,000.00 for the Zama administration building and we have been working on a design and tender with the Zama building committee and architects.

OPTIONS & BENEFITS:

The options were reviewed and building size and scope was reduced to 7600 sq ft inclusive of the library. The benefit is to replace the old trailer that is not functional.

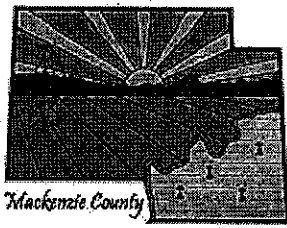
COSTS & SOURCE OF FUNDING:

The estimated cost is now \$2,890,295 with \$1,500,000 coming from the County and the balance from government grants and corporate donations. The project will proceed only if grants and donations make up the balance above of \$1,500,000.

RECOMMENDED ACTION:

That Council approve the Zama Office & Library Building design as presented and have tenders close on May 12, 2009 with an awarding condition on securing grants and donations for the balance of the cost.

Author: W. Kostiw Reviewed By: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Design & Tender for Shops in La Crete and Zama

BACKGROUND / PROPOSAL:

The County has budgeted for these two buildings in 2009 with the majority of funding to come from the sale of existing sites and buildings.

OPTIONS & BENEFITS:

The options are status quo and the benefits are to have two modern shops to house equipment and manpower.

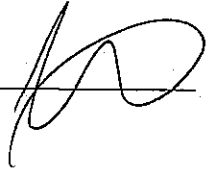
COSTS & SOURCE OF FUNDING:

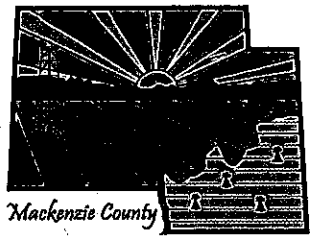
The estimated cost for the La Crete new public works shop is \$700,000 offset by the sale of the existing shop.

The estimated cost for the Zama public works shop/fire hall is \$575,000 which could be offset by the sale of the current fire hall site.

RECOMMENDED ACTION:

That administration proceed to secure design build proposals for the La Crete public works shop and the Zama public works shop/fire hall and present them to Council for consideration and final cost allocation.

Author: W. Kostiw **Reviewed By:** _____ **CAO** 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Request for Tax Write-off

BACKGROUND / PROPOSAL:

Council has authority to write off taxes.

OPTIONS & BENEFITS:

Lease MLL960058 under tax roll 082004 expired on August 6, 2006 but notice was not received by Mackenzie County until April 1, 2009. Taxes and penalties have been accumulating since 2006.

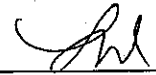
Taxes and penalties in the amount of \$147.44 are currently outstanding and as the lease was terminated in 2006 these should not have been levied.

COSTS & SOURCE OF FUNDING:

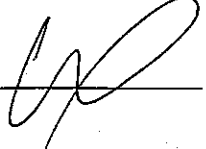
2009 Operating Budget – Tax Write-offs

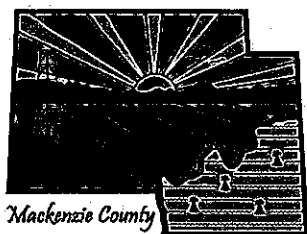
RECOMMENDED ACTION:

That taxes and penalties charged against tax roll 082004 (MLL960058) in the amount of \$147.44 be written off.

Author: 

Review Date: _____

CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	2008 Carried Forward Projects

BACKGROUND / PROPOSAL:

The County annually has a number of projects in-progress at the end of a year.

OPTIONS & BENEFITS:

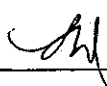
Please review the attached worksheets:

- 2008 Carried Forward Projects
- Reserves Estimated Balances at December 31, 2009 (based on the 2008 carried forward projects only at this time)
- 2008 grants reconciliations (AMIP, SIP, NDCC, and MSI)

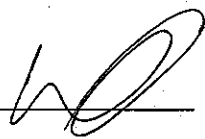
The additional funding needs to be addressed for a number of projects (highlighted in red).

RECOMMENDED ACTION:

For discussion

Author: 

Review Date: _____

CAO 

FINANCES APPLIED	2008 Budget	2008 cost	Unused funds	CF to 2008	Grant - MSI	Grant- BCF/CAMRF	Grant-AMP	Grant-SIP	Grant-Other	Reserve	Other Funding	Borrow	Notes, administrative recommendations/requests
(76) Boyer River Bridge BF75877	\$100,000	\$32,191	\$67,810	\$345,000					\$310,000	\$35,000	RR		Carried forward funds are revised based on tender results, engineering letter, Council motion, and AT GAP funding approval; grant - GAP funding
(77) Adair Creek (Zama) BF86211	\$300,000	\$14,814	\$285,186	\$485,500					\$370,000	\$115,500	RR		Carried forward funds are revised based on tender results, engineering letter, Council motion, and AT GAP funding approval; grant - GAP funding
(99) Ditch cleanout (Blument area?)	\$20,000	\$0	\$20,000	\$20,000						\$20,000	RR		
(51) Airports planning (CF from 2007)	\$100,000	\$25,150	\$74,851	\$74,851						\$74,851	IC App		
(53) Airport vicinity protection area (AVPA)	\$20,000	\$0	\$20,000	\$20,000						\$20,000	IC App		
(01) Regional SCADA (CF from 2007)	\$707,831	\$509,539	\$198,292	\$198,292			\$35,659		\$162,633				The maximum approved under AB WWVP for this project is to be reviewed
(02) Zama water treatment system (CF from 2007)	\$9,626,514	\$7,639,482	\$1,987,032	\$2,624,356					\$1,621,168	(\$196,364)	gcr	\$1,199,552	Carried forward funding is adjusted as per the 2008 YE project's reconciliation; grant - AB WWVP
(04) La Crete water treatment system (CF from 2007)	\$79,714	\$6,813	\$72,901	\$72,901					\$72,901				Grant - AB WWVP
(05) FV first station & WTP structure upgrade (CF from 2007)	\$800,000	\$407,888	\$192,112	\$192,112					\$192,112		Water Upgr		
(08) FV water line extensions (along River Rd & 50th St)	\$500,000	\$3,281	\$496,739	\$496,739					\$496,739		gcr		
(53) Rural water review	\$50,000	\$12,461	\$37,539	\$37,539					\$37,539		Water Upgr		
(64) Regional water study	\$75,000	\$58,797	\$16,203	\$16,203					\$16,203				
(01) Zama Waste Water upgrade - phase 2 (CF from 2007)	\$7,010,486	\$3,155,544	\$3,854,942	\$539,388					\$407,227	(\$244,309)	gcr	\$376,470	Carried forward funding is adjusted as per the 2008 YE project's reconciliation; 2008 budget did not reflect the actual tender results; grant - AB WWVP
(02) Sewer lift station for northeast LC	\$600,000	\$0	\$600,000	\$600,000								\$600,000	No borrowing bylaw in place yet
(52) La Crete lagoon study (CF from 2007)	\$22,225	\$0	\$22,225	\$22,225						\$22,225	IC Sewer		
(01) Subdivision in Zama	\$73,885	\$27,990	\$45,895	\$19,137						\$19,137	IC Adm		\$26,758 - transferred to MDP&LUB project by Council motion
(02) Waterfront cottage dev. (Vladin/Machesis)	\$10,000		\$10,000	\$10,000						\$10,000	IC Adm		Budget was revised on March 10, 2009; grant - Municipal Sponsorship Program; request for time extension was requested and approved by MA; MSI application to be submitted
(56) Municipal dev. plan & land use bylaw update	\$119,000	\$84,137	\$54,863	\$139,762	\$78,977				\$15,327	\$47,458	IC Adm		
(51) Fort Vermillion south drainage phase 2 (West of 88) (CF from 2007)	\$348,850	\$245,655	\$103,195	\$103,195						\$103,195	DR		
(57) High Level drainage project (CF from 2007)	\$44,630	\$37,980	\$6,650	\$6,650						\$6,650	DR		
(58) Blue Hills drainage (CF)	\$159,203	\$72,194	\$87,009	\$87,009						\$87,009	DR		
(52) Blue Hills drainage study (CF from 2007)	\$10,105	\$0	\$10,105	\$10,105						\$10,105	DR		

FINANCES APPLIED	2008 Budget	2008 cost	Unused funds	CF to 2009	Grant - MSI	Grant- BCF/CAMRIF	Grant-AMIP	Grant-SIP	Grant-Other	Reserve	Other Funding	Borrow	Notes, administrative recommendations/requests
(56) Zama surface water drainage management study (CF from 2007)	\$11,625	\$0	\$11,625	\$11,625						\$11,625 DR			
amproounds improvements	\$104,200	\$34,414	\$69,786	\$69,786	\$69,786								
(05) Machesis & Madlin: washrooms, benches, tables	\$26,676	\$22,071	\$4,605	\$4,605					\$4,605				Grant - Municipal Sponsorship Program; request for time extension was requested and approved by MA
(51) Zama Beautification Program (CF from 2007)	\$20,884	\$14,500	\$6,384	\$6,384						\$6,384 PP			
TOTAL FINANCES APPLIED	\$84,019,802	\$41,925,079	\$42,094,723	\$14,900,141	\$1,509,283	\$961,546	\$803,013	\$120,494	\$3,050,064	\$2,924,719		\$5,531,022	

In balance: Cap \$1,432,306 Oper \$76,977
 Cap \$803,014 Oper \$1,509,283

Mackenzie County
2008 CARRIED FORWARD PROJECTS

FINANCES APPLIED	2008 Budget	2008 cost	Unused funds	CF to 2009	Grant - MSI	Grant- BCF/CAM/RF	Grant-AMIP	Grant-SIP	Grant-Other	Reserve	Other Funding	Borrow	Notes, administrative recommendations/requests
9 Crele office building	\$2,210,000	\$404,194	\$1,805,806	\$1,805,806	\$902,803					(202,097)	COOR	\$1,105,000	Based on tender results, administration is assuming there is shortage of funds for this project, a borrowing bylaw is in place
(04) Zama multi-use facility	\$7,000,000	\$0	\$7,000,000	\$2,890,295		\$961,546				428,749	??	\$1,500,000	Short of funds for this project \$428,749; awaiting grant approval; borrowing bylaw is being taken to Council for the first reading April 7, 2009
(06) FV - Ford 9 passenger handvan	\$80,000	\$0	\$80,000	\$80,000					\$40,000	\$40,000	IC Adm		Grant - Community Initiatives Program
(07) Fort Vermilion - corporate office upgrade	\$750,000	\$0	\$750,000	\$750,000								\$750,000	No borrowing bylaw in place yet, working on plans
(54) GIS - utilities, rural addressing, transportation (CF from 2007)	\$142,805	\$115,189	\$27,416	\$27,416						\$27,416	IC Adm		
(69) Tables and chairs for Council chamber	\$25,000	\$0	\$25,000	\$25,000						\$25,000	IC Adm		
(60) Municipal Heritage Program - Stage 2 - Inventory	\$60,000	\$0	\$60,000	\$60,000					\$30,000	\$30,000	IC Adm		Grant - AB Historical Resources
(61) MK Strategy - Seniors Lodge Study	\$50,000	\$44,298	\$5,702	\$5,702						\$5,702	IC Adm		
(52) Zama Fire Rescuer: hall repairs	\$34,500	\$0	\$34,500	\$34,500						\$34,500	IC Eng		
(05) Two way communications upgrade (CF from 2007)	\$150,000	\$0	\$150,000	\$75,000						\$75,000	IC Eng		
(03) FV: 47th & 49th Ave (50m), drainage, pavement	\$1,175,659	\$331,376	\$844,283	\$844,283			\$168,624	\$120,494		\$555,165	RR		Submit SIP PP to AT; revise PP under AMIP for AT - DONE
(12) La Crele South access turning lane (CF from 2007)	\$55,118	\$1,672	\$53,446	\$53,446						\$53,446	RR		Funding is proposed to be combined with funding for project 33 - Street lighting for dark spots in hamlets
(16) LC 102 Str & 92 Ave curb, gutter & sidewalk (CF from 2007)	\$1,813,231	\$1,586,545	\$226,686	\$226,686						\$226,686	RR		
(18) Zama Bearsaw Crescent (CF from 2007)	\$710,393	\$382,287	\$328,106	\$50,000			\$50,000						To be combined with 2009 budget - one project code
(21) LC: 98th Ave pavement, curb, sewer	\$500,000	\$94,126	\$405,874	\$405,874			\$405,874						
(29) Apache Road - pull out area	\$50,000	\$0	\$50,000	\$50,000						\$50,000	RR		
Street lighting for dark spots in hamlets	\$80,000	\$79,006	\$994	\$30,000						\$30,000	RR		There is no funding remaining for CF; administration requests \$30,000 in order to complete the lighting at the LC South Access and install intersection lighting at the LC North Access
(39) Zama Aspen Drive Improvements	\$1,276,800	\$1,196,692	\$80,108	\$80,108						\$80,108	RR		
(40) One truck scale (gravel projects)	\$50,000	\$0	\$50,000	\$50,000						\$50,000	IC RR		
(53) Gravel exploration	\$62,300	\$12,585	\$49,715	\$49,715						\$49,715	RR		
(57) Heliport Road	\$705,000	\$793,784	(\$88,784)	\$50,000						\$50,000	RR		Administration is requesting additional funding to finalize the project
(61) Hwy 697 drainage (Buffalo Head)	\$100,000	\$15,176	\$84,824	\$84,824						\$84,824	RR		
(54) FV 45th Str from River Rd to 46 Ave incl, Mack, H, storm water (CF)	\$2,714,347	\$2,912,294	(\$197,947)	\$52,053						\$52,053			Additional funding was approved by Council at March 10, 2009 regular council meeting
(66) Road construction - SE 12 104 16 WS	\$50,000	\$44,359	\$5,650	\$5,650						\$5,650	RR		
(67) LC North (100th Str) - 2 miles road reconstruction	\$800,000	\$340,383	\$259,617	\$259,617						\$259,617			
(71) Rocky Lane West & North - 2 miles road reconstr.	\$200,000	\$0	\$200,000	\$200,000									Proposing to reduce MSI application by \$100K and take \$100K from Road Reserve in order to address shortage in MSI funds for carried forward projects
(75) AIA Flesan Road Reconstruction	\$700,000	\$259,197	\$440,803	\$440,803						\$350,000	DR		

Mackenzie County
Reserves Estimated Balances at December 31, 2009

Account Name	Beginning Balance	Transfers			Ending Balance
		Used for Capital Projects - Assets	Transfer from Operating Fund, to Reserve (Increases Reserve)	Transfer to Operating Fund, Capital Fund (Increases Reserve)	
Operating Fund Reserve					
04-711-12 Operating Fund Reserve	\$2,172,015.30				\$2,172,015.30
04-712-41 Reserve-Off Site Levy - Water	\$592,067.63				\$592,067.63
04-712-51 Grants to Other Organizations Reserve	\$76,345.50				\$76,345.50
04-712-61 Reserve-Development	\$183,585.00				\$183,585.00
04-712-62 Reserve-P.T.O.A.G.	\$0.16				\$0.16
04-712-72 Recreation-Parks Reserve	\$135,733.67	(\$6,384)			\$129,349.67
04-713-72 Subdivisions Reserve	\$189,937.13				\$189,937.13
04-714-32 Gravel Reclamation Reserves	\$22,377.09				\$22,377.09
04-714-72 Municipal Reserve	\$97,551.87				\$97,551.87
04-720-32 Gravel Crushing Reserve	\$83,308.51				\$83,308.51
	\$3,552,921.86	\$0	\$0	\$0	\$3,546,537.86
Capital Fund Reserve					
04-711-72 Incomplete Capital - Recreation	\$61,218.81				\$61,218.81
04-712-12 Incomplete Capital - Admin	\$482,854.16	(\$204,713)			\$278,141.16
04-712-23 Incomplete Capital - Fire Department	\$984.77				\$984.77
04-712-25 Incomplete Capital - Emergency Services	\$346,818.23	(\$109,500)			\$237,318.23
04-712-26 Incomplete Capital - Enforcement	\$122.78				\$122.78
04-712-33 Incomplete Capital - Airport	\$184,367.32	(\$94,851)			\$89,516.82
04-31-760 Incomplete Capital - Vehicle Replacement	\$0.00				\$0.00
04-712-63 Agriculture - Reserve	\$50,000.00				\$50,000.00
04-712-71 Recreation Reserve - Zama	\$12,147.90				\$12,147.90
04-713-32 Reserve-Roads(General)	\$1,823,715.45	(\$1,356,094)			\$467,621.45
04-713-41 Water Treatment Plant Reserve	\$214,802.64				\$214,802.64
04-713-43 Incomplete Capital - Sewer	\$36,277.99	(\$22,225)			\$14,052.99
04-713-61 Incomplete Capital - Development	\$45,146.34				\$45,146.34
04-713-71 Recreation Reserve - Fort Vermillion	\$49,744.94				\$49,744.94
04-714-37 Drainage Reserve	\$543,130.85	(\$568,584)			(\$25,452.90)
04-715-32 Walking Trails - Fort Vermillion	\$8,961.25				\$8,961.25
04-716-32 Walking Trails - LaCrete	\$0.00				\$0.00
04-717-32 Walking Trails - Zama	\$0.47				\$0.47
04-718-32 Incomplete Capital - Shop & Storage	\$0.00				\$0.00
04-718-32 Incomplete Capital - Public Works	\$54,163.31	(\$50,000)			\$4,163.31
04-760-41 Reserve - Water Upgrading(Incomplete c	\$326,567.47	(\$229,661)			\$96,916.49
04-760-42 Reserve - Sewer Upgrading	\$0.00				\$0.00
04-760-43 Reserve-Waste	\$29,173.09				\$29,173.09
04-760-97 General Capital Reserve	\$646,965.69				\$646,965.69
04-761-31 Vehicle Replacement Reserve	\$426,636.28				\$426,636.28
04-761-43 Reserves - Garbage Projects(Incomplete	\$8,500.00				\$8,500.00
04-765-23 Emergency Services Reserves	\$676,337.52				\$676,337.52
	\$6,008,637.26	0	-2,489,586	0	\$3,519,051.01
	\$9,561,559.12	0	-2,495,970	0	\$7,065,588.87

Total from CF 2008 projects schedule
Difference \$2,924,719
\$428,749 - Zama Multi Use Cornerstone Facility included in the 2009 CF Project list but not approved for funding from reserves by Council

Municipal Sustainability Initiative - Capital

Projects:	Project status	2008 Budget	Municipal funding	MSI	Other	% over/under for completed projects	2008 Project Cost	MSI applied	MSI to be applied in 2009 to CF projects	Funding carried forward from 2007	2008 funding plus interest earned	Total funds available in fiscal year 2008
Street Lighting Project	Complete	\$80,000	\$30,000	\$50,000		-1%	\$79,006	\$50,713				\$1,098,180
Solid Waste - Bin Replacement	Complete	\$56,500		\$56,500		1%	\$57,305	\$57,305				\$1,739,646
P&CI - Campground Improvements	CF	\$104,200		\$104,200			\$34,414	\$34,414	\$69,786			\$2,837,826
P&CI - Bear Bins	Complete	\$7,200		\$7,200		7%	\$7,737	\$7,737				
La Crete Municipal Office Building	CF	\$2,210,000	\$1,105,000	\$1,105,000			\$404,194	\$202,097	\$902,903			
2008 Equipment Purchases	Complete	\$370,000		\$370,000		-15%	\$314,746	\$314,746				
MRW - Rocky Lane Road	CF	\$200,000		\$200,000			\$0	\$0	\$200,000			
MRW - Blumenort Road	CF?	\$250,000	\$125,000	\$125,000		12%	\$279,552	\$139,776				
MRW - La Crete North Road	CF	\$600,000		\$600,000			\$340,383	\$340,383	\$259,617			
MRW - Heliport Road	CF?	\$705,000	\$375,000	\$330,000		13%	\$793,784	\$330,000				
TOTAL								\$1,477,171	\$1,432,306			\$2,909,477
								BALANCE REMAINING				(\$71,651)

Municipal Sustainability Initiative - Operating

Projects:	Project status	2008 Budget	Municipal funding	MSI	Other	% over/under for completed projects	2008 Project Cost	MSI applied	MSI to be applied in 2009 to CF projects	Funding carried forward from 2007	2008 funding plus interest earned	Total funds available in fiscal year 2008
Parks & Playgrounds - Operating	Complete	\$285,193		\$285,193		-18%	\$233,935	\$233,935				\$184,568
Dust Control Program - Operating	Complete	\$110,593		\$110,593		25%	\$138,241	\$138,241				\$264,585
Offsite Levies Review	Delayed	\$47,100		\$47,100			\$0		\$76,977*			\$449,153
TOTAL								\$372,176	\$76,977			\$449,153
								BALANCE REMAINING				\$0

* \$76,977 - approved by Council to be applied to MDP and LUB 2008CF project

Mackenzie County Alberta Municipal Infrastructure Program

Projects:	Project status	2008 Budget	Municipal funding	AMIP	Other	% over/under for completed projects	2008 Actual Cost	AMIP applied	AMIP to be applied in 2009 to CF projects
FV 47th & 48th Ave	CF	\$1,175,659	\$555,165	\$500,000	\$120,494		\$331,375	\$276,148	\$168,625
FV 50th Street Overlay	Complete	\$110,000	\$10,000	\$100,000		-12%	\$97,252	\$97,252	
Four grader replacement	Complete	\$1,195,000	\$915,000	\$280,000		7%	\$1,273,419	\$350,190	
Zama Bears paw Crescent	CF?	\$710,393	\$0	\$653,562	\$56,831	-46%	\$382,287	\$351,704	\$50,000
FV 45th & Mackenzie Housing Subdivision CF?	CF	\$2,714,347	\$1,884,759	\$829,588			\$2,912,294	\$1,087,455	\$52,053
La Crete 98th Street Reconstruction	CF	\$500,000		\$500,000			\$94,126	\$94,126	\$405,874
A/A Friesen Road	CF	\$700,000		\$350,000			\$259,197	\$259,197	\$90,803
Regional SCADA (AMIP & AB WWFP)	CF	\$707,831		\$176,958			\$509,539	\$141,299	\$35,659
Zama Wastewater System Repair	Complete	\$77,276		\$77,276		22%	\$94,365	\$94,365	
La Crete - repair sewer along 100th street	Complete	\$50,000		\$50,000		-37%	\$31,434	\$31,434	
TOTAL							\$2,783,170	\$803,014	\$3,586,184
				BALANCE REMAINING					\$283,515

Street Improvement Program

Projects:	Project status	2008 Budget	Municipal funding	SIP	Other	% over/under for completed projects	2008 Project Cost	SIP applied	SIP to be applied in 2009 to CF projects
La Crete - 98th, 105th and 104th	Complete	\$76,841		\$57,631		0%	\$76,841	\$54,701	\$120,494
FV 47th & 48th Ave	CF	\$1,175,659	\$555,165	\$120,494	\$500,000	-46%	\$382,287	\$30,583	
Zama Bears paw Crescent	Complete	\$710,393	\$0	\$56,831	\$653,562	48%	\$145,251	\$108,938	
La Crete 109 Ave Storm Sewer	Complete	\$98,325	\$24,581	\$73,744					
TOTAL							\$194,222	\$120,494	\$314,716
				BALANCE REMAINING					\$4,779

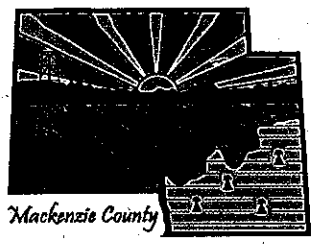
New Deal for Cities and Communities

Projects:	Project status	2008 Budget	Municipal funding	NDCC	Other	% over/under for completed projects	2008 Project Cost	NDCC applied	NDCC to be applied in 2009 to CF projects
Zama Valve & Hydrant Repair	Complete	\$293,000		\$293,000		-20%	\$234,018	\$230,342	
TOTAL							\$234,018	\$230,342	\$230,342
				BALANCE REMAINING					\$135,605

Funding carried forward from 2007	\$2,218,528
2008 funding	\$1,651,171
Total funds available in fiscal year 2008	\$3,869,699

Funding carried forward from 2007	\$134,515
2008 funding	\$184,980
Total funds available in fiscal year 2008	\$319,495

Funding carried forward from 2007	\$92,355
2008 funding	\$273,592
Total funds available in fiscal year 2008	\$365,947



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	2009 Assessment and Municipal Revenue (estimated)

BACKGROUND / PROPOSAL:

Mackenzie County Council passed its budget on December 8, 2008. The 2009 budget revision is usually take place at the time when the school and senior requisition figures are received and the mill rates are set.

OPTIONS & BENEFITS:

Please review the attached 2009 latest estimated assessment figures, the municipal revenue projections and the reserves projections.

Please note that the 2009 assessment is subject to further changes. The final figures will be presented to Council at May 12, 2009 meeting.

Administration is seeking further direction with respect to the mill rates in preparation of the final budget review by Council.

RECOMMENDED ACTION:

For discussion

Author: Review Date: CAO

Mackenzie County

2009 Budget Review

Assessment and Municipal Revenue Review

These revenues are calculated at 5% increase in the 2008 mill rate

2008 assessment	Estimated % increase from 2008	2009 estimated assessment (Budget)	2009 most current assessment - Feb.25/09	Feb. 25/09 % increase from 2008	2009 municipal levy/revenue originally projected (Budget)	2009 municipal levy/revenue based on Feb. 25/09 assessment	2009 municipal revenue calculated at 2008 mill rates
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Summary by category

Residential Property	\$353,701,490	3.96%	\$367,719,250	\$414,085,750	17.07%	\$2,754,993	\$3,036,177	\$2,939,216
Commercial Property	\$54,809,000	3.83%	\$56,908,287	\$73,883,570	34.80%	\$673,916	\$869,724	\$828,309
Industrial Property	\$109,631,450	2.64%	\$112,529,100	\$117,565,830	7.24%	\$1,326,004	\$1,383,932	\$1,318,031
Farmland Property	\$36,282,890	0.00%	\$36,282,890	\$42,299,380	16.58%	\$270,413	\$315,253	\$300,241
Machinery & Equipment	\$502,607,200	-10.76%	\$448,548,118	\$436,212,660	-13.21%	\$5,280,107	\$5,134,399	\$4,890,380
Linear	\$1,227,401,170	4.16%	\$1,278,470,843	\$1,285,999,210	4.77%	\$15,049,583	\$15,138,204	\$14,417,337
Grants in Lieu	\$6,318,710	2.54%	\$6,479,368	\$7,486,190	18.48%	\$68,026	\$79,277	\$75,502
Total	\$2,290,751,910	0.71%	\$2,306,937,856	\$2,377,532,590	3.79%	\$25,423,041	\$26,007,467	\$24,769,016
Tax exempt assessment	\$134,422,470	-0.56%	\$133,673,530	\$145,790,380	8.46%	-	-	1
Total	\$2,425,174,380	0.64%	\$2,440,611,386	\$2,523,322,970	4.05%	\$25,423,041	\$26,007,467	\$24,769,017

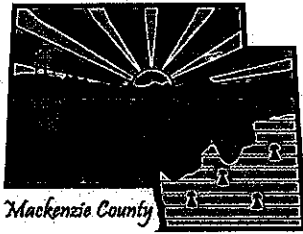
Other information:

Additional revenue calculated based on the February 25, 2009 assessment at 5% increase in the 2008 mill rates	\$584,425
Shortage in municipal tax revenue that is required to undertake the 2009 budgeted projects and activities if no increase in tax is implemented	(\$654,025)

Mill Rates	2008 rate	Mill rate at 5% increase
Residential	7.098	7.453 or .355 increase in the residential mill rate
Non-Residential	11.211	11.772 or .56 increase in the non-residential mill rate

Reserves

Estimated December 31, 2008 balance at the 2009 budget preparation time	\$5,897,430
Actual December 31, 2008 balance (after allowance for the 2008 carried forward projects)	\$7,065,589
Additional funds in reserves	\$1,168,159



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting: Regular Council Meeting

Meeting Date: April 7, 2009

Presented By: Joulia Whittleton, Director of Corporate Services

Title: Recovery of Taxes by Public Auction - Tax Forfeiture Properties

BACKGROUND / PROPOSAL:

The MGA Division 8 equips municipal councils with tools and outlines rules for recovery of taxes related to land.

According to s. 418, each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid.

The municipality must advertise public auctions. Section 419 of the MGA directs Councils to set a reserve bid, as close as reasonably possible to the market value of the parcel, for each parcel of land to be offered for sale at a public auction.

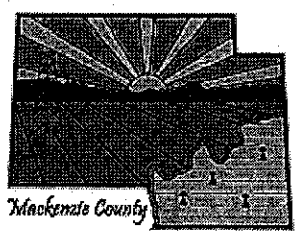
The auction must be held not less than 40 days and not more than 90 days after appearing in the Alberta Gazette.

OPTIONS & BENEFITS:

The following properties have been considered for public auction due to tax arrears:

Roll	Legal	Civic	Location	Zoning	Assessed Value	Amount Owing
077161	0122639; ; 61		Ward 9	CR	\$56,700	\$2,163.24
081773	5,19,109,17,SW		Ward 9	A1	\$263,580	\$4,330.26
106026	2938RS; 6; 21	4802 - 50 St	Ward 7	HC1	\$158,310	\$8,457.64
192423	7822018,11,25	4808 - 53 St	Ward 7	HR-1	\$36,670	\$1,174.33
219457	2938RS; 1; 11		Ward 7	HR-1	\$31,660	\$13,858.01

Author: *Sh* Review Date: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	April 20, 2009 Council Meeting

BACKGROUND / PROPOSAL:

Administration recommends that the Council meeting on April 20th begin at 2:00 p.m. to accommodate a delegation by Municipal Affairs (Assessment Branch) and the County's assessor.

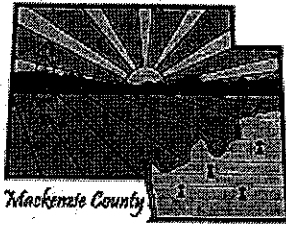
OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the April 20, 2009 regular Council meeting time be changed to 2:00 p.m.

Author: C. Gabriel Reviewed By: _____ CAO [Signature]



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Northern Alberta Development Council Letter of Support – Grande Prairie Container Depot

BACKGROUND / PROPOSAL:

The NADC is seeking a letter of support from the AAMDC Zone 4. Since no Zone meeting is scheduled prior to their deadline the Zone Director is requesting a response prior to April 15th as to our Council's support of this project.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That Mackenzie County supports the AAMD&C Zone 4 to send a letter of support for the Grande Prairie Container Depot.

Author: C. Gabriel

Reviewed By: _____

CAO 

Carol Gabriel

agenda notes

From: Val Weiss [Val.Weiss@mdgreenview.ab.ca]
Sent: Friday, March 27, 2009 8:59 AM
To: irenec@birchhillscounty.com; cao@clearhillscounty.ab.ca; brogan1@countypg.ab.ca; Bill Kostiw; cao@mdbiglakes.ca; ben@mdfairview.ab.ca; Jim Squire; cao@mdnorth22.ab.ca; harvey@mdopportunity.ab.ca; mdpeace@wispernet.ca; lturcotte@mdsmokyriver.com; Imiller@mdspiritriver.ab.ca; ramiles@northernsunrise.net; tpeach@saddlehills.ab.ca; Rodney.Burkard@woodbuffalo.ab.ca
Cc: tburton@aamdc.com; rushirl@telus.net; council@clearhillscounty.ab.ca; emcdonald@countypg.ab.ca; Greg Newman; biglakes@mdbiglakes.ca; Lori Jean; psinclair@mdopportunity.ab.ca; donron@telusplanet.net; md130adm@telusplanet.net; klas_hudson@hotmail.com; harvnag@telusplanet.net; council@saddlehills.ab.ca; melissa.blake@woodbuffalo.ab.ca
Subject: NADC LETTER OF SUPPORT / GRANDE PRAIRIE CONTAINER DEPOT
Attachments: NADC Gr Pr Container Depot.pdf

Greetings Everyone,

Please refer to the attached letter from Dan Dibbelt, Executive Director for NADC, and you will note he is requesting a letter of support for the Grande Prairie Container Depot, as was written in 2006.

As you are aware, the Northern District Zone 4 will not be meeting prior to the May 1st, 2009 deadline that Mr. Dibbelt needs this letter. Therefore, would you please advise if your Council supports a similar letter from the AAMDC Northern District being re-written for 2009. Please respond to me by **April 15th**.

Thank you for your early attention to this matter.

Sincerely

Val M. Weiss (Mrs.), for:
TOM BURTON, Director
A.A.M.D.&C. Northern District # 4
Phone: 780-524-7646
Fax: 780-524-4307
Email: Val.Weiss@mdgreenview.ab.ca

March 23, 2009

206 Provincial Building
9621-96 Avenue
Peace River, Alberta
Canada T8S 1T4
Telephone (780) 624-6274
Fax (780) 624-6184
nadc.council@gov.ab.ca

Lac La Biche Office:
PO Box 1650
Lac La Biche, Alberta
Canada T0A 2C0
Telephone (780) 623-6982
Fax (780) 623-5984
www.nadc.gov.ab.ca

Mr. Rennie Cauchie, Director
Alberta Association of Municipal Districts and Counties
Northern District – Zone 4
P.O. Box 1079
Valleyview, Alberta
T0H 3N0

Dear Mr. Cauchie:

In conjunction with the County of Grande Prairie, the Northern Alberta Development Council (NADC) is pleased to announce that we will be moving forward with planning and eventual construction of a satellite container facility for Grande Prairie, originally proposed over five years ago.

Canadian National (CN) has committed its support for the facility and has agreed to ensure that it is incorporated into their current routes to maximize usage and facilitate transportation of local products for northern businesses and their partners.

This news is of special importance during these economic times. A container facility in northwestern Alberta will allow for reduced costs to local entrepreneurs and increased access to foreign markets. This facility will also help build stronger community ties with CN and build infrastructure for future growth in the north.

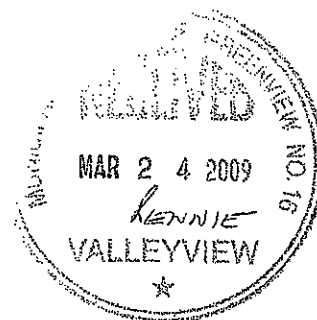
In order to move forward with the planning process, we need of a revised and updated letter of support for the project from your organization (similar to the enclosed attachment). Your letter should be forwarded to the NADC, to the attention of Dan Dibbelt, no later than May 1, 2009.

Your continued support and interest in the project are vital to its development. If you have any questions, or require further information please call Natalie Butler or myself at 780-624-6274 at the NADC Peace River office.

Sincerely,



Dan Dibbelt
Executive Director
Northern Alberta Development Council



*Alberta Association of Municipal Districts and Counties
Northern District - Zone 4
P. O. Box 1079
Valleyview, AB T0H 3N0*

*Walter.
FYI.*

August 18, 2006

Reeve Everett McDonald
County of Grande Prairie
10001 - 84 Avenue
Clairmont, AB T0H 0W0

RE: GRANDE PRAIRIE CONTAINER DEPOT

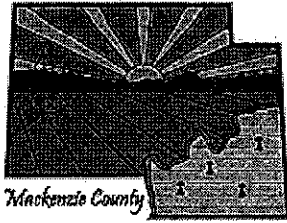
On behalf of our members, it is with pleasure that we herein voice our support for the development of a Container Depot in Grande Prairie.

The Northern Zone District Four members of the Alberta Association of Municipal Districts and Counties strongly supports this initiative. Further, we commend Walter Paszkowski, Economic Development Officer for the County of Grande Prairie, for his efforts to achieve this important goal. Such development will enhance the economic viability and stability of the Peace Country immensely.

Thank you for the opportunity to voice our appreciation of this project.

Sincerely

RENNIE CAUCHIE, Director



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Northern Lakes College

BACKGROUND / PROPOSAL:

The Education Committee met with representatives from Northern Lakes College on Monday, March 30, 2009.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

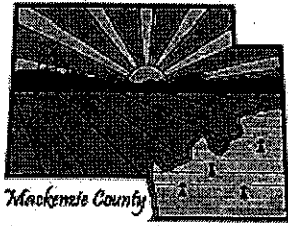
RECOMMENDED ACTION:

For discussion. + *Nominate Board Members.*

Author: W. Kostiw

Reviewed By: _____

CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mackenzie County Charity Golf Tournament

BACKGROUND / PROPOSAL:

Council has approved hosting a charity golf tournament to raise awareness of the County and its goals and objectives.

OPTIONS & BENEFITS:

The options are to proceed, change venue, or cancel the event. The benefits are increased awareness of the County's existence and need for provincial grant support.

COSTS & SOURCE OF FUNDING:

The costs will be some County staff time and final funding will come from proceeds of the event. The County will not have to financially contribute; however, may wish to sponsor an event. Council involvement with securing sponsors and hosting at the event would be welcome and essential.

RECOMMENDED ACTION:

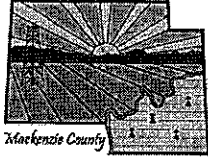
That administration be authorized to proceed with the charity golf tournament as planned with the County hosting the event at the High Level golf course.

Author: W. Kostiw

Reviewed By: _____

CAO

DRAFT



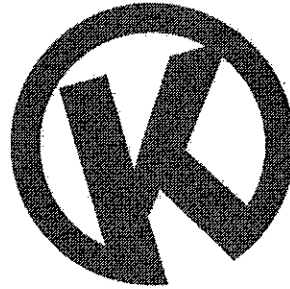
Mackenzie County
1st Annual Charity Golf Tournament
Wednesday, June 24, 2009
Fox Haven Golf & Country Club
High Level, AB



HEART &
STROKE
FOUNDATION
OF ALBERTA,
NWT & NUNAVUT

Finding answers. For life.

**Title
Sponsor:**



KNELSEN SAND AND GRAVEL LTD

Sponsors requested for the following:

Hole No. 1 Sponsor (1)—\$3,000
Includes Four Free Passes

Hole Sponsors (17)—\$1,500
Includes Two Free Passes

Golf Cart Sponsor (1)—\$2,500
Includes Four Free Passes

Cash Sponsors
Gold Sponsor—\$3,000 (Four Free Passes)
Silver Sponsor—\$2,000 (Two Free Passes)
Bronze Sponsor—\$1,000 (One Free Pass)

Evening BBQ Sponsor (1)—\$3,000
Includes Four Free Passes

Golf Ball Sponsor (1)—\$2,000
Includes Two Free Passes

Golf Towel Sponsor (1)—\$2,000
Includes Two Free Passes

Breakfast Sponsor (1)—\$1,000
Includes One Free Pass

Hole Refreshments Sponsors
Food (7)—\$1,000
Liquids (7)—\$1,000
Shooters & Cigars (1)—\$1,000
Includes One Free Pass

General Donations
Live Auction Items & Event Door Prizes

**Schedule of
Events:**

7:30 a.m. Breakfast & Registration
8:45 a.m. Welcome & Game Plan
9:00 a.m. Texas Scramble Shotgun Start
4:00 p.m. Barbeque & Live Auction
4:15 p.m. Tribute to the late Mayor George Schmidt

Sponsorship in any category or donation will be greatly appreciated.
All donations and sponsors receive name recognition in Tournament Program.
A special tribute will be made to the late Mayor George Schmidt who passed away suddenly
of a heart attack on February 18, 2009.
(The Fox Haven Golf Course is located 3 km north of High Level.)

MLA Frank Oberle
Honourary
Tournament Chair
Ph: 780.427.1879

Reeve Greg Newman
Committee Chair
Ph: 780.821.3578

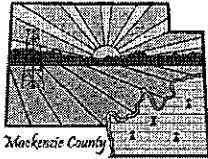
Stuart Watson
Committee Vice-Chair
Ph: 780.926.7106

William (Bill) Kostiv
Tournament Manager
Ph: 780.927.3718
Cell: 780.841.1801

Carol Gabriel
Tournament Coordinator
Ph: 780.927.3718
cgabriel@mackenziecounty.com

Margaret Bell
Heart & Stroke
Foundation
Ph: 780.513.0439

DRAFT



Mackenzie County
1st Annual Charity Golf Tournament
Wednesday, June 24, 2009
Fox Haven Golf & Country Club
High Level, AB



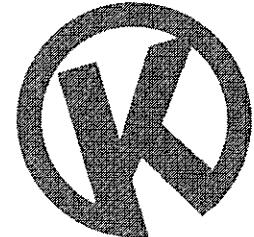
HEART & STROKE
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4:00 p.m. Barbeque & Live Auction
4:15 p.m. Tribute to the late Mayor George Schmidt

**Title
Sponsor:**



KNELSEN SAND AND GRAVEL LTD

Participant Registration Form

Name: _____ Phone: _____
Company: _____ Fax: _____
Mailing Address: _____ Email: _____

The entry fee is \$150.00 per player (includes power cart and BBQ). Please note that players will be assigned to a team by the committee.

Players: _____ Contact Number: _____
_____ Contact Number: _____
_____ Contact Number: _____
_____ Contact Number: _____

Sponsorship: _____
Donation: _____
Prizes: _____
Reg. Fee(s): _____ x \$150.00

Total: _____

Method of Payment:

Cheque Mastercard
 Cash Visa

Credit Card #: _____
Expiry Date: _____
Name on the Card: _____
Authorized Signature: _____

Please make cheques payable to:
Mackenzie Charity Golf
Box 640, Fort Vermilion, AB T0H 1N0
Fax: 780.927.4266

MLA Frank Oberle
Honourary
Tournament Chair
Ph: 780.427.1879

Reeve Greg Newman
Committee Chair
Ph: 780.821.3578

Stuart Watson
Committee Vice-Chair
Ph: 780.926.7106

William (Bill) Kostiw
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Ph: 780.927.3718
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Carol Gabriel
Tournament Coordinator
Ph: 780.927.3718
cgabriel@mackenziecounty.com

Margaret Bell
Heart & Stroke
Foundation
Ph: 780.513.0439

Carol Gabriel

From: Chris MacLeod [chris@parma.ca]
Sent: Thursday, March 19, 2009 2:17 PM
To: Bill Kostiw
Subject: County Golf Tournament

Bill I just wanted to give you an update on the rates we have set for golf tournament bookings.

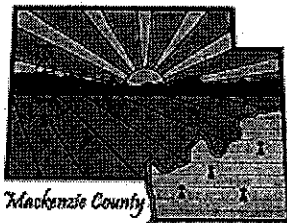
The rate we will charge you is \$5000.00 for an 18 hole tournament and it gets you the following.

- 1) The full use of the 18 holes for your tournament with a shotgun start (no green fees required).
- 2) Use of our 40 golf carts (we can address the need for more if required).
- 3) Full use of the driving range @ no charge for your tournament participants.
- 4) Club rentals as required.
- 5) Use of the clubhouse facilities (as the Flamingo is running the bar and kitchen your meal will have to be arranged with them and any alcohol consumed on the course will also have to be purchased through them).

We have booked your date for June 25 and all can be finalized as we go along. Feel free to contact me if you need anything.

Thanks,

Chris MacLeod
Operations Manager
Parma Ventures Inc./Containment Solutions
Box 2077
High Level, AB
0H 1Z0
780-926-2133 (office)
780-926-6096 (cell)
780-926-4136 (fax)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minister & Premier Meetings

BACKGROUND / PROPOSAL:

For discussion about meeting topics and attendees for the meeting with Hon. Rob Renner on April 22nd and the Premier's Dinner on April 30th.

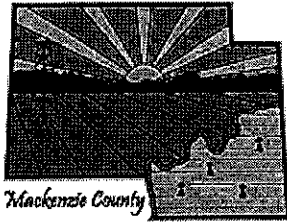
OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: W. Kostiw Reviewed By: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Forest Industry Shutdown (ADDITION)

BACKGROUND / PROPOSAL:

The shutdown of Footner and Tolko have caused huge concerns for our ratepayers and has a tremendous negative impact on all County & community economics. Further to this we now understand that the Peace River Pulp Mill may be closing this spring.

OPTIONS & BENEFITS:

The option is to organize the whole peace region to come up with a plan to keep the mill open. This probably should start with letters to the Premier.

COSTS & SOURCE OF FUNDING:

The cost would be Council time and travel plus some administrative expenses. Estimated for Council at \$10,000 and administration at \$5,000.

RECOMMENDED ACTION:

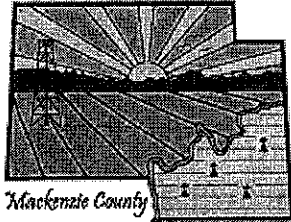
Motion 1

That Council send a letter to Premier Stelmach outlining our concerns regarding the forest industry and requesting a meeting.

Motion 2

That Council approve the Reeve meeting with northern municipalities and organizing a strong lobby to keep the Peace River Pulp Mill open.

Author: W. Kostiw **Reviewed By:** _____ **CAO** _____



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

#1

April 3, 2009

The Honorable Ed Stelmach
Premier of Alberta
307 Legislature Building
10800-97 Avenue
Edmonton, AB
T5K 2B7

Dear Premier:

RE: ALBERTA'S FOREST INDUSTRY

It is becoming increasingly evident that the forest industry in northern Alberta may be near collapse. We have seen permanent and indefinite closures or operational curtailments of sawmills, OSB and panel board plants throughout the north. Some of our municipalities have already experienced major negative economic impact while others are fearful for the future of the industry and their communities.

Now, we understand that the Peace River Pulp Mill is facing serious financial trouble. If this pulp mill were to close or significantly reduce their production, the rest of the industry could fold. The pulp mills integration of the residual chip supply from sawmills and plants in the region produce the only revenue keeping those plants afloat.

The industry needs help! We strongly urge you and the Alberta government to take immediate and decisive action to assist the issues facing our pulp companies in an effort to help our entire regional forest industry survive this unprecedented global economic downturn. If we lose these plants our province will not be staged for recovery. We need to protect the assets that we have so that when the economy turns around we are in a position to respond from a position of strength, which has become what Albertan's expect and deserve.

Please do not let the Softwood Lumber Agreement stop action when we understand Quebec, New Brunswick and the United States are already taking action to protect their industry. The economic downturn demands decisive action

...2

Hon. Ed Stelmach
Page 2
April 3, 2009

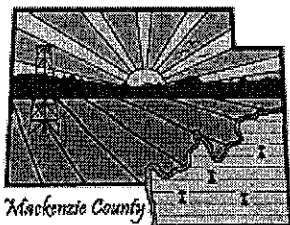
if the industry is to survive. The time to act is now, as a municipal government we implore you and the provincial government to take the appropriate action to ensure the survival of our northern forest industry.

We would also appreciate meeting with you as expeditiously as possible to discuss this matter. I would be pleased to hear from you and can be reached at (780) 927-3807 or through our Chief Administrative Officer, William (Bill) Kostiw, at (780) 927-3718. Thank you for your consideration in regards to this urgent matter.

Yours sincerely,

Greg Newman
Reeve
Mackenzie County

pc: Hon. Ted Morton, Minister of Sustainable Resource Development
Hon. Hector Goudreau, Minister of Employment & Immigration
Frank Oberle, MLA – Peace River
Teresa Tupper, CEO – MD of Northern Lights
Agnes Knudsen, Reeve – Northern Sunrise County
Veronica Bliska, Reeve – MD of Peace
Alvin Billings, Reeve – MD of Big Lakes



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

April 3, 2009

The Honorable Ed Stelmach
Premier of Alberta
307 Legislature Building
10800-97 Avenue
Edmonton, AB
T5K 2B7

#2

Dear Premier:

RE: ALBERTA'S FOREST INDUSTRY

We are becoming increasingly anxious about the state of the health of our regional forestry sector where we have seen permanent and indefinite closures and curtailments and felt their inevitable regional economic impacts. While a number of closures in sawmills, OSB and panel board have occurred we understand that the Peace River Pulp Mill is now facing serious financial trouble. We are deeply concerned that if the pulp mill were to close or further curtail the severity of that impact based on its integrated tie to residual chip supply chips and the last life line for our sawmills could be the death toll for many companies.

We strongly urge you and the Alberta government to take immediate and decisive action to assist resolving the issues facing our pulp companies in an effort to help our entire regional forest industry survive this unprecedented global economic downturn. It will be too late to say that we should have done something after the fact as we look at such impacts to communities such as Mackenzie, BC. The time to act is now and as a municipal government we implore you and the provincial government to take appropriate action to ensure the survival of our northern industry and communities.

Thank you for your attention to this urgent matter and we would also be willing to meet to discuss the matter. If you have time I may be reached at (780) 927-3807 or through our Chief Administrative Officer, William (Bill) Kostiw, at (780) 927-3718.

Yours sincerely,

...2

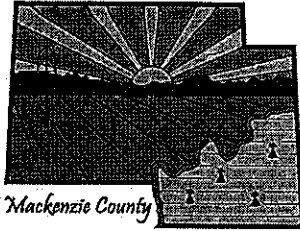
Hon. Ed Stelmach
Page 2
April 3, 2009

Greg Newman
Reeve
Mackenzie County

pc: Hon. Ted Morton, Minister of Sustainable Resource Development
Hon. Hector Goudreau, Minister of Employment & Immigration
Frank Oberle, MLA – Peace River
Teresa Tupper, CEO – MD of Northern Lights
Agnes Knudsen, Reeve – Northern Sunrise County
Veronica Bliska, Reeve – MD of Peace
Alvin Billings, Reeve – MD of Big Lakes



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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	County's Regravelling Program for 2009

BACKGROUND / PROPOSAL:

The re-gravelling program with the 2008 contractor has formally expired. As a result, management reviewed the options available for the 2009 regravelling program. We have divided the tender into two main areas and two smaller areas with contractor supply.

OPTIONS & BENEFITS

The tender document has been prepared to address Council's goal of improving the economic benefits to the County ratepayers, without limiting the County's ability to act in a cost effective manner.

COSTS & SOURCE OF FUNDING:

Total budget for re-gravelling, crushing and other gravel costs for 2009 is \$1,600,000 (including spot gravelling) which is funded out of the operating budget.

RECOMMENDED ACTION:

That administration proceed with the regravelling tender process and that the tender document be accepted as presented/amended with a closing date of May 12, 2009.

Author: M. Schonken

Reviewed By: _____

CAO

Mackenzie County

CONTRACT AND SPECIFICATIONS

For

2009 Regravelling Program

Loading, Hauling, Application and Other Work

DRAFT

March 2009



NOTICE TO BIDDERS

For information regarding this project, you may contact either William Kostiw at (780) 927-3718, John Klassen at (780) 928-3983 or Dave Crichton at (780) 927-3718. Please use the pre-addressed tender envelope provided that is marked as follows:

Do Not Open – Tender Documents**Tender for the 2009 Mackenzie County Regravelling Program**

**Mackenzie County
P.O. Box 640, 4511-46th Avenue
Fort Vermilion, AB T0H 1N0
Attention: William Kostiw, CAO**

Tenders **must** be received no later than **May 12, 2009, 1:00 p.m.** local time at the Mackenzie County office in Fort Vermilion.

Tenders will be opened on **May 12, 2009, 1:00 p.m.** local time at the Mackenzie County office in Fort Vermilion; public may be present.

Mackenzie County reserves the right to accept or reject any or all tenders and to waive irregularities and informalities at its discretion. By the act of submitting its bid, the Bidder waives any right to contest in any legal proceeding or action the right of Mackenzie County to award the work to whomever it chooses, in its sole and unfettered discretion, and for whatever reasons Mackenzie County deems appropriate. Without limiting the generality of the foregoing, Mackenzie County may consider any other factor besides price and capability to perform the work that it deems in its sole discretion to be relevant to its decision.

Mackenzie County may extend the contract for one more year by mutual agreement with the contractor and at the same unit price.

Mackenzie County reserves the right to award the contract to a single contractor, but encourages the Prime Contractor to use other owner operator trucks.

Mackenzie County reserves the right to do spot gravelling when and where it so desires and shall not be limited by this agreement in anyway, including the use of private contractors which might not be part of the 2009 tender contract. It is anticipated that the County will do approximately 20% spot gravelling of the total amount of regravelling done within the County.



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**Loading, Hauling, Application and Other Work
Mackenzie County**

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INSTRUCTION TO BIDDERS

1. INSTRUCTION TO BIDDERS – COMPLETING TENDER FORMS**1.1 Conditions for Tender Submissions**

Bidders must submit tenders at the following location only:

Mackenzie County
P.O. Box 640, 4511-46th Avenue
Fort Vermilion, AB T0H 1N0
Phone: (780) 927-3718

Bidders may submit Tenders only up to the **12th day of May, 2009, at 1:00 p.m.** local time. Bidders must submit Tenders on the forms issued with this Tender Document.

When Submitting a Tender all pages entitled "Tender Forms" and all addenda issued by Mackenzie County must be submitted, sealed in the envelope provided, to the **CAO, Fort Vermilion** of Mackenzie County at the above noted address. It shall be marked "**Tender for the 2009 Mackenzie County Regravelling Program**", time and date of tender opening clearly marked on the lower right hand corner of the envelope. A Bidder must indicate its name and address clearly in the upper left hand corner of the envelope so that the tender can be identified.

1.2 Completing Tender Forms

The "Unit Price Schedule" must be completed by:

Showing the Unit Price (where applicable), and the total for each item in the "Total Bid" column; (in case of discrepancy, the unit price figure will take precedence), and showing the sum of all tender item totals in the space marked "Total Tender".

The tender must be signed by an authorized representative of the Bidder; and

- I) the official title of the Bidder must be shown; and
- II) the official seal of the Bidder must be affixed, OR the signature must be witnessed and the Affidavit of Execution of the Witness must be completed.

Bidder and Contractors are advised that Insurance (other than automobile insurance), Performance Bonds and Labour and Material Payment Bonds provided by the Saskatchewan Government Insurance Office, the Insurance Corporation of British Columbia or the Manitoba Insurance Corporation will not be accepted for this Contract.



INSTRUCTION TO BIDDERS

1.3 Addenda

When an addendum is issued by Mackenzie County, the covering letter containing instruction regarding **the addendum shall be attached** to the inside front cover of the "Contract and Specifications" book. The individual items included in the addendum shall be inserted in accordance with the covering letter. Addenda, when issued, form part of these Contract Documents. The Bidder shall acknowledge receipt of each addendum in the space provided on the tender forms.

1.4 Changes and Withdrawals of Tender Submissions

If a bidder wished to change his tender before the closing time of the tender, he may retrieve his tender by presenting his receipt to the tender opening counter, modify his tender and return the sealed envelope to the tender counter before the tender opening time.

Alternatively, if this change is to the unit price schedule only, the Bidder may do so VIA Facsimile (FAX) message, on the Tender Amendment Form provided herein, faxed (780) 927-4266, marked "ATTENTION: MR. **WILLIAM KOSTIW** – CONTRACT OPENING". To be acceptable, the change must be received no later than 30 minutes prior to the time and date shown for receiving Tenders. Mackenzie County accepts no responsibility for faxed changes. It is the Bidder's responsibility to confirm receipt of any faxed changes.

1.5 All Contractors will require Certificate of Recognition (COR) and proof of full insurance**1.6 Project Inquiries**

For further information regarding this Tender, you may contact:

William Kostiw
CAO
MACKENZIE COUNTY
P.O. Box 640, 4511-46th Avenue
Fort Vermilion AB T0H 1N0
Phone: (780) 927-3718
Fax: (780) 927-4266
Email: bkostiw@mackenziecounty.com



TENDER FORMS

2. TENDER FORMS

2.1 Bidder's Schedule for Work

Bidders are required to submit, along with their tender, this schedule sheet showing their proposed starting date and completion date of this project.

Proposed Dates for Project

Project	Starting Date	*Completion Date

* N.B. Completion dates that exceed the Contract Completion Date will be considered a qualified bid and may be rejected.

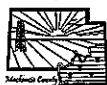
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Construction Supervisor

Telephone Number

Contractor's Signature

Date



TENDER FORMS

2.2 Tender for Provision of Services

To Mackenzie County of the Province of Alberta:

(Name of Contractor)

the undersigned, hereby Tenders and agrees to execute all the work of every description required in the (loading), hauling and application of gravel and other work for the following:

2009 Mackenzie County Regravelling Program

Loading, Hauling, Application and Other Work

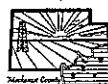
in strict accordance with the conditions and specifications, for the unit prices in the unit price schedule enclosed.

The undersigned acknowledges receipt of the following addenda,

- _____
- _____
- _____
- _____

DRAFT

which shall form part of the Tender document.



2.3 Unit Prices Schedule

The Mackenzie County reserves the right to accept or reject any of the schedules A to E, including accepting them on an individual basis or in combination, which ever might be regarded as being the most beneficial to the County as interpreted by the County.

2.3.1 Unit Price Schedule A – Deletable

Bid Item	Area	Estimated Quantities		Unit Price County Supply		Total Bid
		average haul in kilometers	tonnes		per tonne kilometer	
1	Fitter Pit North Vermilion Pit	25	30,000	\$ _____		\$ _____

2.3.3 Unit Price Schedule B – Deletable

Bid Item	Area	Estimated Quantities		Unit Price County Supply		Total Bid
		average haul in kilometers	tonnes		per tonne kilometer	
2	West La Crete Pit Tompkins Pit	20	23,000	\$ _____		\$ _____

2.3.5 Unit Price Schedule C – Deletable

Bid Item	Area	Estimated Quantities		Unit Price Contractor Supply Des 4 Cls 20		Total Bid
		average haul in kilometers	tonnes		per tonne kilometer	
3	Zama Access		10,000	\$ _____		\$ _____

2.3.6 Unit Price Schedule D – Deletable

Bid Item	Area	Estimated Quantities		Unit Price Contractor Supply Des 4 Cls 20		Total Bid
		average haul in kilometers	tonnes		per tonne kilometer	
4	Assumption Area		4,400	\$ _____		\$ _____



TENDER FORMS

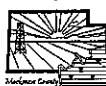
2.3.7 Unit Price Schedule E – Deletable

Bid Item	Area	Estimated Quantities		Unit Price County Supply		Total Bid
		average haul in kilometers	tonnes		per tonne kilometer	
5	South Tall Cree Area	10	1,500	\$ _____		\$ _____

2.3.8 Total amount for bid items 1 to 5 is \$ _____ .

NOTE:

1. The unit price for the County Supply of road crush gravel shall include any basic loading factor and the cost of supplying: a loader to load the material, hauling the material anywhere in the Contract area, the necessary sign package, **an acceptable scale with paper printout**, the cost of providing a project supervisor, dust control, **maintenance of the haul route** and all other costs associated with the loading, hauling, and truck spreading of gravel for road purposes.
2. The unit price for the Contractor Supply of road crush gravel shall include all costs related to the supply of gravel, including, but not limited to, costs of stripping, clearing, crushing, and reclamation and shall include any basic loading factor and the cost of supplying: a loader to load the material, hauling the material anywhere in the Contract area, the necessary sign package, the cost of providing a project supervisor, dust control, maintenance of the haul route and all other costs associated with the loading, hauling, and truck spreading of gravel for road purposes.
3. The quantities, which include the average haul in kilometers and quantity in tonnes, supplied in section 2.3 are only estimated quantities only supplied as an aid in calculating the unit prices and total bid prices. The County shall not be held liable for any losses, which may have resulted from variations between the estimated quantities supplied and the actual quantities hauled to the roads.



TENDER FORMS

2.4 Tender Withdrawal

The undersigned hereby agrees that he will not withdraw this tender after the time fixed for receiving tenders:

- (a) until some other person has entered into a Contract with Mackenzie County for the performance of the work and/or the supplying of the materials specified in the notice inviting tenders, or
- (b) until (35) thirty-five days after the time fixed for receiving this tender, whichever occurs first.

2.5 Agreement

Should this tender be accepted, the undersigned agrees to enter into a formal agreement with Mackenzie County for the faithful performance of the works covered by this tender, in accordance with the said conditions, specifications, and provisions and complete the majority of works on or before **August 28, 2009**.

2.6 Tender Signing and Sealing

An authorized signing officer shall affix his signature to this Tender. The Tender shall be either sealed with the Company Seal, or the Affidavit of Execution of the Witness shall be completed. Failure to comply may result in the tender being rejected.

DRY



TENDER FORMS

**AFFADAVIT OF EXECUTION
CANADA
PROVINCE OF ALBERTA
TO WIT:**

I, _____ of
 _____ of
 _____ in
 the province of **Alberta** make oath and say:
 (1) That I was personally present and did see _____
 named in the annexed instrument, and who is known to me to be the person named therein, duly sign and execute the same for the purposes named therein; that the same _____ was executed at the _____
 in _____ in the said Province, and that I am the subscribing witness thereto;
 (2) That I personally know the said _____ and he is in my belief of the full age of eighteen years.
 AFFIRMED before me at _____
 in the province of Alberta, this the _____ day _____, 2009

 A Commissioner for Oaths in and for the Province of Alberta

(Seal)

 Name of Company

 Authorized Signature

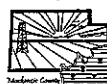
 Address

 Postal Code

 Contractor's Telephone Number

 Witness

 Date



Certificate(s) of Insurance
(Inserted Here)

DRAFT



CONTRACT FORMS

3.0 CONTRACT FORMS

MACKENZIE COUNTY CONTRACT (Page 1)

THIS Agreement made and concluded in triplicate as of this _____ day of _____, 2009 between Mackenzie County (hereinafter called "Mackenzie County") of the first part and _____ of the _____ in the Province of _____ (hereinafter called "the Contractor") of the second part.

WITNESSETH, that for and in consideration of the covenants and agreements on the part of Mackenzie County, hereinafter contained and the prices hereinafter mentioned, the Contractor for himself, his executors, administrators and assigns, covenants and agrees with Mackenzie County to do, furnish and perform the works, materials, matters, and things required to be done, furnished and performed, in the manner hereinafter described, in connection with the following work or works, namely:

Loading, Hauling, Application and Other Work

in strict accordance with the plans and specification of said work hereto attached, and to deliver the same over, complete and finished to Mackenzie County on or before **August 28, 2009**.



CONTRACT FORMS

MACKENZIE COUNTY CONTRACT (Page 2)

IT is mutually agreed that the attached tender or proposal and bond of the Contractor, together with the plans, specifications and any special provisions herein designated and referred to are hereby made and shall be considered part of this Agreement the same as if herein fully set forth.

IN CONSIDERATION WHEREOF, and upon the Contractor fully completing and executing in every particular the work herein contracted for within the time hereinbefore set out, and upon the said Contractor satisfying the said County that all just claims for labour and materials and for damages in connection with the work have been paid, the said County covenants, promises and agrees to pay unto and to the said Contractor for the actual amount of work done and materials in place at the unit prices stated in the Contractor's attached proposal or tender.

IN WITNESS WHEREOF, the Contractor has hereunto set his hand and seal as of the day and year herein mentioned, and these presents have been signed and sealed by the representatives of Mackenzie County.

SIGNED, SEALED AND DELIVERED BY
THE CONTRACTOR IN THE PRESENCE
OF:

(witness)

DRAFT

Contractors
Seal

SIGNED AND SEALED ON BEHALF OF
MACKENZIE COUNTY

(witness)

Chief Administrative Officer
Seal



GENERAL CONDITIONS

5. GENERAL CONDITIONS**5.1 Contract Documents**

The "Contract Documents" consist of the letter of acceptance of Contractor's completed tender, the executed Contract Forms, the Special Provisions, Conditions and Specifications when used, those parts of the Bidding Requirements documents having application during performance of the Contract.

Mackenzie County shall solely decide on questions arising under the Contract Documents, interpret requirements therein, and judge performance thereof.

The Contractor shall at all times have a copy of the Contract Documents at the work location, as well as in their office.

5.2 Assignments

The Contractor shall not assign the Contract services, nor shall they subcontract the performance of all or any portion of the work to be performed pursuant to this Contract without the written consent of the Chief Administrative Officer or designate.

5.3 Subcontracts

Mackenzie County will recognize the Contractor only. Nothing contained in the Contract Documents shall create any contractual relationship between Mackenzie County and any of the Contractor's subcontractor's.

Contractor agrees to bind every subcontractor by the terms of the Contract Documents, as far as applicable to the performance of the Contract.

5.4 Federal Goods and Services Tax

Bid prices shall exclude any allowance for the Federal Goods and Services Tax.

Mackenzie County will include applicable Goods and Services Tax on the monthly and final progress payments.

5.5 Indemnification

The Contractor shall indemnify and hold harmless Mackenzie County, its employees and agents, from all claims, demands, actions and costs. This is including, without restriction, all legal cost on a solicitor and his own client full indemnity basis whatsoever that may arise, directly or indirectly out of any act or omission of the Contractor, his employees or agents, in the performance or non-performance of the Contract by the Contractor including, without restriction, the enforcement of the terms of this Contract. Such indemnity shall survive completion or termination of the Contract.

GENERAL CONDITIONS

Mackenzie County shall not be liable nor responsible for any bodily or personal injury or property damage of any nature that may be suffered or sustained by the Contractor, his employees or agents in the performance of the Contract.

5.6 Liability Insurance

The Contractor shall provide and maintain the following insurance coverage for the duration of the term stated herein.

Commercial General Liability Insurance, with an insurer licensed in Alberta, with limits of not less than **\$5,000,000** per occurrence with no aggregate limit against bodily injury, death and property damage. Such insurance shall include the following endorsements: premises, property, and operations, Contractor's protective, blanket contractual, non-owned auto, employees as additional insured, broad form property damage, cross liability, 30 days advance notice to the County of cancellation or material change.

Automobile Liability insurance on all vehicles owned, operated or licensed in the name of the Contractor with limits of not less than **\$2,000,000**. This insurance shall include a non-owned automobile (SPF-96) endorsement.

Contractor shall provide Mackenzie County with proof that commercial liability insurance coverage are in effect and meet specified conditions. Such proof shall be in form of a certificate of insurance submitted with the Tender Documents.

5.7 Regulatory Requirements

The Contractor shall comply with all laws, ordinances, rules, regulations, order, codes and other legally enforceable requirements applicable to the Contractor and the performance of the Contract.

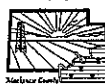
The Contractor shall comply with the Occupational Health and Safety Act and regulations issued pursuant thereto.

5.8 Labour

The Contractor shall provide all labour necessary for the performance of the Contract. The Contractor's employees shall be skilled in and competent to properly perform the tasks assigned to them and, when required by laws, rules and regulations or the Contract Documents.

5.9 Modification of Contract Work

Mackenzie County, without invalidating the Contract, may at any time modify the services being rendered under the Contract, consisting of additions, deletions or alterations. If required on account of such changes ordered by Mackenzie County, equitable adjustments shall be made to the Contract Price. Such changes shall be authorized by written order from the Chief Administrative Officer or designate.



GENERAL CONDITIONS

5.10 Payment

Unless otherwise agreed, payment will be made monthly, based on services rendered during the preceding payment period. Amounts to be paid shall be based on the Contract unit price and according to the scale tickets. The Contractor shall be responsible for all record keeping and shall supply Mackenzie County with the required supporting documentation when invoices are submitted for payment. Mackenzie County will review invoices with the supporting documentation and may adjust amounts claimed when necessary.

Invoices shall be submitted for the work in this Contract separate from all other contracts and work the contractor may be doing for Mackenzie County. Failure to separate the work being invoiced for will result in the invoice being returned to the Contractor unpaid and a delay in payment.

Mackenzie County may withhold all or part of any amount payable to Contractor in order to protect Mackenzie County or third parties from loss due to Contractors.

Contractor's invoice for final payment under the Contract shall include a letter of Clearance from Worker's Compensation Board.

5.11 Safety**Occupational Health and Safety Act**

The Contractor shall familiarize himself, his staff and his subcontractors with the terms of the Occupational Health and Safety Code thereunder to ensure complete understanding respecting the responsibilities given and compliance required. The Contractor acknowledges that he is a "Principal Contractor, Employer and/or Worker" as defined in the Occupational Health and Safety Act, and that he shall, as a condition of the Contract, comply with the Occupational Health and Safety Act and the regulations thereunder.

Copies of current legislation can be obtained from the following:

Publications Services	or	Queen's Printer Bookstore
Government of Alberta		Main Floor, McDougall Centre
11510 Kingsway Avenue		455-6 th Street, S.W.
Edmonton, Alberta		Calgary, Alberta
T5G 2Y5		T2P 4E8

Or at www.qp.gov.ab.ca

If Alberta Occupational Health and Safety conducts a worksite inspection which results in "orders" being issued to the Contractor, the Contractor shall immediately supply copies of these orders to Mackenzie County.

GENERAL CONDITIONS

5.12 Omissions or Errors

The Contractor shall not take advantage of any apparent error or omission in the Contract, but shall immediately bring such apparent error or omission to the attention of Mackenzie County. Mackenzie County shall make corrections or modifications as may be necessary for the fulfillment of the work described herein.

5.13 Quantities

Payment to the Contractor will be made only for the actual performance of the services in accordance with the terms and conditions as described herein. It is understood that the **quantities supplied in section 2.3 are estimated quantities**, which are based on approximate quantities, derived from the most recent information available to Mackenzie County at the time the Contract was executed. The **estimated quantities are not guaranteed** and are only provided to aid in the derivation of unit prices.

5.14 Examination of Work

It is agreed that execution of the agreement by the contractor shall be conclusive evidence that the bidder has investigated all areas and aspects of the Contract Work and does assume all risk regarding the performance of the services.

5.15 Extra Work

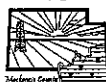
Any extra work performed by the Contractor must receive prior approval from the Chief Administrative Officer or designate and that an agreed value or cost be determined and agreed upon. The Contractor shall present his claim for extra work, supported by proper vouchers giving details as to dates, quantities, rates, third party invoices and such other supporting documentation that Mackenzie County requires.

5.16 Set off Provisions

Mackenzie County may, at any time, set off any and all amounts which may become owed by the Contractor to Mackenzie County pursuant to the terms of this Contract against any payments which may become due and owing to the Contractor pursuant to the terms of this Contract until all amounts which may be owed to Mackenzie County are paid in full.

5.17 Right of Rejection or Acceptance

Mackenzie County reserves the right to accept or reject any or all tenders and to waive irregularities and informalities at its discretion. The Owner reserves the right to accept a tender other than the lowest tender without stating reasons. By the act of submitting its bid, the Bidder waives any right to contest in any legal proceeding or action the right of the Owner to award the work to whomever reasons Mackenzie County deems appropriate. Without limiting the generality of the foregoing, the Owner may consider any other factor besides price and capability to perform the work that it deems in its sole discretion to be relevant to its decision.



5.18 Environmental Control

If the Contractor or one of his sub-contractors uses water for dust control, than it is the Contractors responsibility to have a Temporary Diversion License in place prior to removing any water. The Contractor is responsible for all other environmental impacts that may result from his actions or those of his subcontractors.

Environmental Protection and Enhancement Act

The Contractor shall carry out his operations so as to adhere to and meet all guidelines as set out in the Environmental Protection and Enhancement Act.

Alberta Environmental Protection can be reached in Peace River, AB. (780) 624-6175. The Central office for the Land Reclamation Division and Environmental Protection is located on the 3rd Floor, Oxbridge Place, 9820-106 Street, Edmonton, Alberta, T5K 2J6 (780) 427-6202.

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SPECIAL PROVISIONS

6. SPECIAL PROVISIONS**6.1 Contract Completion Date**

The Contract Completion Date for this Contract shall be the 28th day of August, 2009. If the Contractor fails to complete all of the work for this Contract by the Construction Completion Date then section 6.10.1 will be in effect.

6.2 Materials and Equipment

Unless otherwise specified, the Contractor shall provide, maintain, and pay for the loading factor the Contractor pays to the trucking sub-contractor, and the cost of supplying: a loader to load the material, hauling of the material anywhere in the Contract area, a grader to spread the gravel, for the necessary sign package, the cost of providing a project supervisor, dust control, maintenance of the haul route and all other costs associated with the loading, hauling, and truck spreading of gravel for road purposes and conveniences, necessary for the performance of the Contract. If the Contractor's bid for private supply is selected then the unit price is inclusive of supplying Designation 4 – Class 20 gravel and its application.

All truck units will be issued a number, which must be plainly displayed on both sides and the front of the unit. A loading rotation may be strictly enforced throughout the duration of this Contract.

6.3 Contractor Supply of Gravel

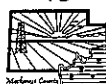
Contractor Supply of aggregate for the Contractor's operations in accordance with the Contract shall be as follows: all Designation 4 Class 20 materials shall have a maximum of 25% passing the 1250 µm sieve. The most recent edition of Alberta Transportation Specification Book shall be used further define specifications for private supply of aggregates. At Mackenzie County's request the Contractor shall provide sieves for the material being supplied. Mackenzie County reserves the right to reject the Contractor supplied gravel if it is deemed unacceptable.

6.4 Contract Work

The Contractor shall:

Load, haul and apply road crush gravel.

Furnish equipment and labour, perform all work and fulfill all requirements described in the Contract Documents for the purpose of hauling and placing gravel, in the amounts and at the locations determined by the County A map showing roads that are proposed for gravelling is attached as "**Schedule 1 – Location.**"



SPECIAL PROVISIONS

Complete the hauling of gravel and spreading under the terms of this Contract on or before the completion dated stated in the provisions attached hereto.

6.5 Hauling and Application

The Contractor will supply and operate trucks capable of performing the work required, hauling and uniform spreading to the satisfaction of Mackenzie County. Mackenzie County reserves the right to prevent the use of any truck or equipment at any time if its performance or the work is deemed unsatisfactory. This includes proper speed of spreading and spreading ability.

6.6 Spreading and Grading of Gravel

The following is the minimum requirement to be followed when spreading and grading the gravel:

- I) The gravel must be uniformly spread as per the instruction of the County Gravel Checker person; and
- II) The County's grader and operator will be responsible for spreading the gravel subsequent to the initial spreading by the gravel trucks.

6.7 Pre-Construction and Safety Meetings

The Contractor shall hold a formal pre-construction and safety meeting, prior to startup, at the County office. The Contractor shall provide the Chief Administrative Officer or designate and Mackenzie County's Gravel Checker the opportunity to attend.

Public and worker safety is of primary importance to Mackenzie County and as such it is the Contractors responsibility to ensure that all reasonable precautions are taken to ensure safe conditions during the work. It is also understood and agreed that the Contractor will hold tailgate safety meetings to discuss arising safety issues. Minutes from the pre-construction safety meetings and the tailgate safety meetings will be taken by the Contractor and distributed to Mackenzie County.

Mackenzie County reserves the right to stop work at anytime and for any reason if it is deemed necessary by the Chief Administrative Officer or designate. Excessive dust anywhere the Contractors operations work is taking place shall be deemed an acceptable reason for work to be stopped until the situation can be rectified.

6.8 County's Right to Terminate

Mackenzie County may terminate this Contract at any time for any of the following reasons:

- I) the Contractor refuses to comply with instructions from Mackenzie County staff in accordance with any of the terms in this Agreement,
- II) the Contractor refuses to abide by the Terms, Specifications, General Conditions and Special Provisions of this Contract,



- III) the Contractor regularly contravenes any laws of the Province or of Mackenzie County, with respect to highway traffic load restrictions, speed control and/or traffic control device.

6.9 Work Days

Work may take place from 6:00 am to 9:00 pm. No work shall be permitted on Sundays or recognized holidays.

6.10 Failure to Complete on Time

If any of the Work remains incomplete after the specified Contract Completion Date, there will be deducted from the money due to the Contractor, the cost to Mackenzie County of any work and material reasonably expended by the municipality which has been necessary by reason of the Contractor's failure to complete the Work by the Contract Completion Date specified in the Contract, without limiting the generality of the foregoing shall include:

- I) Liquidated Damages

The Contractor agrees to pay Mackenzie County, an amount for each Calendar Day beyond the specified Completion Date in accordance with the following; \$1,500 per day for each Calendar day until the Contract is complete, liquidated damages shall not be assessed for days lost due to inclement weather.

- II) the additional costs of maintenance and repair as necessary, and
- III) the cost of accommodating traffic over, through or around portions of the work.

6.11 Construction Signage

The Contractor shall be responsible to supply the necessary sign package. The Contractor shall provide a Traffic Accommodation Strategy (TAS) complete with the proposed signing to be used to the County for review and acceptance prior to work commencing. At all times throughout the work the Contractor shall assign an individual to ensure the proper placement of construction signage. At all times during the work the aforementioned person shall be on location where the gravel is being applied and available to carry out Mackenzie County's Gravel Checker's instructions. The Contractor's failure to supply adequate temporary signage will result in Mackenzie County stopping work until adequate signage is in place.



6.12 Dust Control

The Contractor shall be responsible for the application of water or any acceptable product as dust suppressant. This includes but is not limited to the application of dust control at any point where excessive dust is a safety concern, at least to these minimum standards:

- I) 500 meters in all direction at intersections,
- II) 200 meters in both directions at hill crests and corners,
- III) 400 meters sections in front of all residences,
- IV) 200 meters in both directions from the current location of gravel application,
- V) 1 kilometer out of every ten kilometers on the Zama Access, Assumption Access, and Highway 88 Connector.

The minimum application of dust control as is outlined herein may be added to at any time at the discretion of County staff. The Contractor's failure to meet the minimum standards and/or comply with directions from Mackenzie County's agents will result in work stoppage until the Contractor comes into compliance. The minimum standards shall apply to all areas the Contractor's equipment is operating from the point of loading to the point of unloading and spreading.

Pursuant to **General Conditions 5.18** it is the Contractor's responsibility to ensure that the necessary Temporary Diversion Permits are in place.

6.13 Haul Route

During the Contract Work the Contractor shall be responsible to maintain the haul route, including the application of dust suppressant and grading. The haul route shall be defined as the route that the Contractor's equipment takes to transport the gravel from the point of loading (the pit) to the point of application and spreading.

The haul route may be designated by the Chief Administrative Officer, or designate, and may be changed from time to time at his/her discretion.

6.14 Quantities

Scale measurements will be used as the method of measuring the quantity hauled, it will be the contractor's responsibility to supply and maintain a certified scale with proper scale tickets. No exceptions will be permitted.

The contractor shall be responsible to ensure that each truck driver keep record of the quantities hauled and the location of loads they hauled. It will also be the contractor's responsibility to obtain the designated County representative's signature on scale tickets before the trucks leave the pit or loading area. The contractor will also obtain the designated County gravel checker's signature on the scale tickets when the gravel is placed.

These will be verified by County staff before any invoices are paid.



6.15 Construction Supervisor

The Contractor shall assign a Construction Supervisor for the duration of the Contract. The Construction Supervisor's name and contact information shall be included in the space provided in the tender forms. The Construction Supervisor shall be responsible to ensure that the Conditions, Specifications, Regulations, and Provisions that make up the Contract are met. The Construction Supervisor will at all times be available to Mackenzie County's Gravel Checker to carry out his/her instructions. The Construction Supervisor shall insure that any instruction given in these documents and by County staff is promptly followed.

The Construction Supervisor shall be held responsible for any work stoppage directed by Mackenzie County due to non-compliance with instructions.

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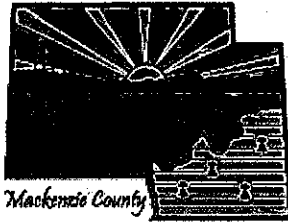


SPECIAL PROVISIONS

SCHEDULE 1 - LOCATION

DRAFT





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	John Klassen, Director of Operations – South
Title:	2009 Equipment Rates

BACKGROUND / PROPOSAL:

We are currently updating our Private Equipment List. In the past, we have paid rates as per the Alberta Roadbuilders rate book. The rates appear to be higher than what independent contractors would be willing to work for.

OPTIONS & BENEFITS:

With contractors being paid a percentage of the Alberta Roadbuilders rate book it should provide some saving for the County and potentially free up some money to do additional work.

COSTS & SOURCE OF FUNDING:

General Operating Budget

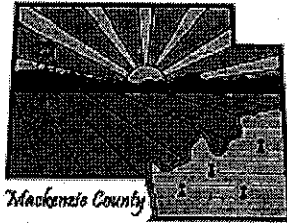
RECOMMENDED ACTION:

That Mackenzie County implements a procedure to pay day labor rates for independent contractors at 80% of the Alberta Roadbuilders rate book.

Author: P.Short

Review Date: March 31/09

CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	ASB Farmer Appreciation

BACKGROUND / PROPOSAL:

The ASB farmer appreciation is being held jointly with Neufeld Petroleum on Thursday, April 23rd in La Crete with a meeting at 9:00 am followed by an appreciation lunch.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

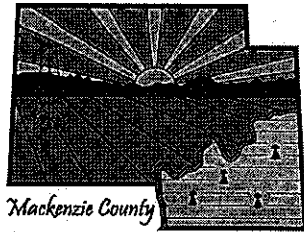
RECOMMENDED ACTION:

For discussion. *and advise*

Author: W. Kostiw

Reviewed By: _____

CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	Agricultural Service Board
Title:	Beaver Control

BACKGROUND / PROPOSAL:

The local Trapper's Association is willing to eradicate Beaver from problem areas via approved trapping methods. This can be utilized as a follow up treatment such as after a dam is removed using an excavator or blasting methods. Eradication from sensitive areas is possible utilizing trapping methods only, this would include schools, county roads, bridges, SRD designated sensitive areas and remote areas with limited access.

The Trapper's Association is requesting \$20-\$30 per Beaver.

Regular Beaver layouts generally number between 15 and 35 Beaver.

OPTIONS & BENEFITS:

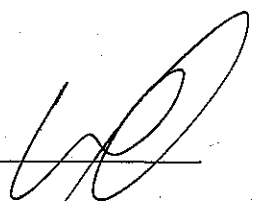
Total eradication of Beaver population in chronic problem areas either in conjunction with blasting/excavating or trapping only would be achieved.

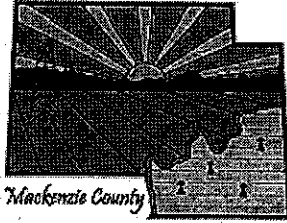
COSTS & SOURCE OF FUNDING:

Agricultural Service Board operating Budget. Beaver control budget is \$50,000

RECOMMENDED ACTION:

That the proposal from the Trapper's Association be accepted to eradicate Beaver from problem areas as per the Agricultural Service Board's Beaver Control program.

Author: G. Smith **Reviewed by:** _____ **CAO** 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Road Bans

BACKGROUND / PROPOSAL:

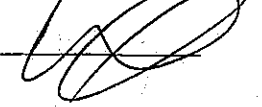
For discussion.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: W. Kostiw **Reviewed By:** _____ **CAO** 

Municipal District of Mackenzie No. 23

Title	Axle Loading Policy	Policy No:	PW008
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Legislation Reference	Motor Transport Act
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Purpose

To provide for implementation of axle loading restrictions on roads under the control and management of the Municipal District of Mackenzie No. 23.

Policy Statement and Guidelines

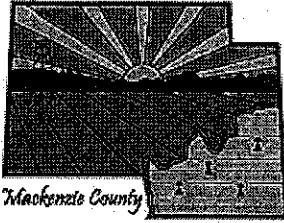
The Director of Operational Services, or designate, has full power and authority to implement axle loading and other restrictions pursuant to the provisions of the Motor Transport Act, the guidelines included in this policy and in the Road Protection Agreement Policy.

Guidelines:

1. Roads will be inspected on a frequent basis to determine when axle loading restrictions should be placed in a particular area.
2. In general, axle loading restrictions will not be issued on a municipality wide basis. The Municipal District of Mackenzie No. 23 is about 180 miles from north to south and over 200 miles from east to west. Conditions will not be uniform across this large geographic area.
3. Road bans will not be placed until absolutely necessary. Soft shoulders, rutting or other road damage should be imminent, or evident, before axle loading restrictions are put in effect.
4. Usually the axle loading restrictions will be removed when the frost is out and the water has drained away from the road side.
5. Should it be absolutely necessary to haul materials, a Road Protection Agreement may be entered into with the hauler.
6. Persons, or firms, who have entered into a Road Protection Agreement may be allowed to self-issue an authorization to haul the next higher level of axle loading restriction (i.e. if the axle loading restriction is 75%, they may self issue an authorization to 90% axle loading under the terms and conditions of the Road Protection Agreement by leaving a recorded telephone message.) During the worst period of spring break-up this option would not be available as the probability of damage to the road is too great.
7. A recorded announcement will be kept on a dedicated telephone line so that road users may easily find out what restrictions are in effect and where.
8. There will be no charge for the issuance of Road Protection Agreements.

By entering into a Road Protection Agreement a hauler with a tridem axle validates that tridem axle for maximum allowable axle loading for the tridem within the Municipal District of Mackenzie No. 23 subject to any axle loading restrictions that may be issued. (Currently section 9(1),(f),(ii) of the Public Vehicle Dimension and Weight Regulation of the Motor Transport Act, states that "...no person shall operate a public vehicle on a highway when; in the case of a vehicle having a tridem axle group; on a local road, the gross weight on the axle group exceeds 17000 kilograms).

	Date	Resolution Number
Approved	March 6/01	01-136
Amended		
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Rural Water Projects

BACKGROUND / PROPOSAL:

The County has been pursuing rural water for many years and since the PFRA no longer provides funding or services we have engaged DCL Siemens Engineering to prepare a preliminary design. To date this plan has not been successful and we need to rethink the plan.

OPTIONS & BENEFITS:

The options are many, from one County project to multiple projects to Co-ops.

COSTS & SOURCE OF FUNDING:

The cost is to be determined once a tentative plan is in place and Council approval.

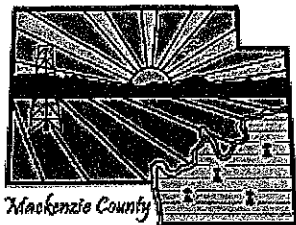
RECOMMENDED ACTION:

That administration proceed with obtaining a written report from DCL Siemens Engineering on rural water action to date and then decide on further action and project scope

Author: W. Kostiw

Reviewed By: _____

CAO



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

COPY

March 30, 2009

Mr. Dan McGuigan, P.Eng
DCL Siemens Engineering Ltd.
#101, 10630-172 Street
Edmonton, AB
T5S 1H8

Dear Mr. McGuigan:

This letter is our request to have a meeting with you as soon as possible to review the status of DCL Siemens' projects within the County.

The La Crete water treatment plant project requires attention to get it complete. The rural waterline project needs documentation and progress information to date before we pay any more invoices.

We are available to meet in April at a mutually agreeable time and place. Thank you for your attention to this matter and we look forward to meeting with you.

Yours truly,

William Kostiw
Chief Administrative Officer

pc: Greg Newman, Reeve
Peter F. Braun, Deputy Reeve

Carol Gabriel

From: Dan McGuigan [dmcguigan@dclsiemens.com]
Sent: Monday, March 30, 2009 3:55 PM
To: Bill Kostiw
Cc: Greg Newman; Peter F. Braun
Subject: RE: Meeting Request

I just got back from Mexico so your timing is perfect. I need a couple of days to re-orient myself and then I will call you if thats ok.

Dan McGuigan, P. Eng.

DCL SIEMENS

DCL Siemens Engineering Ltd.
#101, 10630 - 172 Street
Edmonton, Alberta
T5S 1H8
Office: (780) 486-2000
Fax: (780) 486-9090

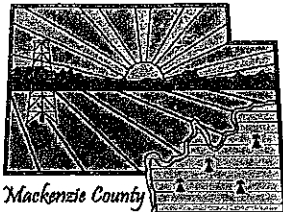
Email: dmcguigan@dclsiemens.com

From: Carol Gabriel [mailto:cgabriel@mackenziecounty.com] **On Behalf Of** Bill Kostiw
Sent: Monday, March 30, 2009 3:40 PM
To: dmcguigan@dclsiemens.com
Cc: Greg Newman; Peter F. Braun
Subject: Meeting Request

As per attached.

Thanks.

carol gabriel
executive assistant
mackenzie county
780.927.3718



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

October 23, 2008

Mr. Dan McGuigan
DCL Siemens Engineering Ltd.
#101, 10630-172 Street
Edmonton, AB
T5S 1H8

Dear Mr. McGuigan:

This letter is to confirm that Mackenzie County will engage your firm to prepare a "Rural Water" implementation and funding strategy. We envision that the strategy would address rural water in three phases with Phase I being the most detailed and so forth.

Phase I – Connecting the hamlets of Fort Vermilion and La Crete with a main line providing the ability to supply water to rural residents, small businesses, industry, and First Nations.

Phase II – Developing a plan for water south and west of La Crete with the overall area to be determined.

Phase III – Developing a plan to provide water north and west of Fort Vermilion, the First Nations and possibly to High Level.

In summary, the first phase should be completed this year and the balance in 2009. I suggest we meet with our Water Committee for Phase I as soon as possible to finalize our game plan and ensure we can complete within the estimated costs. Thank you and we look forward to meeting with you.

Yours truly,

William Kostiw
Chief Administrative Officer

pc: Greg Newman, Reeve
John Klassen, Director of Operations (South)
Dave Crichton, Director of Operations (North)
Mark Schonken, Project Comptroller

DCL SIEMENS

DCL Siemens Engineering Ltd.
101, 10630 – 172 Street
Edmonton, Alberta T5S 1H8
Office: (780) 486-2000
Fax: (780) 486-9090

September 24, 2008

Mackenzie County
PO Box 640
FT. VERMILION, Alberta
T0H 1N0

Attention: **Mr. William Kostiw**
Chief Administrative Officer

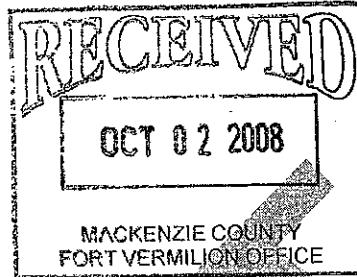
Dear Mr. Kostiw,

RE: MACKENZIE COUNTY REGIONAL RURAL WATERLINE ASSESSMENT

We thank you and the Reeve for meeting with us last week to discuss water issues in Mackenzie County.

We understand that this project will attempt to blend current and short term County needs with longer term regional objectives. This need has arisen because multiple water treatment plant upgrades have been done over the last few years, and continue to take place even while support is building for a regionalized system. Upgrades completed include High Level, La Crete, John D'or Prairie, and Rainbow Lake. Plants under construction include Zama City, North Tallcree and Meander River. Upgrades contemplated are at South Tallcree, Chateh, and Boyer River. Water is needed at Bushe River, Child Lake, Fox Lake, Garden River, among others, and by multiple large farms in the area which would become high use water co-operatives. Costs associated with installation of the individual facilities include treatment of poor quality source waters, finding and storing poor or questionably dependable raw water, and installation of SCADA systems to monitor treated water quality. Construction costs are rising. Staffing with qualified operators is an increasing challenge. Groundwater sources are diminishing. The cost effectiveness of operating multiple facilities is being questioned when the Peace River is recognized as a good long term water source; both in quality and quantity. The need for a focused and comprehensive water supply strategy, in the form of a Master plan, for Mackenzie County is clear.

The outcome of the analysis will be the development of an overall regional plan such that future implementation of any communal water system, or part thereof, will be consistent with the overall "regionalized" system; or Master plan. Assessment will consider information from the ISL



Our File: 23-08-62

Engineering report provided and entitled "Mackenzie County, Draft Report, Mackenzie County Regional Water Study, August, 2008" and the works done to date by Agriculture and Agri-Food Canada.

Phase 1 of this assessment will include the Ft. Vermilion to La Crete portion of the Mackenzie County system. Phase 2 will look at areas south of La Crete and to Tallcree. Users will include the hamlet of La Crete, North Tallcree IR #173A, South Tallcree IR #173, potential farm water co-operatives in the proposed pipeline vicinity and Ft. Vermilion itself. Future phases will address users west from Ft. Vermilion to High Level.

We would tentatively undertake the following works:

- 1) Obtain and review existing information, including from Agriculture Canada,
- 2) Prepare Cadd base drawings of area(s) assuming availability from Canada Agriculture,
- 3) Determine status and life expectancies of existing WTP facilities,
- 4) Determine populations and user requirements for 2 scenarios (25 & 75 years),
- 5) Determine mainline sizing and alignment options for 75 year option,
- 6) Determine lateral line sizing and alignments for farm water co-operatives,
- 7) Review potential need for boost pumping and facility location,
- 8) Review pipeline alignments as to adequacy with County and Tallcree personnel,
- 9) Determine capital and O&M costs for proposed "regionalized" system over 75 years,
- 10) Determine capital and O&M costs for existing systems over 75 years,
- 11) Determine NPV costs for existing and regionalized system upgrades over 75 years,
- 12) Compare NPV costs for existing versus "regionalized" system,
- 13) Determine funding potential for all or portions of a "regionalized" system,
- 14) Determine costs sharing formula for each user,
- 15) Determine staging potential and options for implementation of "regionalized" system,
- 16) Draw conclusions from assessment,
- 17) Make recommendations related to findings,
- 18) Compile "draft" report for County review complete with drawings and figures,
- 19) Modify report based on County review,
- 20) Prepare "final" report and present to County administration and Council,
- 21) Attend meetings on an "as required" required basis.

Staff assigned to this project will be Mr. Jim Clark, Mr. Haj Oshiki, and Mr. Dan McGuigan with assistance from support staff as required. Fees will be based on hourly and disbursement rates. Compilation of this report is expected to be completed to "draft" stage by June 15, 2009.

Costs not included are:

- Field Survey – NTS mapping will be used instead
- Geotechnical Investigations
- Disbursement Costs Beyond Those Estimated
- Detailed Hydraulic Modeling
- Base Map Acquisition Costs if Necessary
- GST

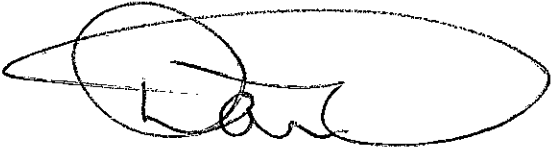
Costs for this scope of work are estimated as follows:

#	Work	Cost
1	Compile/Review Existing Information	\$1,500
2	Base Drawings	2,500
3	Status of Existing WTPs	1,000
4	75 year Populations	1,500
5	Alignment and Size of Mainline	5,000
6	Lateral Line Sizing and Alignments	2,500
7	Boosting Need	1,000
8	Review Alignments with Main Users	3,500
9	Determine Costs of Regionalized System over 75 years	1,000
10	Determine Costs of Existing System over 75 years	1,000
11	Determine NPV costs of Both Systems	1,000
12	Compare NPV of Both Systems over 75 years	2,500
13	Examine Funding Potential	2,500
14	Determine Cost Sharing	1,000
15	Determine Staging Potential	2,500
16	Conclusions	-
17	Recommendations	-
18	Compile Draft Report	7,500
19	Modify Draft	1,500
20	Prepare Final Report	4,500
21	Meetings – 3 Allowed For	7,500
22	Disbursements – Estimate Only	2,000
	TOTAL	\$53,000

We trust the above meets with your approval. We have begun works on this assignment by contacting Canada Agriculture for drawings. Should you need to add or delete from the scope set out above, please advise. We sincerely look forward to renewing our relationship with Council and administration in Mackenzie County, and thank you for the opportunity. Please call if you have questions.

Yours truly,

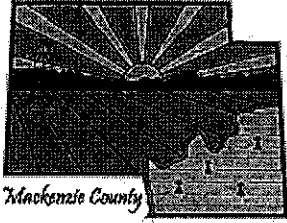
DCL SIEMENS ENGINEERING LTD.

A handwritten signature in black ink, appearing to read 'Dan', enclosed within a large, hand-drawn oval.

Dan McGuigan, P.Eng.

cc: Jim Clark

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	John Klassen, Director of Operations – South
Title:	Hutch Lake Caretaking Contract

BACKGROUND / PROPOSAL:

Due to the recent deregulation of Hutch Lake by Provincial Parks, Mackenzie County Council put forth the motion for administration to pursue a recreational lease with SRD at Hutch Lake. Mackenzie County was anticipating a four-way partnership with Provincial Parks, SRD and the Town of High Level. Letters were sent to the Town of High Level and Provincial Parks requesting their level of commitment for Hutch Lake, although no responses have been received to date. The Parks and Recreation Committee advised administration to advertise for caretaking at the site with no commitment of awarding a contract. The Hutch Lake caretaking bids were opened at the Parks and Recreation Committee meeting on March 27, 2009 with four bids received (see attached bid results for review). The Parks Committee felt that the County would receive a higher level of service by awarding the contract to the recommended bidder.

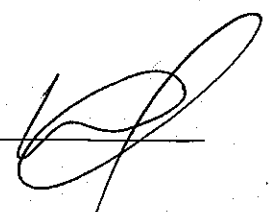
OPTIONS & BENEFITS:

It would be a benefit to County residents and visitors that a caretaker monitor and maintain the site at Hutch Lake. The Parks Committee anticipates with the recommended bidder that the site will be cleaned up along with regular maintenance and increased promotion and usage of the site.

COSTS & SOURCE OF FUNDING:

The cost of caretaking contract: \$20,000.00 per season.

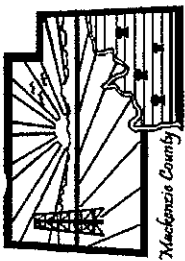
The general operating budget: \$18,000.00.

Author: C. Friesen Review Date: _____ CAO 

RECOMMENDED ACTION:

That Mackenzie County award the Hutch Lake caretaking contract to Vernon and Theresa Shelton for a two year period pending the recreational lease as per the Parks Committee's recommendation.

Author: _____ Review Date: _____ CAO _____

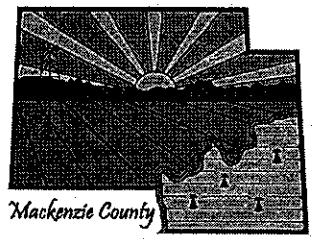


Hutch Lake Caretaking

Caretaking Tenders

Name	Phone No.	Fax No.	Bid Price
Peter & Margaret Peters			\$18,000.00/yr
John Teichroeb			\$25,000.00/yr
George Klassen			\$18,500.00/yr
Vernon & Theresa Shelton			\$20,000.00/yr

Opened by: *[Signature]*
 Witnessed by: *Conie Green*
 Date: *March 27/09*



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	Policy FIN019 "Lot Sale Agreements with Realtors" Amendment

BACKGROUND / PROPOSAL:

Policy FIN019 "Lot Sale Agreement with Realtors" is being brought forward to Council for an amendment. The amendment is to include a provision which allows the County at any given time to list County owned land with one specific realtor. The following items were amended or added to the policy.

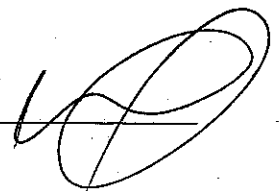
- **Amended # 1-** Mackenzie County hereby grants local realtors within the region the right to sell Mackenzie County owned land providing the land is not listed with any other real estate brokerage or agent.
- **Added # 3-** Should any Mackenzie County owned lands be listed with a real estate company, the land(s) shall be immediately removed from the Lot Inventory List and a notice in writing be sent to all local realtors informing them of the change.
- **Added definition – "Listed" –** Means land that is under contract to be sold by a real estate broker or agent.

Removing the Hutch Lake Lots from the County owned land inventory will allow other realtors to provide their services.

To date, the local realtors have only sold two of the twelve 'Phase Two' Hutch Lake Lots sold since 2001. The other ten lots were sold directly by the County.

Author: Liane Lambert,
Development Officer

Reviewed by: Ryan Becker

CAO


OPTIONS & BENEFITS:

Amending the policy will allow the County at any given time the choice to list any County owned land with an alternative real estate agency. And to remove any lands listed with a realtor from the Land Inventory List.

Option 1

Amend Policy FIN019 Lot Sale Arrangements with realtors be adopted as amended as attached.

Option 2

Receive for information

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Motion

That Policy FIN019 Lot Sale Arrangements with Realtors be adopted as amended as attached.

Author: Liane Lambert,
Development Officer

Reviewed by: Ryan Becker

CAO

Mackenzie County

Title	LOT SALE ARRANGEMENTS WITH REALTORS	Policy No.	FIN019
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Legislation Reference	Municipal Government Act, Section 5 (b)
PURPOSE	
To increase lot sales and to allow realtors to market Mackenzie County owned lots.	

Policy Statement and Guidelines

Council realizes that Mackenzie County is not in the business of marketing real estate. Therefore, Council deems it prudent to make provisions for realtors to market Mackenzie County owned property.

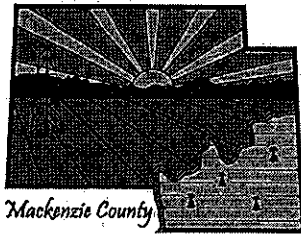
1. Mackenzie County hereby grants local realtors within the region the right to sell Mackenzie County owned land providing the land is not listed with any other real estate brokerage or agent.
2. The lands that shall be available for sale by the realty companies shall be listed on the Mackenzie County's Lot Inventory List. Upon request, a Lot Inventory List shall be supplied to those companies which Mackenzie County deems qualified.
3. Should any Mackenzie County owned lands be listed with a real estate company, the land(s) shall be immediately removed from the Lot Inventory List and a notice in writing be sent to all local realtors informing them of the change.
4. All qualifying realty companies shall be local realtors. "Local Realtor" shall be defined as a realty company within the boundaries of Mackenzie County, including the Town of High Level and the Town of Rainbow Lake. The realty company must maintain an office and personnel in at least one of these locations.
5. The realtor shall be entitled to a commission of five hundred (\$500.00) dollars for the sale of lots with an area of 0.40 hectares or smaller.
6. The realtor shall be entitled to a commission of three (3%) percent on lots with an area greater than 0.40 hectares.
7. If a prospective purchaser seeks the advice of a local realtor prior to purchasing a lot directly from Mackenzie County it is the realtor's responsibility to notify the Mackenzie County within 30 days from the date of sale, and to provide proof of their involvement.
8. To qualify for the commission the realtor will be required to present Mackenzie County with a finalized Mackenzie County authorized sale agreement.

DEFINITIONS

"Listed" – Means land that is under contract to be sold by a real estate brokerage or agent.

*Under \$50,000
(TUMS)*

	Date	Resolution Number
Approved	November 6, 2001	01-566
Amended		
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	Hutch Lake Lot Advertising Campaign. (Hutch Lake Recreational Subdivision)

BACKGROUND / PROPOSAL:

On January 28, 2009 Council decided to move forward with the current Hutch Lake lot prices after reviewing the assessment report completed by Pinday Appraisals Ltd. Council moved that administration undertake an advertising campaign for the sale of the remaining lots at Hutch Lake.

One recommendation that Pinday's Appraisals made was that the County look at listing with a realtor that is a member of the Multiple Listing Service Board (MLS).

"MLS is a cooperative system for members of the Canadian Real Estate Association (CREA), working through Canada's 99 real estate boards and 11 provincial/territorial associations. The website is publicly accessible and allows consumers to search a vast database of properties, providing limited details and directing consumers to contact a Realtor for more information".

None of the real estate agents in High Level are members of the Multiple Listing Service Board (MLS).

In accordance to Policy FIN019 (*see attached*) the High Level realtors have the rights to sell Mackenzie County owned land. The policy states that any local realtor can sell a lot for the commissioned price of \$500.00 or a commission of three (3%) on lots greater than 0.40 hectares (0.99 acres). This policy does not include any provisions requiring the realtors to provide any type of advertising service.

When asked what it would cost the County to "list" with a local realtor, administration was told that the price would probably double per lot since the real estate companies in

Author: Liane Lambert,
Development Officer

Reviewed by: Ryan Becker

CAO

High Level work co-operatively. Thus, if the County was to list with one particular local real estate company, that realtor would do the advertising but both local companies could sell the lots. Should the other realtor sell a lot they would then split the commission fee.

Two quotes were obtained from Real Estate agencies in Peace River. Both companies, Remax and Royal La Page are members of Multiple Listing Service Board (MLS).

The Royal LePage proposal is a \$1000.00 flat fee per lot sold. Advertisements would be placed in their real estate flyer that is circulated monthly throughout the region. This flyer is inserted in the Record Gazette and the Grande Prairie Herald. The agreement would last for one year. If all 16 lots were sold the total costs would be \$16,000.00.

The Remax proposal was for 7% of the sale price per lot sold. They also provided a detailed marketing plan of how they would market the lots. At 7% of the lot price, Remax would receive a \$570.00 commission for the lowest priced lot. For the highest priced lot, they would receive a commission of \$937.61.

The County could list with Remax for six month to one year and Council would have the right to cancel the listing agreement in the event the marketing services were not satisfactory, regardless of the term of the listing agreement. If Remax were to sell all the lots at their current value the total cost would be \$11,644.01.

If the High Level Agencies sold all the lots under the current policy they would receive \$8,000 however the County would be responsible for all the advertising and the lots would not be listed on the Multiple Listing Service Board (MLS). The cost to advertise in the local papers are very high, to do so on a weekly or monthly basis for a year would be very expensive.

Administration currently has a sign placed at the entrance to the Hutch Lake subdivision advertising the lots for sale. The County could also list the lots for sale on the website for additional advertising.

OPTIONS & BENEFITS:

Option 1

That administration enters into a contract with Remax (Peace River) to list the Hutch Lake Lots for a period of one year.

Option 2

For information

Author: Liane Lambert,
Development Officer

Reviewed by: Ryan Becker

CAO

COSTS & SOURCE OF FUNDING:

Commission payment will be funded from the final sale price per lot.

RECOMMENDED ACTION:

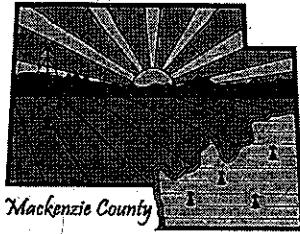
Motion 1

That administration enters into a contract with Remax (Peace River) to list the Hutch Lake Lots for a period of one year.

Author: Liane Lambert,
Development Officer

Reviewed by: Ryan Becker

CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Draft Municipal Development Plan

BACKGROUND / PROPOSAL:

Attached is the draft copy of the Municipal Development Plan. Administration will be reviewing this plan until the 17th of April. ISL will then incorporate any ideas or changes from April 20th – 27th as they prepare for the open houses on April 28th, 29th and May 5th and 6th.

OPTIONS & BENEFITS:

Administration would welcome any ideas, comments and/or suggestions that Council has with respect to the MDP prior to the 17th of April.

COSTS & SOURCE OF FUNDING:

Previously funded project

RECOMMENDED ACTION:

For Discussion and Information

Author: Ryan Becker,
Director

Reviewed by: Ryan Becker,
Director

CAO

1.1 Plan Purpose

The purpose of this Plan is to provide clear direction for Mackenzie County's Council and Administration. The Plan is intended to guide growth and development of the County to 2031 and to accommodate a population of approximately 17,237.

This Municipal Development Plan (MDP) guides future development by defining the vision, principles, goals, and policies of the County with respect to planning matters. The MDP, in addition to applicable Provincial legislation, provides a foundation for the preparation of more detailed land use plans; is intended to be used in conjunction with Mackenzie County's Land Use Bylaw to implement the policies of this Plan; and to inform residents and developers of Mackenzie County's future land use strategy.

The Plan has been prepared in accordance with Section 632 of the Municipal Government Act, and replaces the previous General Municipal Plan, Bylaw 1013 which was adopted in January 1994.

1.2 Interpretation

For the purpose of interpreting this MDP, the following definitions shall apply:

Better Agricultural Land means those lands which are designated as Class 1, 2, 3 or 4 by the Canada Land Inventory (CLI) Soil Capability for Agriculture. This definition may exclude any parcel or portion(s) thereof which by reason of slope, configuration, size, or surrounding land use is determined by the County to be a viable farm parcel.

Natural Areas means those areas that are generally unsuitable for development due to the presence of excessive or unstable slopes, the potential for erosion or flooding, or contain sensitive ecological habitat. This definition applies to lake shores, rivers and other water courses, forests and vegetation, unique topographic features, environmentally hazardous lands, and important wildlife habitat and corridors.

Farmstead Separation means the subdivision of land from an unsubdivided quarter section to accommodate an existing, habitable residence and related improvements.

Statutory Plan means a Municipal Development Plan, Intermunicipal Development Plan, or Area Structure Plan prepared and adopted in accordance with the Municipal Government Act.

1.2.2 All other words or expressions shall have the meanings respectively assigned to them in the Municipal Government Act, the Subdivision and Development Regulation, and the Land Use Bylaw.

1.2.3 With the exception of those lands contained within an Intermunicipal Development Plan or joint plan, the policies set forth in this Plan apply to all lands contained within the corporate boundaries of Mackenzie County.

If a situation arises that the applicable Intermunicipal Development Plan or joint plan does not address, the relevant policies contained in this Plan shall apply.

- 1.2.4 The land use boundaries identified in this Plan are considered approximate and not absolute. Any minor adjustments or variances that may be necessary to land use policy areas will not require an amendment to this Plan.

1.3 Context

1.3.1 Location

Mackenzie County is located in the northwest portion of Alberta, and at approximately 82,000 square kilometres under its jurisdiction it the largest municipality in the province. Mackenzie County, as shown on Map 1, is bordered by the province of British Columbia to the west, the Northwest Territories to the north, Wood Buffalo National Park to the east, and the Municipal District of Northern Lights No. 22, Northern Sunrise County, the Municipal District of Opportunity No. 17, and the Regional Municipality of Wood Buffalo to the south. The Town of High Level, the Town of Rainbow Lake and several Indian Reserves are located within the boundaries of the County, but operate independently from the municipality.

1.3.2 Municipal Designation

Mackenzie County began as Improvement District (I.D.) No. 23 and was managed by the Province of Alberta prior to 1995. On January 1, 1995, I.D. No. 23 changed its status from an I.D. to a Municipal District (M.D.) and changed its name to the M.D. of Mackenzie No. 23. Over four years later, the M.D. changed its status from a M.D. to a Specialized Municipality in order to provide for government and management of a vast municipality with unique communities. In 2007, the M.D changed its name to Mackenzie County.

1.3.3 Topography

Mackenzie County includes of a variety of dramatic landscapes consisting of vast mixed wood and boreal forest to the north and west, a number of significant mountain ranges and hills, including the Caribou Mountains to the east, Cameron Hills to the north, and the diamond-bearing Buffalo Head Hills in the south and east. Rich agricultural lands are located in the south portion of the County, and many lakes and rivers, including the Peace River are located throughout the County. Much of the County's forested area is publicly owned and maintained by Alberta Sustainable Resource Development.



Looking north into the Peace River Valley

1.3.4 Population and Demographics

As of 2006, Mackenzie County's population was 10,002. Since 1981, the County's population has increased by 71.4%, which results in an average growth of 833 people every five years. The County's most significant growth occurred over two periods within this 25-year timeframe, as shown in Table 1. It grew by over 1,100 people between 1981 and 1986 and again between 2001 and 2006.

Federal Census Year	Mackenzie County		
	Population	Net Change	Percent Change
1981	5,837	n/a	n/a
1986	6,942	1,105	18.9%
1991	7,260	318	4.6%
1996	7,980	720	9.9%
2001	8,829	849	10.6%
2006	10,002	1,173	13.3%

(Source: Statistics Canada, 1981-2006 Federal Census)

Table 1: Historic Population Growth, 1981-2006

The majority of the population is located within the County's rural area. La Crete is the largest and fastest growing of the County's three Hamlets. Fort Vermillion is the second largest Hamlet and has a stable population. Zama City is the smallest Hamlet yet experiences dramatic population fluctuations as it hosts many temporary residents that work in the surrounding oil and gas fields.

Mackenzie County's population has three distinct cultural groups, which are dispersed throughout the Hamlets and rural areas. Each community and cultural group has its unique history, culture, and skills that contribute to the success of the County. The County strives to protect and promote their history, culture and skills while uniting them into a strong municipality.

1.3.4.1 Historic Population Distribution

As shown in Table 2, Mackenzie County has experienced a shift in its rural/Hamlet population distribution. The percentage of residents living in a Hamlet has increased from 24% in 1981 to 31.0% in 2006. This is largely due to the consistent growth of La Crete, which has significantly outpaced growth in the rural areas.

Federal Census Year	Fort Vermilion		La Crete		Zama City		Rural Areas		Total Pop.
	Pop.	Percent Change	Pop.	Percent Change	Pop.	Percent Change	Pop.	Percent Change	
1981	752	12%	479	8.2%	129	2.2%	4,477	76.7%	5,837
1986	823	11.9%	689	9.9%	178	2.6%	5,252	75.7%	6,942
1991	782	10.8%	902	12.4%	128	1.8%	5,448	75.0%	7,260
1996	775	9.7%	1,215	15.2%	217	2.7%	5,773	72.3%	7,980
2001	818	9.3%	1,783	20.2%	130	1.5%	6,098	69.1%	8,829
2006	714	7.1%	2,166	21.7%	225	2.2%	6,897	69.0%	10,002

(Source: Statistics Canada, 1981-2006 Federal Census)

Table 2: Historic Population Distribution, 1981-2006

This trend appears to be levelling off as the growth rate of the County's rural areas nearly equalled the combined growth rate of the County's three Hamlets between 2001 and 2006. This may be due to the emergence of country residential development in proximity to Fort Vermilion, La Crete and High Level.

1.3.4.2 Projected Population Growth

As shown in Table 3, Mackenzie County's population is anticipated to grow at a rate of 11.5% every five years to approximately 17,237 people by 2031. As presented in Appendix A, it is anticipated that approximately 10,612 will reside in the County's rural area by 2031 based on an average five-year growth rate of 9%. The anticipated population of each Hamlet by 2031 is 781 in Fort Vermilion (2% every five years), 5,390 in La Crete (20% every five years) and 453 in Zama City (15% every five years).

Mackenzie County Projected Population Growth, 2006-2031

Year	Conservative 5.75%	Anticipated 11.5%	Optimistic 21.25%
2006	10,002	10,002	10,002
2011	10,577	11,152	12,127
2016	11,185	12,435	14,705
2021	11,828	13,865	17,829
2026	12,509	15,459	21,618
2031	13,228	17,237	26,212

Table 3: Projected Population Growth

Mackenzie County recognizes that it is difficult to project population into the future due to ever-changing global and local economic conditions and demographic trends. Therefore, Table 3 includes conservative and optimistic population projections for the County, while Appendix A presents conservative and optimistic projections for the rural area and the three Hamlets. These different sets of projections provide for a range of future growth potential for the County.

1.4 Economy

Mackenzie County's diverse economy and its natural resource base make it a thriving municipality. The region's economy, historically rooted in the fur trade, includes the agri-business, forestry, and oil and gas industries as shown in Chart 1: Summary of Assessment and Municipal Revenue by Category. With primary resources providing the economic base the development of a strong support service sector has evolved. The diversified economic base provides the County with a balance of industries, and protects its economy from severe market fluctuations.

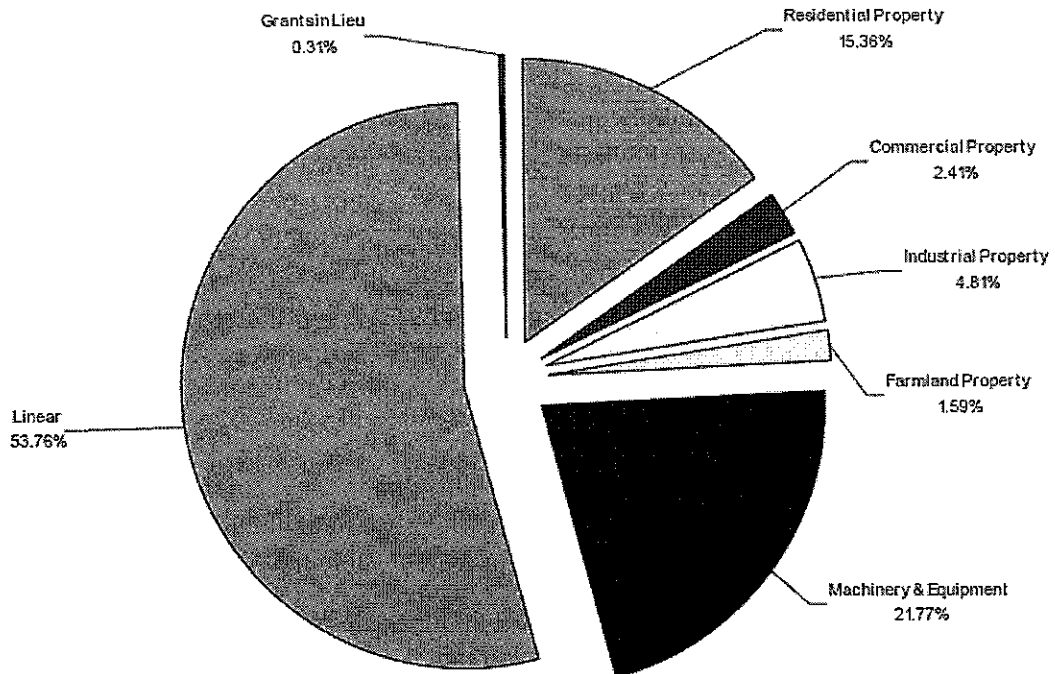


Chart 1: Summary of Assessment and Municipal Revenue by Category

1.4.1 Agriculture

Agriculture plays a driving role in County's economy, and specifically the economies of Fort Vermilion and La Crete. In fact, Mackenzie County's amount of improved agricultural land has grown by more than three times since 1971, and is currently home to approximately 700 farms, or 218,000 hectares of farmland. Agricultural activity accounts for 50% of the land use in the County's White Zone and it is primarily concentrated in two areas: east of High Level along Highway 58; and the lands around Fort Vermilion and La Crete.

Agricultural support industries established within the County include farm suppliers, trucking firms, equipment dealerships, feed mills, seed cleaning co-operatives and grain terminals. These industries are located throughout the County, however they are typically located around La Crete and High Level.

Map 2 shows soil classification within the County, in accordance with the Canada Land Inventory (CLI) Soil Capability for Agriculture.

1.4.2 Forestry

Considering the vast majority of Mackenzie County is forested, it is natural that the forestry industry is a significant employer in Fort Vermilion and La Crete. Several sawmills are located in the County, including La Crete Sawmills, Footner Forest Products the Tolko Industries.

1.4.3 Oil and Gas

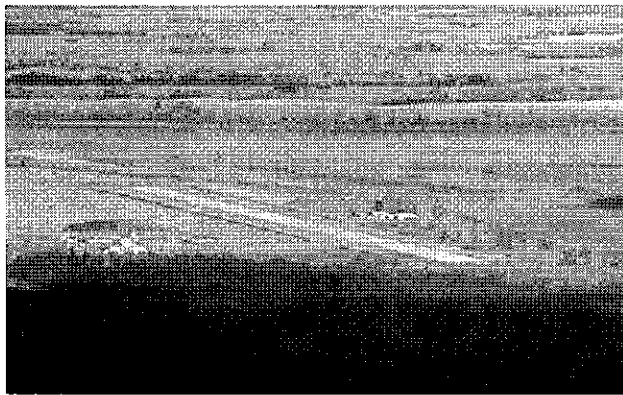
The oil and gas industry plays a significant role in the County's economy. In fact, oil and gas is primarily responsible for the founding of Zama City. Approximately 36% and 80% of the Peace Region's natural gas and light-medium crude oil reserves are located within the County respectively. The majority of exploration is concentrated in the western portion of the County near Zama City, Rainbow Lake and High Level. The oil and gas industry is the County's most significant revenue generator as it represents the majority of its tax base.

Due to the population, employment and overall growth generated by these three major industries, the tourism, transportation, retail/wholesale trade, finance, business/community service, construction and public administration industries have been firmly established in the County.

1.5 Transportation

Mackenzie County is served by three major transportation systems: road, air, and rail. The road system includes Highway 35, also known as the Mackenzie Highway, and Highway 88 and 697 which are the primary north and south links into Mackenzie County. Highway 58, which runs east and west, connects to the oil and gas fields in the western portion of the County.

Two certified airports, located near the Town of High Level, the Town of Rainbow Lake, and three registered aerodromes located near the Hamlet of Fort Vermillion, La Crete and Zama City, operate within the County. The County also includes the Great Slave Railway, which is owned and operated by CN Rail, which runs from the Grimshaw area, north through the Town of High Level and connecting to Hay River in the Northwest Territories.



Aerial view of the Fort Vermillion Aerodrome

1.6 General Municipal Plan

Since the adoption of the previous General Municipal Plan (GMP) in 1994, Mackenzie County has grown by almost than 3,000 people. In 2006, the County approved Area Structure Plans (ASP) for the Hamlets of Fort Vermillion, La Crete and Zama City. These Plans were developed in compliance with the GMP and outline specific land uses and policy direction for each community. The County's economic performance, expansion of farming activity, the growth of La Crete and the demand for country residential development has put pressures on Mackenzie County's long range inventory of future agricultural, residential, commercial and industrial lands. These factors have made it a necessity to review the GMP.

Many of the previous Plan's policies were concerned with the protection of the agricultural land base, encouraging the continued accommodation of resource-related developments such as forestry and oil and gas, preserving the County's natural environment, and promoting economic development throughout the County.

Many of the policies contained in the 1994 Plan remain sound. However, changes over the past 15 years in demographics, the economy, and development patterns have required a review of the GMP.

AT

2.0 Process, Principles and Vision

2.1 MDP Planning Process

The development of this Plan was guided by the Going Forward plan review process to develop a long range land use concept, community vision and policies. The Going Forward process was grounded in technical analysis, and gathering feedback from stakeholders, which included members of Mackenzie County's Council and Administration, and residents. This collaborative process was designed to acknowledge existing policy, recognize current trends, community values, and develop a practical and logical strategy for future development.

Mackenzie County's Council and Administration sponsored the Going Forward process between September 2008 and May 2009, and provided opportunities for the public and other stakeholders to make suggestions and provide feedback about the Municipal Development Plan, including:

- Key interviews with Mackenzie County's Council and Administration on August 27, 2008;
- Advertisements in the County Image, Mackenzie County's website and three local radio stations requesting public input, starting in November 2008;
- The provision of a survey to County residents in November 2008. The survey was available on Mackenzie County's website, at all high schools in the County, and all County offices;
- A public open house was held in La Crete on April 28, 2009, in Fort Vermilion on April 29, 2009, in High Level on May 5, 2009, and in Zama City on May 6, 2009 to present the draft MDP prepared as a result of a technical review and community feedback;
- The circulation of the draft MDP was sent to adjacent municipalities and affected agencies on TBD;
- Public Hearing advertisements placed in the County Image on TBD;
- A Public Hearing held on TBD to provide all stakeholders with a final opportunity to comment on the draft MDP prior to Council review and adoption.

2.2 Strengths, Themes and Guiding Principles

The Going Forward plan review process identified community strengths, major themes for future development, and guiding principles for Mackenzie County.

2.2.1 Community Strengths

Four community strengths emerged in this process and demonstrated that Mackenzie County:

1. Values its history and rural lifestyle;
2. Offers a small town quality of life;
3. Values its cultural diversity; and
4. Is proud of its natural resources and amenities.

2.2.2 Major Themes

Participants in the Going Forward plan review process overwhelmingly described that Mackenzie County is a desirable place to live and to raise a family.

Participants also identified that they like Mackenzie County's Hamlet's and value the services and amenities they currently provide. Participants clearly stated that they want a diversity of employment opportunities to choose from, new

facilities and recreation amenities, such as a health care centre and a swimming pool, and improvements to infrastructure, such as paving roads, and better phone service to meet their needs in the future. Mackenzie County's greatest challenge will be to balance the benefits and costs of current and future development and still provide a desirable place to live and to raise a family.

2.2.3 Ten Principles

If Mackenzie County is going to succeed in creating a desirable place to live and to raise a family then any decision made by Council, Administration or stakeholders must recognize the four community strengths, the major themes and the following ten principles, which were identified in the Going Forward plan review process:

1. Agriculture is the most important land use in the rural area;
2. The history and culture of our unique Hamlets will be celebrated;
3. Development and growth will be directed to specific locations;
4. Residents can find adequate, affordable accommodation;
5. Economic diversity will be promoted;
6. The integrity of natural areas will be protected;
7. Parks and recreation areas will be provided;
8. The transportation system will be safe and convenient;
9. Servicing will be extended economical and efficiently; and
10. A unified regional vision will be created.

These principles are the core values which reflect the character of the community as identified in the Going Forward process; will provide a consistent set of principles for every decision made by Council or Administration; and provides a foundation for the vision, goals and policies of the MDP.

2.3 Mackenzie County Vision

Any plan for future land use and development must be based on a vision of the future. This particular vision is intended to inspire and to articulate where Mackenzie County is headed.

Mackenzie County is a prosperous community that recognizes the value of its natural environment, local culture and history, and diverse economy. The County will encourage development that creates great places where people want to live and visit, develops economic opportunities, preserves the qualities people love about their communities, and protects natural areas. This vision is unified by a community spirit that makes Mackenzie County a desirable place to live and to raise a family.

3.0 General Development Strategy

The general development strategy focuses on our quality of life and describes a pattern of strategic growth and development. The strategy encourages new growth in specific areas to effectively use land and existing infrastructure and at the same time invests time, attention, and resources in existing communities.

In general, the MDP reflects our past land use pattern, our current community values, and our desired future. Historically, Mackenzie County has been a rural, resource based community, however the establishment and growth of Fort Vermilion, La Crete and Zama City as urban communities has changed the character of the County. Today, Mackenzie County residents value the amenities, opportunities and quality of life accommodated in both its rural and urban areas.

The MDP recognizes that:

- Better agricultural lands and agricultural operations are protected to ensure the County has a productive agricultural land base, an abundance of food products, and supports the families involved in the agri-business.
- Country residential developments are located in identified development nodes where services and infrastructure are readily available or planned.
- Development within Hamlet's will include a mix of residential types to accommodate different needs and tastes, a well-defined central commercial area, and industrial areas that are located in industrial parks and in identified development nodes.
- Open space, natural areas and historic resources will be protected and where necessary effectively integrated within developments to maintain cultural and ecological importance, such as the County's social heritage and clean air and ground water recharge areas.

3.1 General Development Goals

- *To accommodate growth and development that is orderly, meets County guidelines and standards, and enhances Mackenzie County.*
- *Maintain the rural character of the County.*
- *To involve the community in the planning process.*
- *Ensure an adequate and suitable land base exists to accommodate Hamlet growth.*

3.2 General Development Policies

1. Mackenzie County shall have regard for the policies of the Province of Alberta and the Provincial Land-use Framework and any subsequent Regional Plan when considering Municipal Development Plan (MDP) updates, MDP amendments, Land Use Bylaw amendments, or other development proposals.
2. Future development in Mackenzie County shall conform to the Policy Areas illustrated on Map 3 – 9. These maps provide the County with a broad framework for development and are not intended to be interpreted on a site-by-site basis.

3. Mackenzie County shall plan for development that contributes to its fiscal, social and environmental well-being.
4. Mackenzie County shall discourage the removal of Better Agricultural Land from production, or its fragmentation.
5. The Land Use Bylaw shall establish standards for development in Mackenzie County.
6. Mackenzie County encourages early dialogue with the public, development industry, and other affected stakeholders to facilitate an efficient and effective development review process.
7. Mackenzie County may require the adoption of an Area Structure Plan, to be prepared in accordance with Section 633 of the Municipal Government Act, or the approval of an outline plan prior to subdivision or development. These Plans shall address the following issues to the satisfaction of the County:
 - (a) conformity with this Plan, other statutory plans and the Land Use Bylaw;
 - (b) impacts on adjacent uses and mitigation methods, such as the provision of any suitable buffers or setbacks;
 - (c) proposed land uses and population projections;
 - (d) proposed methods of water supply, stormwater management and sewage disposal;
 - (e) access and internal circulation;
 - (f) allocation of municipal and environmental reserve;
 - (g) suitability of the development site in terms of soil stability, groundwater level, and drainage;
 - (h) a method by which developers pay for off-site costs; and
 - (i) any other matters identified by the municipality.
8. The order of development staging shall give first priority to infilling of existing serviced areas followed by areas where infrastructure can be economically extended.
9. Infill development of any land use type should be attuned to the scale and design of the surrounding built environment to integrate the proposed developments into existing areas.
10. Proposed developments which are determined to be better suited in an urban setting will be discouraged in an agricultural area.
11. When evaluating proposals to locate non-agricultural uses in an agricultural area, the following guidelines shall be considered by the County:
 - (a) the soil classification;
 - (b) the creation of weed problems;
 - (c) conflicts with crop-spraying;
 - (d) conflicts with the use of rural roads;

- (e) the mitigation or minimizing of conflicts between adjacent land uses;
- (f) potential impacts on nearby urban areas; and
- (g) the policies of this Plan.

12. When land is developed or redeveloped, Mackenzie County may require developers to enter into a development agreement with the County.

13. New developments shall provide all on-site servicing and off-site servicing required by the development.

14. Developers shall design and construct services in compliance with the County's *Minimum Design Standards for Local Improvements*.

15. Mackenzie County shall facilitate economic development through planning and implementation strategies developed in Inter-municipal Development Plans, joint agreements, and Area Structure Plans.

16. Mackenzie County may consider the preparation of:

- (a) gateway and corridor studies to improve the appearance of entrances to the County, Hamlets or major corridors; and
- (b) architectural controls and guidelines for the development of specific areas of Mackenzie County to enhance the quality of development.

4.0 Agriculture

Agriculture is an important part of the County's culture, economy and identity. Despite limited locations of high quality soils and short growing seasons, the high quality soils located around High Level, Fort Vermillion, and La Crete allow for the production of successful pea, oat, canola and alfalfa crops. These lands are also subject to the most pressure for non-agricultural development. Consequently the protection and expansion of the agricultural land base is a necessity, and will assist in the continued viability of farming as an economic activity.

Approximately 4,669 km² or 5.7% of the lands within Mackenzie County are located within the Province's White Zone, as described in Table 4. This area is reduced to 4,417 km² or 5.3% after deducting Hamlets (Fort Vermillion and La Crete) or different jurisdictions (i.e., the Town of High Level or Indian Reserves). Of the remaining White Zone, approximately 3,142 km² or 71% of these lands are considered Better Agricultural Land, while the balance of the lands are designated as Class 5, 6, 7, 8, O (Organic Soils) or W (Water) by the Canada Land Inventory (CLI) Soil Capability for Agriculture. These lands may be viable for agricultural production despite their CLI classifications due to local farming techniques and the longer days the County experiences during the growing season.

Table 4 - White Zone and Better Agricultural Lands

	Area (km ²)	Area (ha)	Area (%)
Mackenzie County	82,584.2	8,258,420	
Total White Zone	4,668.8	466,884	--
less High Level	21.1	2,106	--
less Indian Reserves	208.5	20,854	--
less Fort Vermillion	5.3	531	--
less La Crete	17.1	1,712	--
Remaining White Zone	4,416.8	441,681	100%
Better Agricultural Land	3,142.2	314,220	71%
Class 5, 6, 7, 8, O or W Land	1,274.6	127,461	29%

Since the County has limited agricultural lands within the White Zone, the County has identified Better Agricultural Land in the Green Zone that is within 3.2 km (2.0 mi) of the White Zone for future agricultural purposes. The identified lands amount to approximately 356 sections or 923 km². Mackenzie County considers that these lands are contiguous to existing or future agricultural activities and is seeking the conversion of 213 sections or 552 km² of land from Green Zone to White Zone.

The contiguous expansion of agricultural activities allows for the logical extension of rural infrastructure and the delivery of cost-effective services along specific corridors, namely Highway 58 between High Level and Lawrence River and Highway 35 between High Level and the County's southern boundary.

4.1 Agriculture Goals

- *Better Agricultural Land shall be preserved for agricultural land uses.*

- *To encourage the diversification and sustainable intensification of agricultural practices.*
- *To minimize the impact of non-agricultural uses on existing agricultural operations.*
- *To accommodate the separation of a farmstead from a quarter-section.*
- *To accommodate single lot vacant country residential developments.*

4.2 Agriculture Policies

1. Better Agricultural Land shall be preserved for agriculture operations.
2. Mackenzie County shall encourage the maintenance of the 64.8 ha (160 acre) quarter-section or river lot as the basic farm unit.
3. Lands in the agricultural policy area may be developed for agricultural industries, highway commercial uses, home occupations, public uses and utilities, recreational uses, resource extraction industries, and rural industrial land uses in the locations shown on Map 3 provided that:
 - (a) the proposal is in conformance with this Plan, other statutory plans and the Land Use Bylaw;
 - (b) they cannot logically be used for agricultural purposes;
 - (c) they do not disrupt existing agricultural operations;
 - (d) no reasonable alternative exists
 - (e) the proposal is not within proximity to urban centres;
 - (f) they are fragmented parcels; and
 - (g) they are not within an identified natural areas; and
 - (h) they are accessible, serviced, or in serviceable locations.
4. Mackenzie County shall pursue the redesignation of Green Zone lands to White Zone lands within 3.2 km (2.0 mi) of the current White Zone boundary, as shown on Map 3. These lands will be designated for future agricultural purposes.
 - (a) Better Agricultural Land should be given a higher priority than lands designated as Class 5, 6, 7, 8, O, or W by the Canada Land Inventory (CLI) Soil Capability for Agriculture.
 - (b) Mackenzie County may pursue the conversion of Green Zone lands to White Zone lands within 3.2 km (2.0 mi) of Highway 58 between High Level and Lawrence River or Highway 35 between High Level and the County's southern boundary. These lands will be designated for future agricultural purposes.
5. Mackenzie County supports and encourages sustainable agricultural practices which reduce impacts on the natural environment. These practices include: nutrient management, sustainable grazing and riparian management, integrated crop management, responsible pest management and greenhouse gas awareness.
6. Mackenzie County will forward approvals, registrations and authorizations from the Natural Resources Conservation Board (NRCB) to the Regional

Economic Development Initiative and the Agricultural Service Board for discussion.

- (a) When other municipalities and/or First Nations are considered an affected party Mackenzie County shall invite representatives to attend the Agricultural Service Board to provide their input.
7. Mackenzie County encourages Confined Feeding Operations (CFOs) as a way of adding value to grain crops, and providing more employment and income per hectare of land.
 - (a) Mackenzie County considers "very large CFOs" as an inappropriate land use and encourages the NRCB to prohibit them in the County ("very large" means more than ten times the size shown in Column 3 of Schedule 2 in Alberta Regulation 257/2001).
 - (b) Some areas are especially suited to intensive animal operations because of good roads, plentiful water supply, superior soil conditions, and a lack of conflicting land uses. In these areas, the County may apply appropriate zoning to allow a CFO.
8. Applications to the NRCB for the establishment or expansion of CFOs shall not be supported by the County unless they are compatible with adjacent land uses, do not generate adverse health or environmental effects, follow the Agricultural Operations and Practices Act (AOPA) guidelines, and meet or exceed the following separation distances:
 - (a) 1.6 kilometres (km) from an adjacent municipality, Hamlet, village, reserve or a multi-lot country residential subdivision;
 - (b) 0.8 km from any water body, swamp, gully, ravine, coulee or natural drainage course, and may not be located in an area subject to flooding; and
 - (c) within a watershed or natural area.
9. CFOs should not be established or expanded where there is any risk that runoff will contaminate water supplies.
10. Mackenzie County will protect existing CFOs by refusing a development permit for a new residence within the Minimum Distance Separation (MDS), as defined by AOPA, of an existing or approved CFO.
11. In consultation with the NRCB Mackenzie County will maintain an inventory of all CFOs in the County.
12. The subdivision of land to accommodate a farmstead separation shall be permitted if:
 - (a) the parcel contains an existing, habitable residence; and

- (b) the proposed parcel size can accommodate a sewer system which complies with provincial regulations.

13. Farmstead separations must be as small as possible, ideally in the 1.21 ha (3 acres) to 4.05 ha (10 acres) range, or such larger area as is needed to include improvements, shelterbelts, woodlots or other areas with no agricultural value. Woodlots included in a subdivided yard site may be subject to a conservation easement.

14. The subdivision of a vacant first parcel out of an unsubdivided quarter section may be permitted if the proposed parcel:

- (a) is on the poorest agricultural land on the quarter section;
- (b) is severed from the balance or otherwise not viable to farm;
- (c) the proposed parcel size is the minimum amount necessary to accommodate on-site amenities and services;
- (d) will not interfere with existing agricultural operations both on the balance and on adjacent lands; and
- (e) legal and physical access is available.

15. A parcel approved under Policy 16 must be serviced before the subdivision is registered at Land Titles Office. Servicing means that at least three of the following improvements must exist on site:

- (a) access to the parcel from maintained public road;
- (b) a natural or planted shelterbelt;
- (c) a habitable residence;
- (d) a water well;
- (e) electrical service.

16. A farmstead separation or a vacant first parcel out of an unsubdivided quarter section may be refused if it interferes or conflicts with:

- (a) agricultural operations in the area, or
- (b) existing or future roads or utilities, or
- (c) the logical and economic expansion of a nearby urban area,

17. Any proposal which requires more than a farmstead separation or a vacant first parcel out shall be considered a country residential development and reviewed under the policies of Section 5 of this MDP.

5.0 Country Residential Development

There is an increasing demand for rural residential parcels as evidenced by the increasing rural population and the frequency of applications for country residential development since 1994. The County is willing to meet this demand provided that country residential development does not disrupt existing agricultural operations, negatively impact natural areas, or impede the logical growth of Hamlets.

In the past the demand for country residential development has generally been for either farmstead separations or single parcel residential lots. These residential development types can be easily accommodated, however multi-lot country residential development is a challenge considering the vast area of the County, good quality potable groundwater is not readily accessible in certain areas, and road access is a concern. These factors, and others such as the provision of municipal services; impacts on the agricultural community; the natural environment; the protection of better agricultural land; and any impacts on urban centres, impose constraints on the design, size and location of country residential parcels. This Plan considers these elements and directs country residential development to specific locations within the County.

5.1 Country Residential Goals

- *Agriculture, its related activities and industries are the predominant land use in the rural area.*
- *To recognize country residential development as a legitimate land use in the rural area, while minimizing potential conflicts with non-residential uses.*
- *To provide for the establishment of attractive, well-planned and properly serviced country residential development.*
- *To maintain the rural character of the County and to allow for growth of the established urban areas.*

5.2 Country Residential Policies

1. To reduce conflicts with Hamlet growth, agricultural operations, and to minimize the cost of maintaining roads and other municipal services country residential subdivisions will be located in a well-defined area, as shown on Map 3-6, leaving the rest of the County primarily agricultural. These sites are located in accordance with the following principles:
 - (a) have poor soils (CLI Class 5), except where the use of better soils may be justified because the land is close to urban areas, recreational lakes or river valleys;
 - (b) are impractical to farm, and are considered suitable for residential development;
 - (c) have potable water supply and are adequately serviced or where municipal servicing can be provided in an efficient and economical manner, with the exception of a site located northwest of Fort Vermillion;
 - (d) located near existing or proposed recreation areas; and
 - (e) are accessible by good roads, preferably paved roads maintained by Alberta Transportation;

- (f) do not limit the logical expansion of the Town of High Level, or the Hamlet's of Fort Vermillion, La Crete or Zama City;
 - (g) would not interfere with farming operations or other adjacent land uses; and
 - (h) are located the minimum separation distance from sour gas facilities, gas and oil wells, landfills and waste sites, existing confined feeding operations and existing sand and gravel extraction sites as defined by Municipal Government Act, AOPA, or any other relevant legislation.
2. Mackenzie County may consider locations outside of the designated areas provided they meet the conditions of the Policy 1.
 3. Mackenzie County shall require that bareland condominium residential developments meet the same requirements and standards as conventional country residential subdivisions.
 4. Wherever possible, a landscaped or treed buffer should be provided along the boundaries of country residential lots that are located adjacent to non-residential uses.
 5. If a quarter section being subdivided contains significant areas of better quality soil, those areas must normally be left as a single large parcel, with the residential lots concentrated on the poorer soil.
 6. Mackenzie County supports home businesses in residential areas provided that the residential character of the home and the area is maintained.
 7. Mackenzie County shall discourage the expansion of rural agricultural settlements as these communities are not intended as nodes for future Hamlet locations or future intensive residential developments.
 8. Any future subdivisions located adjacent to a primary highway will take place in a manner that protects the integrity of the highway corridor and shall be developed on one side of the primary highway and may require a service road, subject to the requirements of Alberta Transportation.
 9. The number and type of livestock allowed in multi-lot subdivisions will be controlled through the Land Use Bylaw.

6. Hamlets

Mackenzie County is characterized by a number of Hamlets, which will be further developed in accordance with their expanding role as service centres for surrounding rural areas.

In order to accommodate population growth, optimize the use of existing services and to strengthen the long term viability of the facilities contained in Fort Vermilion, La Crete and Zama City, each Hamlet will grow within their boundaries, with the exception of Zama City which may grow beyond its current boundaries to accommodate a long-term growth scenario. The further development and intensification of the land uses within these Hamlets will allow for more efficient use of existing infrastructure and allow the provision of a broader range of community facilities and services.

Although the County's Hamlets current boundaries can accommodate long-range growth to 2031, with the exception of Zama City the impact of new development on existing community services and municipal infrastructure must be determined prior to approving such development.

6.1 Hamlet Goals

- *Plan for a positive growth rate in all Hamlets.*
- *To promote the orderly and economic growth of Hamlets.*
- *Provide a variety of housing types within Hamlets.*
- *To plan for the future subdivision and development of residential areas.*
- *To facilitate growth of commercial and industrial areas.*
- *To provide a variety of institutional, recreational, and cultural opportunities within the Hamlets.*
- *To optimize the use of existing services and infrastructure and to strengthen the long term viability of the County's Hamlets.*

6.2 Hamlet Policies

1. Mackenzie County shall review and update existing Area Structure Plans for Fort Vermilion, La Crete and Zama City to encourage the existing communities to plan for growth and provide an adequate and suitable supply of lands.
2. Map 7 – 9 illustrates designated growth areas. These areas are characterized by:
 - (a) the proximity to community facilities;
 - (b) the proximity to non-compatible uses;
 - (c) the proximity to transportation facilities;
 - (d) municipal servicing that can be provided in an efficient and economical manner;
 - (e) impacts on community facilities such as sewage disposal, fire fighting capability, schools, hospitals; and
 - (f) Encourage the use of landscaped buffers when it is not possible to adequately separate non-compatible uses.

3. An applicant for a multi-lot subdivision within a Hamlet shall submit an Area Structure Plan, in accordance with the Municipal Government Act, and Policy 3.2.7 of this Plan.
4. Mackenzie County shall promote the growth and development of one compact, viable central business district for each Hamlet.
5. Mackenzie County may require all Hamlet industrial uses to be located in industrial parks and shall be buffered from adjacent residential and non-compatible land uses.
 - (a) Mackenzie County shall require that all Hamlet industrial developments are adequately serviced.
 - (b) Mackenzie County may require landscaping or screening in order to improve the appearance of industrial areas.
6. Mackenzie County shall encourage the grouping of major community facilities in order to provide a focal point for the community and allow for easy access by residents.
7. Mackenzie County may provide open space areas as a buffer between major transportation corridors, commercial and/or industrial areas, and adjacent forested lands.
8. Mackenzie County shall carefully consider any subdivision and/or development proposal which may encourage the future development of a new Hamlet.

6.3 Fort Vermilion

Fort Vermilion is located on the southern bank of the Peace River, approximately one kilometre north and east of Highway 88. Established in 1788, it is the oldest European settlement in Alberta. The area was inhabited by First Nations people before the arrival of European settlers, who under the direction the North West Company and the Hudson's Bay Company established the settlement as a prosperous fur trading post.

Today, Fort Vermilion is also a service centre for its surrounding rural community and is well known for its slower pace, friendly atmosphere, rich history and historic sites. Fort Vermilion contains 25 provincial and national historic sites, including the original Old Bay House, which still exists and is now part of the Fort Vermilion National Historic Site, the 1907 Clark House, the 1912 Trappers Shack, and the Dominion Experimental Farm.

Fort Vermilion also includes numerous institutional, recreational and cultural uses including public and catholic schools, St. Theresa's Hospital, a community complex which contains a hockey rink, a dance hall and a curling rink. The Hamlet also has a Nature Trail and Bicentennial Park, public library and three churches, 9-hole golf course and rodeo grounds. The Fort Vermilion Airport is located to the east of the urban area, and contains an airstrip that serves the Hamlet as well as other settlements in the surrounding area. In 2006, the Hamlet had a total population of 714 residents.

Fort Vermilion has approximately 145 ha of land designated for Hamlet residential development. Based on rates of 7.25 dwellings/hectare (typical Hamlet density) and an average household size of 2.7 people/dwelling (2006 federal census), Fort Vermilion could accommodate a population of approximately 2,838 within its current Hamlet boundaries. Therefore, the current residential land supply within Fort Vermilion could absorb the projected future growth presented in Appendix A.

6.4 Fort Vermilion Policies

1. Develop the Hamlet in general accordance with Map 7, and any applicable plan.
2. Preserve and promote historically significant buildings.
3. No permanent development shall be permitted on lands that are contained within a 1:100 year flood plain or otherwise known to be flood-prone.
4. Develop a comprehensive plan for the existing Nature Trail that provides access to natural areas and connects to other community amenities.

6.5 La Crete

La Crete is located at the base of the Buffalo Head Hills within rich agricultural lands, approximately three kilometers east of Highway 697. La Crete, which means "the peak", was settled in the 1930s by Mennonite homesteaders. When the first highways were built into the area in the 1960s, the population began to increase as new settlers arrived. Today, La Crete is a bustling and vibrant community that is also a service centre for its surrounding rural community.

The Hamlet also includes extensive walking trails, schools, the Northern Lights Recreation Centre which contains a hockey rink, curling rinks, bowling alleys, tennis and basketball courts, and a nearby aerodrome. In 2006, the Hamlet had a total population of 2166 residents.

La Crete has a residential land supply consisting of approximately 683 ha for Hamlet residential development and approximately 150 ha for future country residential development. Based on rates of 7.25 and 0.93 dwellings/hectare (typical Hamlet and country residential densities respectively) and an average household size of 2.9 people/dwelling (2006 census), La Crete could accommodate a population of 14,765 within its current Hamlet boundaries. Therefore, La Crete's current residential land supply could absorb the projected future growth presented in Appendix A.

6.6 La Crete Policies

1. Develop the Hamlet in accordance with Map 8, and any applicable plan.
2. Support local initiatives that promote La Crete's culture and heritage.
3. Identify multi-family housing sites and accommodate a range of housing types and densities.
4. Ensure a sufficient supply of zoned and serviced commercial land available for development.
5. Encourage the growth of the aerodrome and commercial and industrial development within close proximity to the airport,

6.7 Zama City

Zama City is located 160 kilometers northwest of the Town of High Level. The community was developed during the late 1960s when oil reserves were discovered in the area. Crown lands, which are heavily forested, surround the Hamlet. Today, the Hamlet functions as a service center for the nearby oil fields, but it also is growing into a complete community. The Hamlet includes an airstrip, a school, hall, skating rink, and community park and campground. In 2006, the Hamlet had a total population of 225 residents.

Zama City has approximately 115 ha of land available within its boundaries designated for Hamlet residential development. Also, the County is in the process of acquiring approximately 193 ha of land adjacent to the Hamlet boundaries for Hamlet residential purposes. Based on rates of 2.42 dwellings/gross developable hectare and an average household size of 2.9 people/dwelling (mix of low and medium density residential per the East Zama City Outline Plan, 2009), Zama City could accommodate a population of approximately 2,162. Therefore, Zama City could absorb the projected future growth of all three scenarios presented in Appendix A if the County successfully acquires the adjacent land for Hamlet residential purposes.

Zama City's commercial businesses and infrastructure must also support a shadow population of approximately 5,000 people during the winter months when oil production is at its peak. This population typically lives in industrial camps adjacent to the Hamlet.

6.8 Zama City Policies

1. Develop the Hamlet in accordance with Map 9, and any applicable plan.
2. To support Zama City's role as the centre for oil and gas exploration and development in the surrounding fields
3. Support the separation of residential and industrial traffic by appropriately locating residential and non-residential uses.
4. Provide residents with a diverse range of recreation facilities to improve the quality of life for residents.
5. Recognize FireSmart: Protecting Your Community from Wildfire design principles when preparing Area Structure Plans, outline plans, and subdivisions.

7.0 Residential

The distinguishing characteristic of a community that has a high quality of life are diverse residential neighbourhoods and a rich community life. To encourage this outcome Mackenzie County will provide a range of housing choices for various income groups and lifestyles throughout the County.

Mackenzie County currently accommodates a range of housing types, including but not limited to, single detached dwelling opportunities on varying lot sizes, which includes manufactured homes, and multiple family development opportunities, duplex dwellings, townhouses and apartments. The Going Forward plan review process identified that stakeholders would like to see different housing types within neighbourhoods provided they are attractively designed, are located within close proximity to services, and provide both on-site and off-site amenities.

7.1 Residential Goals

- *To provide for orderly and staged residential growth.*
- *To allow a full range of housing types in order to meet the demands of various income groups and lifestyles.*
- *To promote high standards of design, safety, convenience and amenity in all residential areas.*

7.2 Residential Policies

1. Mackenzie County shall develop residential neighbourhoods in general accordance with the locations shown on Maps 3-9.
2. Developers should use current best practices when preparing Area Structure Plans or outline plans to ensure that development improves the economy, the community and the environment. Mackenzie County should encourage that the design of neighbourhoods includes:
 - (a) distinguishable boundaries, recognizable entrances, and one or more neighbourhood focal points to give neighbourhoods distinct identities;
 - (b) varying housing styles and front yard setbacks to generate visual diversity;
 - (c) the provision of deeper lots on collector roads and corner lots to allow greater housing setback in order to reduce visual and noise intrusion;
 - (d) provide a variety of park types and sizes to meet the neighbourhoods needs;
 - (e) orienting as many lots as possible adjacent to and within reasonable walking distance of schools, open spaces and other amenities to permit simple access from residences to neighbourhood amenities;
 - (f) providing an internal trail system linking residential uses with adjacent development and connecting to Mackenzie County's trail system;
 - (g) designing gradual curves in road alignments to reduce vehicular speeds, coincide with natural contours, and add to neighbourhood attractiveness; and

- (h) preservation and integration of open space and natural areas.
3. The Land Use Bylaw shall provide districts to accommodate a range of housing types, densities, and building heights.
 4. The County shall support infill housing on underutilized sites provided:
 - (a) the development is attuned to the height, mass, scale and appearance of existing adjacent housing;
 - (b) the development is compatible with adjacent lotting;
 - (c) infrastructure capacity is not compromised; and
 - (d) the County provides opportunity for public input.
 5. Mackenzie County shall ensure that the provision of all neighbourhood amenities and infrastructure in manufactured home parks is to the same standard as in conventional residential areas.
 6. Mackenzie County will work with Mackenzie Housing and stakeholders to identify appropriate sites for affordable housing, and medium and high density housing. When determining whether a site proposed for medium or high density residential uses is suitable for such use, the County shall use the following criteria as a guide:
 - (a) adjacent to collector roads, or in convenient proximity to community amenities, schools, recreation opportunities, and commercial areas where the greater amenity and infrastructure capacity can afford to sustain higher densities;
 - (b) dispersed throughout a neighbourhood; and,
 - (c) attuned to the height, mass, scale, and appearance of existing adjacent housing and other lands uses.
 7. Provision shall be made in the Land Use Bylaw to ensure that medium and high density residential uses provides adequate amenity areas that serve the specific density, location, and type of multiple family development.

8.0 Commercial

Historically, most commercial land use in Mackenzie County has been located in Hamlets and where there is access to services. Fort Vermilion and La Crete have been the economic focal point of the County due to their concentration of commercial activity, offices, institutional buildings, and their significant role in unifying a large County that is composed of a vast rural area.

Recently, there has been increased pressure for the development of commercial land uses in rural areas, particularly highways which serve Mackenzie County's rural residents. Due to the high level of traffic on Highway 35, 58 and 697 Mackenzie County has continually experienced a demand for highway commercial development along these corridors.

The MDP emphasizes the importance of strong and viable Hamlet central business districts and the need to meet the demands of the travelling public by designating specific areas for commercial development.

8.1 Commercial Goals

- *To provide suitable and appropriately located areas for urban commercial and highway commercial activities.*
- *To emphasize each Hamlet as the principal retail and service centres in Mackenzie County.*
- *To minimize conflict between rural and urban commercial operations.*
- *To accommodate the growth and development of home-based businesses.*
- *To broaden the County's economic base by taking advantage of retail opportunities.*
- *To ensure that Mackenzie County's commercial areas are attractive to tourist, regional, and local costumers.*

8.2 Commercial Policies

1. The location of commercial uses shall be limited to existing commercial areas, the junction of Highway 58 and Highway 697, and the locations shown on Map 3 – 9.
2. Mackenzie County shall generally promote the development of one compact, viable central business district in each Hamlet, as shown on Maps 7 - 9.
 - a. Mackenzie County shall consider the implementation of a Hamlet design concept in order to give a theme to each central business district and may undertake the necessary steps to implement such a theme.
3. With the exception of home-based businesses and farm subsidiary occupations or highway commercial development shall not be permitted to locate on Better Agricultural Land, unless no suitable alternative location is available.
4. Mackenzie County supports the continued development of home-based businesses provided they:

- (a) meet the intent of the Land Use Bylaw; and
 - (b) have no significant off-site effects, or those effects are reduced or managed to the satisfaction of the neighbours.
5. All commercial developments proposed in the agricultural policy area will be evaluated according to the following:
- (a) conformity with relevant statutory plans and the Land Use Bylaw;
 - (b) proximity to Hamlets; the Town of High Level, or the Town of Rainbow Lake;
 - (c) quality of agricultural land;
 - (d) the location of the proposed development in relationship to other commercial uses;
 - (e) the servicing requirements of the proposal
 - (f) suitability of the site in terms of soil stability, groundwater level, and drainage; and
 - (g) provisions for access and impacts on the transportation network.
6. Any proposed commercial development adjacent to provincial highways shall be referred to Alberta Transportation for review and comment prior to a decision being issued by the County.
7. At the development approval stage, the County shall pay special attention to the scale, design, and colour of commercial uses in an effort to maximize the compatibility of development with adjacent uses, and may require the provision of buffers, such as landscaping, fences, and berms.
8. Mackenzie County may offer funding or managerial support to assist private sector groups to undertake programs designed to encourage the establishment of Business Revitalization Zones.

9.0 Industrial

Industrial development and related manufacturing businesses have helped Mackenzie County to grow and diversify its economy. In order to ensure that industrial development can flourish, while at the same time being safe and compatible with existing development care must be taken when allocating industrial uses.

Traditionally, most industrial development is located in Hamlets, close to other industry, and where there is access to infrastructure and services. Within Fort Vermilion an industrial node is located in the south portion of the Hamlet, while the south and west portion of Zama City includes a mix of commercial and industrial uses. Mackenzie County's largest industrial node is located on the east side of La Crete. The node includes commercial trucking operations and construction companies that support the oil and gas industry, general construction, and road building. The balance of Mackenzie County's existing industrial development is located north and south of High Level in close proximity to rail and air service and contains a wide variety of activities mainly related to the oil and gas and transportation industries as well as some related service commercial businesses.

Some types of industry seek locations outside Hamlets, such as mineral extraction developments. These industries must be planned in a careful manner as they generate employment and revenue, and therefore cannot be sterilized by incompatible surface development or cause nuisance to agricultural operations and residences.

9.1 Industrial Goals

- *To facilitate industrial developments that supports agriculture.*
- *To support a concentrated pattern of industrial development.*
- *To emphasize the forestry sector as a key component of Mackenzie County's economy and to facilitate its continued growth and diversification.*
- *To support Mackenzie County's role as the centre for oil and gas exploration and development in the surrounding fields.*
- *To promote and diversify Mackenzie County's economy by emphasizing manufacturing, transportation, and the supply of industrial goods and services.*
- *To minimize the negative impacts of rural industrial development.*
- *To ensure all industrial areas in Mackenzie County are attractive as feasible.*

9.2 Industrial Policies

1. The location of industrial uses, with the exception of farm-based industries (see Policy 1.a) and resource extraction operations, shall be limited to existing industrial areas, industrial parks, and the junction of Highway 58 and Highway 697, as shown on Map 3 – 9.
 - a. Mackenzie County shall support farm-based industries in agricultural areas which include, but are not limited to: livestock auction marts; concentrated livestock feed operations; grain elevators and feed mills; bulk fertilizer and/or bulk agricultural

chemical distribution plants; implement dealerships; crop spraying; greenhouses; and accessory commercial operations.

- b. Mackenzie County may support resource extraction operations in agricultural areas, which include, but are not limited to the following: cement plants; sand and gravel operations; extraction and processing of natural gas and petroleum, coal or mineral deposits; and logging and forestry operations.
 - c. Support for mineral extraction operations will be contingent upon mitigating or minimizing the impacts upon adjacent land uses, soil, water, and farming operations; Mackenzie County not subsidizing the development; and retaining topsoil on all agricultural land, for future use or reclamation purposes.
2. Mackenzie County shall encourage the location of industrial uses and industrial parks based on locations that:
 - (a) conform to relevant statutory plans;
 - (b) minimize impacts on the surrounding agricultural activities and urban areas;
 - (c) have adequate separation distances and transition between industrial and non-industrial uses;
 - (d) have simple and direct access to truck routes, highways, or rail networks;
 - (e) are suitable to the provision of required infrastructure and services;
 - (f) have sufficiency of on-site water storage for fire protection purposes; and
 - (g) can accommodate a variety of types and sizes of industries.
 3. With the exception of home-based businesses and farm subsidiary occupations, rural industrial development shall not be permitted to locate on better agricultural land, unless no suitable alternative location is available.
 4. Mackenzie County will ensure that inappropriate surface development does not interfere with a proposed CO₂ injection project near Zama City.
 5. Industrial development may be allowed in locations other than those described in Policy 1 and Policy 2 provided they are located on poorer quality farmland and meet the following tests:
 - (a) caters to the needs of agriculture, forestry, or natural resource extraction;
 - (b) is not suited to an urban area;
 - (c) does not conflict with adjacent non-industrial land uses in terms of appearance, emissions, noise, or traffic generation, unless suitable buffers are provided;
 - (d) the site is suitable for the proposed development in terms of soil stability, groundwater level, and drainage;
 - (e) has minimal transportation and servicing requirements;
 - (f) the tax yield is sufficient to pay the extra municipal costs of services; and
 - (g) the County provides opportunity for public input.

6. Mackenzie County may require the preparation of a Risk Assessment at the cost of the developer, when allowing an industrial use or determining the siting of a potentially noxious industry that may pose potential environmental contamination or cause nuisance.
7. Mackenzie County shall require that development applications in close proximity to sour gas facilities meet the standards of the Land Use Bylaw and the Energy Resources Conservation Board.
8. Pursuant to the Intermunicipal Development Plan between Mackenzie County and the Town of High Level urban industrial uses should be encouraged to locate in the Town rather than in Mackenzie County.
9. Proposals to develop urban industrial sites immediately adjacent to the Town of High Level will be approved only under the following conditions:
 - (a) following the adoption of an Area Structure Plan,
 - (b) with the consent of the Town Council,
 - (c) to the standards of the Town, and
 - (d) on the understanding that annexation will shortly follow.
10. Mackenzie County shall pursue joint ventures to support industrial developments and the preparation of a joint industrial strategy with the Town of High Level and the Town of Rainbow Lake.
11. Mackenzie County shall continue to promote economic development through Council and its economic development affiliations.

10.0 Environmental Stewardship

Mackenzie County encourages the responsible stewardship of natural areas. Mackenzie County is rich in wildlife, and is situated within a varied landscape consisting of river valleys, vast forest areas, many lakes and watercourses and conservation areas. These natural areas provide Mackenzie County with a picturesque and rugged environment, outdoor recreation opportunities, and an ecosystem that benefits residents, visitors, and wildlife. The value of protecting these areas is demonstrated in Buffalo Head Hills, Caribou Mountains Wildland Provincial Park area, Bistcho Lake. These areas have been carefully managed for aesthetic, recreation or environmental purposes.

10.1 Environmental Stewardship Goals

- *To outline the requirements for the planning and development of land within or adjacent to natural areas.*
- *To identify, protect and enhance natural areas, areas susceptible to flooding, and other significant erosion prone areas.*
- *To protect wildlife, waterfowl staging areas, lakes and river shore-lands and valley slopes, unique topographic features, and vegetative types which may be considered environmentally sensitive.*
- *Recognize the Peace River as an important natural feature.*
- *To maintain public accessibility to lakes and major rivers through the use of reserves at the time of subdivision.*
- *To reduce the risk of wildfire, loss of property or loss of life from wildfires.*

10.2 Environmental Stewardship Policies

1. Area Structure Plans, outline plans or subdivision applications, as Mackenzie County deems appropriate, shall:
 - a. confirm the location and geographic extent of any natural areas, hazard lands, or historic or archaeological sites. A detailed analysis shall be undertaken by a qualified consultant with all costs borne to the developer.
 - b. integrate natural areas into the design of developments to form part of the linked and integrated parks and open space system, including the retention of forests, wildlife corridors, muskeg areas, and the provision of stormwater ponds and parks to form continuous green spaces.
2. Mackenzie County shall require the protection and conservation of natural areas by dedication of Environmental Reserve and Municipal Reserve, or the provision of Environmental Reserve easement and conservation easements.
3. The Peace River shall be reserved as a natural area and wildlife corridor and habitat and may include low intensity recreation uses such as hiking trails.
4. Mackenzie County may consult with the public and any applicable organizations and government agencies which may have an interest in the natural environment when identifying future natural areas.

5. At the discretion of the County, an applicant for a subdivision approval or a development permit may be asked to show that a proposed building site is not at risk from, among other things,
 - (a) groundwater contamination;
 - (b) flooding and/ or high water table;
 - (c) unstable slopes and/or ground subsidence;
 - (d) soil unsuitable for sewage disposal;
 - (e) abandoned oil and gas wells; and
 - (f) aircraft operations.
6. Mackenzie County may prohibit developments which may result in a contamination of groundwater quality, natural areas, or any other feature which is determined to be environmentally significant by the County. This includes such uses as sand and gravel extraction, CFOs, and major industrial uses.
 - (a) The development of sand and gravel extraction operations may be permitted subject to the site being reclaimed to the satisfaction of the County and Alberta Environment.
7. No permanent development shall be permitted on lands that are contained within a 1:100 year flood plain or otherwise known to be flood-prone.
8. Mackenzie County shall consider the use of flood hazard lands for such uses as recreational, agricultural or similar such uses not requiring permanent structures, providing the developer:
 - (a) submits a geotechnical study regarding the subject land;
 - (b) uses appropriate flood-proofing techniques as described in the Canada Alberta Flood Reduction Agreement;
 - (c) indicates to the satisfaction of the County that the flood hazard has been mitigated; and
 - (d) notwithstanding the above policies, development associated with substances of a chemical, hazardous or toxic nature, which would be an unacceptable threat to public safety if damaged as a result of flooding, shall not be permitted to locate in the 1:100 year flood hazard area.
9. Mackenzie County shall maintain appropriate development setbacks from lake-shores, river valley breaks, an escarpment or other critical slopes as identified by Alberta Sustainable Resource Development and/or Alberta Environment and/or geotechnical studies provided by the developer, to the satisfaction of the County that development can be safely undertaken.
10. Mackenzie County shall require developers to recognize FireSmart: Protecting Your Community from Wildfire design principles when preparing Area Structure Plans, outline plans, and subdivisions, and minimize the potential for wildfire damage through:
 - (a) the provision of recreational facilities along the outer perimeter of the community so that the developed portions may be separated from natural areas;

- (b) the provision of a fire guard which will serve as a buffer between communities and the surrounding natural area; and,
 - (c) the development of trails between developments and surrounding forested lands which may be used in an emergency for fire prevention purposes.
- 11. Mackenzie County shall obtain input from the Alberta Sustainable Resource Development and the local fire fighting service in evaluating development and subdivision proposals.
- 12. Mackenzie County shall consider the following as conditions for approval for residential development which is too remote to be adequately protected by existing fire fighting services:
 - (i) the provision of adequate water supplies for fire fighting purposes;
 - (ii) the use of fire resistant building methods; and
 - (iii) the installation of spark arresters on all chimneys.
- 13. Mackenzie County shall require the provision of an emergency access to developments to help prevent property damage and the potential for loss of life.
- 14. A Phase I Environmental Site Assessment (ESA) may be required for any proposed development at the cost of the developer. The ESA shall be prepared in accordance with the Canadian Standards Association Environmental Assessment Guidelines.
- 15. An Environmental Impact Assessment (EIA) may be required for any proposed development at the cost of the developer. The EIA shall include, but not be limited to the following: a description of the proposed development; a description of the biophysical environment; the prediction of effects of the proposed development on the biophysical environment; a description of the criteria used to predict the effects; and measures to mitigate negative effects.
- 16. Mackenzie County may refuse to approve a subdivision or issue a development permit if the site appears to be a hazardous one, unless the owner takes remedial or defensive measures.

11.0 History, Recreation and Tourism

Mackenzie County encourages the responsible stewardship of its historic resources and recreation areas as these assets provide cultural and economic value to the community. For example, historic sites in Fort Vermilion provide Mackenzie County with a sense of time, place and culture that benefits residents and visitors alike. These special places are living museums that build a sense of identity and a sense of home by recognizing the past.

In the same way, recreation opportunities within the County are strongly based on its magnificent landscapes of forests, watercourses and mountains. Mackenzie County provides a vast opportunity for hunting, canoeing, camping, and natural and heritage resources interpretation, hiking and fishing, among others. For example the majority of the lakes in the County are accessible only by float plane, ensuring they remain natural and undisturbed. Hutchen, Footner, Margaret, Rainbow and Wadlin Lakes provide water recreation in a picnic and park setting, while the Peace, Hay and Wabasca Rivers provide numerous landing sites that afford breathtaking views or boat excursions.

Efforts to protect and promote these areas as tourist related facilities contribute to the success of the heritage and recreation industry, the overall economy of the municipality and its quality of life.

11.1 History, Recreation and Tourism Goals

- *To support the preservation of historic resources within Mackenzie County.*
- *To ensure that the design and development of parks, open space and recreation areas are suited to the goals of the community and within the financial limitations of the County.*
- *To promote Mackenzie County's historic sites and recreation area as tourist destinations.*

11.2 History, Recreation and Tourism Policies

1. Mackenzie County shall:
 - (a) ensure that identified and designated federal, provincial and municipal historic resources are protected from adverse impacts associated with on-site development and adjacent land uses;
 - (b) support actions by community groups, organizations and individuals that assist with the preservation of historic resources for the benefit of area residents through the provision of technical assistance;
 - (c) work with Alberta Community Development for advice and information regarding existing and/or potential historic sites; and
 - (d) identify and prepare an inventory of the historical sites found within the County.
2. Mackenzie County may:
 - (a) protect areas which have been identified as having significant historic or recreation potential.
 - (b) prepare or amend management plans for historic or recreational areas; and
 - (c) prepare economic development plans to help ensure the long term viability of historic sites and recreation areas.

3. Mackenzie County shall encourage each Hamlet's Parks and Recreation Committee to identify recreation opportunities and sites.
4. Mackenzie County shall prepare a Recreation Master Plan, which will be used as the basis for recreation and tourist planning in the County. The Plan may include, but not be limited to, the identification of recreation sites, the identification of all-terrain vehicle and snowmobile trail systems linking recreation sites and urban centres.
5. Mackenzie County shall require sufficient land be dedicated for Municipal Reserves, School Reserves, or any combination of both to ensure that community requirements for neighbourhood, Hamlet, and County level facilities such as parks, golf courses, museums, community centres, and other tourist facilities are provided.
6. Mackenzie County shall, where possible, allocate Municipal Reserve to lands adjacent natural areas and stormwater management facilities in order to facilitate public access to these areas.
7. Mackenzie County shall not accept land as either Municipal Reserve, School Reserve or any combination of both that can be dedicated as Environmental Reserve as defined by the Municipal Government Act.
8. Where there is no need for park land in a subdivision, Mackenzie County will take its cash equivalent, and use that money to purchase land or develop recreational facilities elsewhere.
9. Mackenzie County shall consider, as funds are available, the development of a sports complex within each Hamlet. The complex, and/or other major community facilities, such as schools, arenas, curling rinks, shall be:
 - (a) located or grouped in a manner to provide a focal point for the community;
 - (b) located along major traffic routes so that large traffic volumes on local streets are avoided wherever possible;
 - (c) designed to allow for walking, biking and vehicular access by residents of the community and area;
10. Mackenzie County shall:
 - (a) locate parks so that open space is easily accessible from every residence and the site maximizes opportunities for pedestrian access and connectivity to other amenities and uses;
 - (b) provide an appropriate mix of small, medium and large parks shall to meet the varied needs of the County's population; and
 - (c) design parks to ensure visibility and safety, according to Crime Prevention Through Environmental Design principles.
11. Mackenzie County will manage the land surrounding lakes so as to preserve the quality and quantity of water to support the needs of fish and wildlife. These needs will take priority over some agricultural uses and recreational demand.

12. Wadlin Lake and Hutch Lake are regarded as recreational lakes and will be managed to maximize the lakes' recreational value. Residential development will be subject to any other statutory plan and floodplain policies.

a. Mackenzie County encourages the installation of municipal sewage systems at recreational lakes.

13. Mackenzie County supports eco-tourism and agri-tourism as a means to create employment opportunities and diversify the County's economy.

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12.0 CROWN LANDS

A majority of Mackenzie County is owned by the provincial Crown and is commonly referred to as public lands. These lands, which are classified as the Green Area, are managed by several provincial departments and boards that set the rules for lands use, and include but are not limited to, Agriculture and Rural Development; Culture and Community Spirit; Energy; Environment; Sustainable Resource Development (SRD); Tourism, Parks and Recreation; the Energy Resources Conservation Board; and the Natural Resources Conservation Board.

The remaining White Area is comprised of land owned by homeowners, farmers, companies and municipalities. While landowners can make decisions about the use and management of their land, they must also follow laws, bylaws and regulations set out by municipal and provincial governments.

Mackenzie County will complement the work of the Crown to encourage the appropriate use of Crown Lands throughout the County.

12.1 Crown Land Goals

- *To encourage the appropriate use of Crown Lands.*
- *To facilitate public access to Crown Land areas where deemed suitable, desirable and economically feasible.*

12.2 Crown Land Policies

1. Mackenzie County shall pursue discussions with relevant government agencies to ensure that they are fully aware of any future proposed use of Crown Lands.
2. Mackenzie County shall support the use of Crown Lands for renewable and non-renewable resource development, limited grazing, conservation, and recreational use which will not have an adverse impact on natural areas and/or agricultural operations.
3. Mackenzie County shall encourage the preparation of an integrated resource management plan between the municipality and SRD.
4. Mackenzie County shall work with the province to ensure that Crown interests in water bodies are addressed prior to development.

13.0 Transportation

Mackenzie County's roads, railways, and airports play an important role in shaping the community's urban environment and rural development. Its design must be treated as an integral part of land use planning.

The primary element for road travel in Mackenzie County is the Provincial Highway network, which forms the shortest and most travelled route linking central and northwest Alberta. As a result, land uses along the corridor serve the traveling public. Highways 35, 58, 88 and 697 link the County's hamlets of Fort Vermilion, La Crete and Zama City, and to the Town's of Rainbow Lake and High Level and to the Northwest Territories and the rest of Alberta. The Provincial Highway network is operated by Alberta Transportation.

Mackenzie County operates roads within the County and in the Hamlets of Fort Vermilion, La Crete and Zama City. Generally these roads are two lane right-of-ways, most of which are gravel. The County is also responsible for non-motorised transportation, including bicycles and pedestrians. Most non-motorised transportation occurs within the Hamlets.

This Plan recommends the preparation of a Transportation Master Plan to examine short, medium and long term improvements to the transportation network. On going studies, such as Hamlet Area Structure Plans will address infrastructure requirements and future upgrades to the transportation network.

13.1 Transportation Goals

- *To provide an efficient and effective transportation network for the movement of people and goods in Mackenzie County.*
- *To guarantee sufficient right-of-way provision for roads in order to allow their expansion in the future, if necessary.*
- *To strive for an attractive roadside environment, in particular along Highway 697.*

13.2 Transportation Policies

1. Mackenzie County will prepare a Transportation Master Plan, which shall be used as the basis for transportation network planning in Mackenzie County.
2. Mackenzie County shall protect transportation corridors required to implement the Transportation Master Plan.
3. Mackenzie County shall work with provincial and federal governments to secure funding for the maintenance and enhancement of the highway network.
4. Mackenzie County will develop a four-level hierarchy of roads: provincial highways, local main roads, local roads, and agricultural access roads, each to be developed in accordance with the specifications of Mackenzie County's *Minimum Design Standards for Local Improvements*, as amended from time to time.
5. Mackenzie County shall refer all Area Structure Plans and outline plans, and rezoning, subdivision and development applications that include land

located within 0.8 kilometres of a highway to Alberta Transportation for comment.

6. Mackenzie County shall in the evaluation of subdivision and development proposals, determine if there is a need for widening and/or upgrading of any roads adjacent to the proposal which are within the jurisdiction of Mackenzie County.
7. Mackenzie County will not approve a subdivision or issue a development permit unless the lot has access to a maintained public road. Legal access to a lot by easement alone is unacceptable.
8. Mackenzie County shall encourage the incorporation of pedestrian and bicycle paths designed as integral parts of municipal parks and neighbourhoods.
9. As part of an agreement associated with the granting of a development permit, the County may require that the developer pay for all or a portion of any public roadway or pedestrian/bicycle trail system in excess of the requirement for the proposed development. Where such improvements are required, the County will negotiate a cost sharing agreement to cover the costs associated with the additional improvements.
10. Where a subdivision or development is proposed within 100m of a railway line, the County may:
 - a. refer the application to the railway company for advice before making a decision;
 - b. require the developer to build berms and/or fences to separate residences from railway lines;
11. Mackenzie County shall ensure persons proposing subdivision on land affected by pipelines or affected by easements or rights-of-way shall, where required as a result of the subdivision design, be responsible for moving pipelines and protected facilities into utility corridors and obtaining relaxations to any easements or rights-of-way prior to the subdivision being registered.
12. Pipeline easements or rights-of-way in a proposed subdivision shall only be accepted as Municipal Reserve if it can be shown that the easements or rights-of-way will form part of a trail system which is integral to a residential subdivision.
13. When locating water and sewer mains, and when consulted by external agencies regarding oil or gas pipeline or major power transmission line routes, the County shall emphasize the location of these in common corridors wherever possible.
14. Mackenzie County shall support the expansion and increased usage of the airports and aerodromes within their current boundaries.
15. Development of airports and aerodromes sites and adjacent lands will be developed in accordance with Mackenzie County's Land Use Bylaw and the regulations of the Airport Vicinity Protection Area.

16. Mackenzie County should cooperate with adjacent municipalities and interested government agencies with regard to protecting the railway, airport, road network and other transportation facilities.

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14.0 UTILITIES

Mackenzie County recently made a number of improvements to its water and wastewater utilities. In 2008 and 2009, the main lift station in Fort Vermilion was repaired and upgraded to current standards, and a new lagoon system and membrane style water treatment system were completed in Zama City. In addition, two new wells were added to the Zama City water supply system and a regional Supervisory Control and Data Acquisition (SCADA) system was installed and commissioned to connect each of the County's three water treatment systems.

14.1 Water Supply

The Hamlet of Fort Vermilion obtains its water directly from the Peace River and is treated using conventional treatment methods. The building was upgraded in 2008 with new siding, and improvements to ventilation and the chlorine system. The water treatment plant is capable of producing treated water at 1,900 m³/day.

The Hamlet of La Crete obtains its water from several groundwater wells located west of the community. The original water treatment plant was replaced with a new plant in 2005. The upgraded treatment process consists of greensand filtration and ion exchange. The water treatment plant is capable of producing treated water at 3,900 m³/day, but the wells have capacity of 2,800 m³/day.

The Hamlet of Zama obtains its water from four groundwater wells located west of the community. The original water treatment plant was built in 1986 and upgraded in 2009. The upgraded treatment method consists of Greensand filtration and nano-filter membranes. The water treatment plant is capable of producing treated water at 1,970 m³/day. Both fire pump and distribution piping need to be upgraded to meet current and future demands.

Supply and treatment systems have been significantly upgraded in recent years and do not represent a constraint on growth. Further expansions can be implemented if required in the future.

Distribution facilities are in good condition and are continually being upgraded to address deficiencies and meet demand. This includes storage facilities, transmission mains, and pumping facilities. The distribution system can continue to be expanded to accommodate growth, and does not represent a significant constraint for expansion.

14.2 Wastewater Collection and Treatment

Wastewater treatment in each Hamlet communities is accomplished by anaerobic lagoon systems. These treatment systems consist of 4 anaerobic pits for solids removal and digestions, facultative treatment cells and storage cells. Anaerobic pits must be sized to hold two days worth of effluent each, facultative cells must hold a minimum of 60 days worth of effluent and storage cells must hold a full year's worth of effluent.

The Hamlet of Fort Vermilion's lagoon system was constructed in the 1960s. The anaerobic pits can process 597 m³/day, the facultative cell can process 457 m³/day and the storage cell has a capacity of 338 m³/day, which will support a population of 965. The community's main liftstation was upgraded in 2008 and has sufficient capacity for the life of the equipment. The community's gravity sewer network is adequately sized for current flows.

The Hamlet of La Crete's lagoon system was constructed in the 1970s. The anaerobic pits can process 1,290 m³/day, the facultative cell can process 870 m³/day and the storage cell has a capacity of 1,254 m³/day. This facility will support a population of 2,485. Stormwater infiltration into the sewer system has been identified as a problem and is being addressed with upgrades to the collection system.

The Hamlet of Zama City has a new lagoon system to be brought on line in the spring of 2009. The new anaerobic pits can process 985 m³/day, the facultative cell can process 870 m³/day and the storage cell has a capacity of 660 m³/day, which will support a population of 1,900. The community's wastewater collection system will require an upgrade to the main liftstation to provide increased capacity. Expansion of the sewer system will include localized lift stations as the gravity network is at capacity.

14.3 Stormwater Drainage

The management of stormwater and snowmelt runoff is an issue in each Hamlet. Improvements to capacity are required to ensure adequate outlets for La Crete and Zama City and improvements to treatment are required in Fort Vermilion.

Stormwater drainage from the Hamlet of Fort Vermilion flows north to the Peace River. The community's stormwater drainage system is a combination of surface drainage and regular storm sewers. The stormwater system has a number of pipe outlets along the Peace River that need upgrading to repair erosion damage and provide solids removal.

Stormwater drainage from the Hamlet of La Crete is an issue as the local terrain is very flat and adequate outlets for the water are not available. The community's stormwater drainage system is essentially surface drainage with open ditches and culvert crossings.

Stormwater drainage from the Hamlet of Zama City flows overland to the south and east into low-lying muskeg marshes eventually draining into the Hay River. Snow melt runoff from the area flows through the community late into summer. The community's stormwater drainage system is entirely surface drainage consisting of open ditches and culvert road crossings.

The planned future growth in each Hamlet can be accommodated by expanding the systems and by developing stormwater management facilities (dry or wet ponds) wherever they are required by the County.

14.4 Solid Waste Disposal

Solid waste is managed by the Mackenzie Regional Waste Management Commission, which operates a Class 2B landfill 3 km west of the Town of High Level. The County operates seven (7) solid waste transfer stations. Recycling, at this time, is not viable due to small volumes and long transport distances.

14.5 Utility Goals

- To ensure the efficient and effective provision of water supply, sewage treatment, stormwater run-off control, and sanitary waste disposal facilities to County residents.
- To responsibly maintain and upgrade existing utility systems as budgets

allow.

14.6 Utility Policies

1. Mackenzie County shall undertake the necessary studies to upgrade and expand its water supply and sewage treatment systems as necessary, such as preparing a Utilities Master Plan in advance of demand to ensure sufficient excess capacity to accommodate population and business growth.
2. Mackenzie County may require that the developer pay for all or a portion of any utility improvement in excess of the requirement for the proposed development, as part of an agreement associated with the granting of a development permit, and to facilitate future utility service provision. Where such extra improvements are required, the County will negotiate a cost sharing agreement to cover the costs associated with the extra improvements.
3. Mackenzie County requires that all lots of a proposed subdivision be connected to municipal water and sewer systems when the lots are developed except where, in the County's opinion, the proposed subdivision is far enough away from existing trunk mains that extension of the mains is not economically feasible. In this context, the County shall recommend against the approval of any proposed subdivision for which connection of the new lots to municipal water and sewerage systems is not intended, yet where, in the County's opinion, such connection is desirable and feasible.
4. In addition to the policies contained in this Plan, the specifications of the *Minimum Design Standards for Local Improvements* shall be used by all developers when installing water, sanitary sewer or stormwater drainage systems.
5. Mackenzie County will provide additional waterpoints and waterfills in strategic locations.
6. Mackenzie County shall support water conservation measures which may reduce or eliminate water utilities expansion requirements.
7. Mackenzie County encourages work to identify groundwater recharge areas. Land developers may be required to identify recharge areas as part of their subdivision applications.
 - a. Mackenzie County may negotiate conservation easements, or require Municipal or Environmental Reserve and/or Environmental Reserve Easements covering groundwater recharge areas. If necessary these instruments may be implemented to protect tree cover surrounding groundwater recharge areas.
8. Mackenzie County encourages all well users to register their use of groundwater under the Water Act.
9. Mackenzie County may require that adequate soil testing, including water percolation tests, be performed prior to subdivision and/or development to ensure that the subject parcel is suitable for the proposed use.

10. Mackenzie County shall ensure that parcel sizes are able to accommodate on-site services such as water distribution and sewage collection where necessary.
11. Mackenzie County will discourage drainage schemes that may increase the intensity of runoff. Developers may be asked to provide engineering analysis of runoff patterns, and to change their designs to minimize peaks flows. Storm water retention and settling ponds will be encouraged even when they are not mandated by Alberta Environment.
12. Mackenzie County will not recommend grants for land clearance or drainage schemes if there is any risk of increasing peak flows in nearby watercourses or on adjacent lands.
13. Mackenzie County will not approve any multi-lot development which depends on a private water system unless it meets the full standards of regulatory agencies, and no contingent liability falls upon the municipality.
 - (a) Any private water system serving multiple lots must be capable of supporting itself financially through the contributions of the landowners who benefit from it, and must be set up on a proper legal basis.
 - (b) Any private water system must be owned and operated by an organization which has the legal right to levy charges on its customers. Two possibilities are a condominium association or a private utility company.
14. Mackenzie County will consider the use of low pressure sewer systems in low density developments as a cost-effective alternative to gravity lines.
15. When a lot containing an existing house is to be subdivided from a larger parcel, the County will require that the existing sewer system be inspected, and if it does not comply with the Alberta Private Sewer Systems Standard of Practice, it must be upgraded or replaced to conform before the subdivision is registered.
 - a. In low density developments Mackenzie County will require a similar inspection and any necessary upgrading or replacement as a condition of a development permit for the replacement or expansion of a house on a subdivided lot.
16. Letters of Compliance issued to lenders will note whether or not the sewer system on a subdivided lot complies with the Alberta Private Sewer Systems Standard of Practice, and if this is not known, the letter will record that fact.
17. Mackenzie County intends to maintain its commitment to the disposal of solid waste through the regional sanitary landfill system.
 - a. Mackenzie County should ensure that solid waste disposal sites are located and developed in a manner that will minimize any impacts on surrounding land uses.
18. Mackenzie County is in favour of recycling of waste or discarded materials and will generally support the initiatives of local residents in this regard, but

will not undertake a major municipal recycling program unless the monetary benefits of such a program exceed or are similar to the program's costs.

19. Mackenzie County shall maintain the integrity of pipelines and utility corridors, and create shared corridors where possible, while planning for growth and development.
20. Mackenzie County will apply Energy Resources Conservation Board guidelines with respect to minimum separation distances between sour gas facilities and other land uses through the subdivision and development process.

DRAFT

15.0 Intermunicipal Planning

A history of cooperative planning between Mackenzie County and the Town of High Level, the Town of Rainbow Lake and other municipalities is reflected in the Inter-municipal Development Plan (IDP) with the Town of High Level, approved in 2003 and other joint agreements. The IDP with the Town of High Level is a document that recognizes that each municipality has a mutual interest in planning and development proposals near their shared boundaries and ensures that each have an interdependent role in rendering decisions for such proposals. For the purposes of this Plan, the lands around the Town of High Level, as shown on Map 5, are considered "fringe areas" (in defining the extent of the fringe areas please refer to the IDP).

15.1 Intermunicipal Planning Goals

- *To maintain mutually beneficial relationships with adjacent municipalities or other stakeholders, Provincial and Federal agencies to achieve the objective of regional cooperation and regional planning.*
- *To facilitate intermunicipal communication and referral of planning and development applications.*
- *To encourage the preparation of Intemunicipal Development Plans and joint agreements between Mackenzie County and adjacent municipalities or other stakeholders to provide infrastructure services.*

15.2 Intermunicipal Planning Policies

1. Mackenzie County shall have regard for regional planning by reviewing the policies of the Province of Alberta and the Provincial Land-use Framework, and the policies and land use maps within approved IDPs or joint intermunicipal agreements when considering Municipal Development Plan amendments, Land Use Bylaw amendments, or other development proposals for the fringe area.
2. Mackenzie County shall implement the goals, objectives and policies within approved IDPs or joint plans. Map 5 identifies existing fringe areas as described by existing IDPs.
3. Mackenzie County, when deemed necessary, shall work with adjacent municipalities to prepare new IDPs or joint intermunicipal agreements and subsequently review or update the Plan or agreements accordingly.
4. Mackenzie County will work the Town of High Level to promote successful industrial and commercial nodes and identify new nodes to provide necessary services and infrastructure for development.
5. Mackenzie County will refer the following development proposals to adjacent municipalities:
 - (a) matters of future annexation;
 - (b) the adoption or amendment to an IDP, or this MDP; and
 - (c) a proposed Land Use Bylaw or proposed amendments to the Land Use Bylaw, or a proposed Area Structure Plan located within the fringe area identified on Map 5.
6. Subdivision at urban densities will not be permitted close to urban areas unless the land is to be annexed immediately.

7. Mackenzie County will use its authority to prohibit development near existing and proposed sewer lagoons and waste handling facilities in order to protect the public investment in these facilities.
8. Mackenzie County will examine the means of sharing the costs of development for infrastructure and services with adjacent municipalities.

REF

16.0 Monitoring, Review and Implementation

The Municipal Development Plan (MDP) will guide decisions about the future growth and development of Mackenzie County. More detailed planning is required through subsequent stages of the planning process from preparing or amending Area Structure Plans and outline plans to the daily implementation of the Land Use Bylaw (LUB) and the development approval process. Conformity between the MDP, the LUB, and intermediate planning documents between the two must be achieved.

16.1 Monitoring

It is essential to monitor the MDP to ensure that it adequately deals with unforeseen planning and development proposals. Although the MDP is intended to be responsive, development and economic conditions change. Mackenzie County's Council and Administration must be prepared at any time to consider proposed amendments to the MDP in order to deal with unanticipated conditions. If amendments are required, they shall be carried out through a transparent public consultation process.

16.2 Review

Comprehensive review of the MDP may take place every five years, as experience in other communities suggests that conditions generally change enough within this time span to warrant such review. In undertaking reviews, consideration should be given to:

- (a) reviewing annual land use changes and issues;
- (b) reviewing best practices and new development trends; and
- (c) communication and consultation with interest groups.

16.3 Implementation

Mackenzie County's LUB shall reflect the contents of the MDP by providing a comprehensive system for the planning of development. To ensure Mackenzie County is subdivided and developed in accordance with the vision, goals and policies of the MDP, Council may amend the LUB, adopt an Area Structure Plan or other statutory plan by bylaw in accordance with Municipal Government Act or approve an outline plan or other non-statutory plan so long as the plan conforms to the MDP.

**Fort Vermilion Projected Population Growth,
2006-2031**

Year	Conservative 0.0%	Anticipated 2.0%	Optimistic 5.0%
2006	714	714	714
2011	714	721	750
2016	714	736	787
2021	714	750	827
2026	714	765	868
2031	714	781	911

La Crete Projected Population Growth, 2006-2031

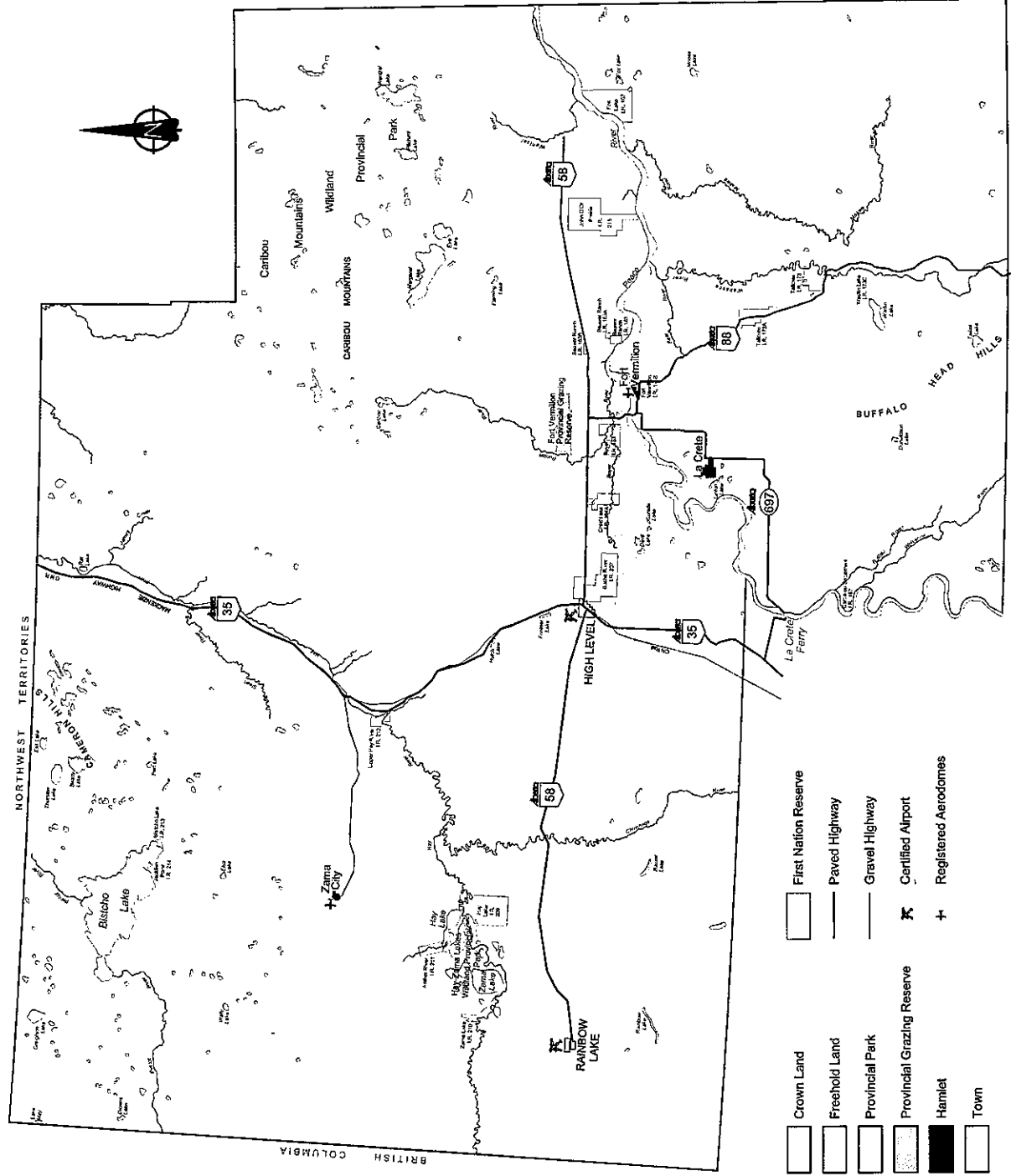
Year	Conservative 10.0%	Anticipated 20.0%	Optimistic 35.0%
2006	2,166	2,166	2,166
2011	2,383	2,599	2,924
2016	2,621	3,119	3,948
2021	2,883	3,743	5,329
2026	3,171	4,491	7,194
2031	3,488	5,390	9,712

Zama City Projected Population Growth, 2006-2031

Year	Conservative 0.0%	Anticipated 15.0%	Optimistic 50.0%
2006	225	225	225
2011	225	259	338
2016	225	298	506
2021	225	342	759
2026	225	394	1,139
2031	225	453	1,709

Rural Area Projected Population Growth, 2006-2031

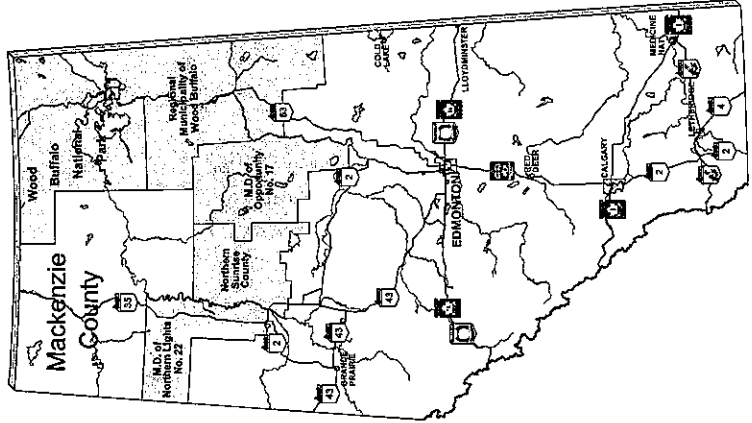
Year	Conservative 5.0%	Anticipated 9.0%	Optimistic 15.0%
2006	6,897	6,897	6,897
2011	7,242	7,518	7,932
2016	7,604	8,194	9,121
2021	7,984	8,932	10,489
2026	8,383	9,736	12,063
2031	8,803	10,612	13,872



NORTHWEST TERRITORIES

BRITISH COLUMBIA

- Crown Land
- Freehold Land
- Provincial Park
- Provincial Grazing Reserve
- Hamlet
- Town
- First Nation Reserve
- Paved Highway
- Gravel Highway
- Certified Airport
- Registered Aerodromes

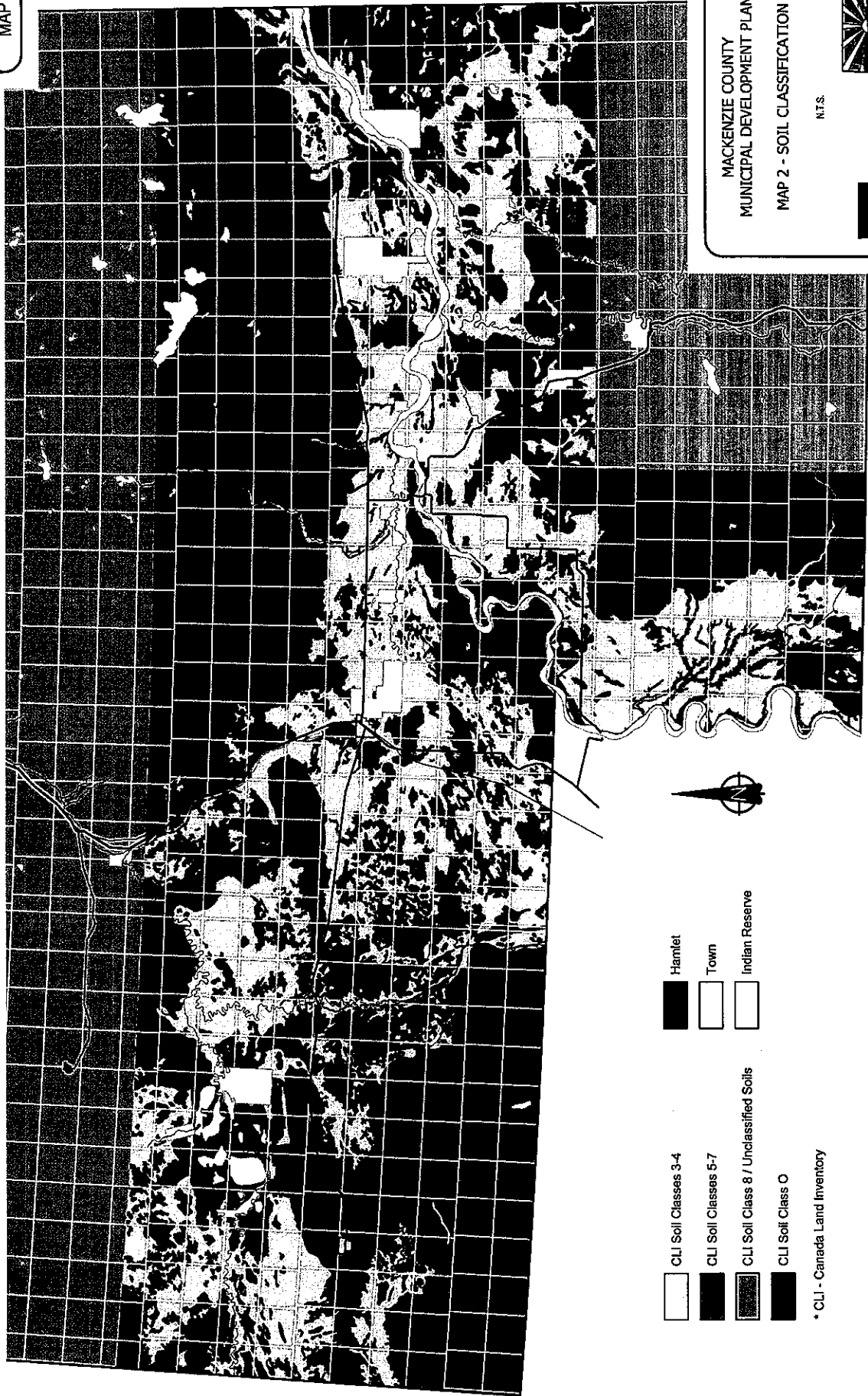


MACKENZIE COUNTY
MUNICIPAL DEVELOPMENT PLAN

MAP 1 - LOCATION

N.T.S.





- CLI Soil Classes 3-4
- CLI Soil Classes 5-7
- CLI Soil Class 8 / Unclassified Soils
- CLI Soil Class 0
- Hamlet
- Town
- Indian Reserve

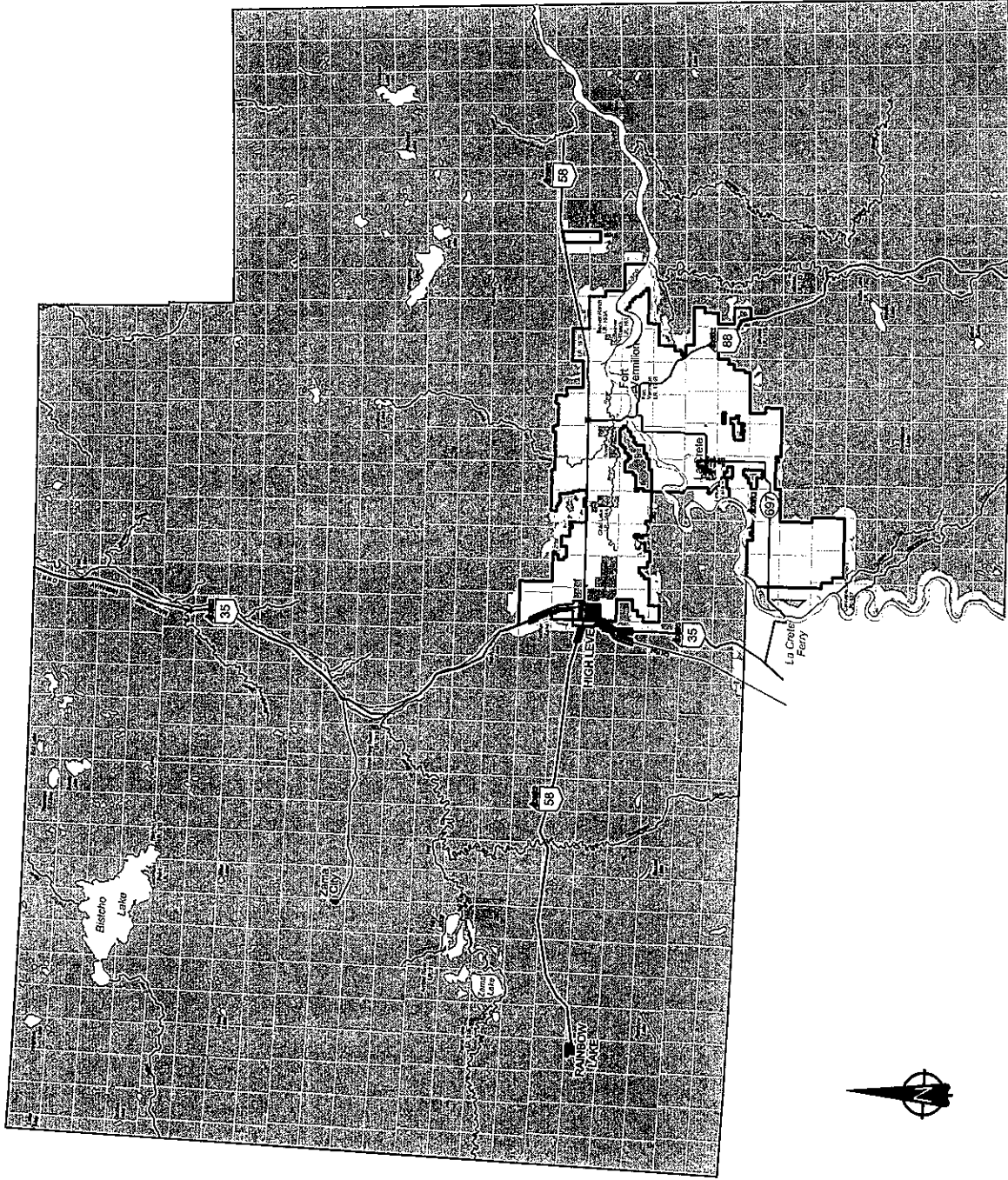
* CLI - Canada Land Inventory

MACKENZIE COUNTY
MUNICIPAL DEVELOPMENT PLAN
MAP 2 - SOIL CLASSIFICATION

N.T.S.



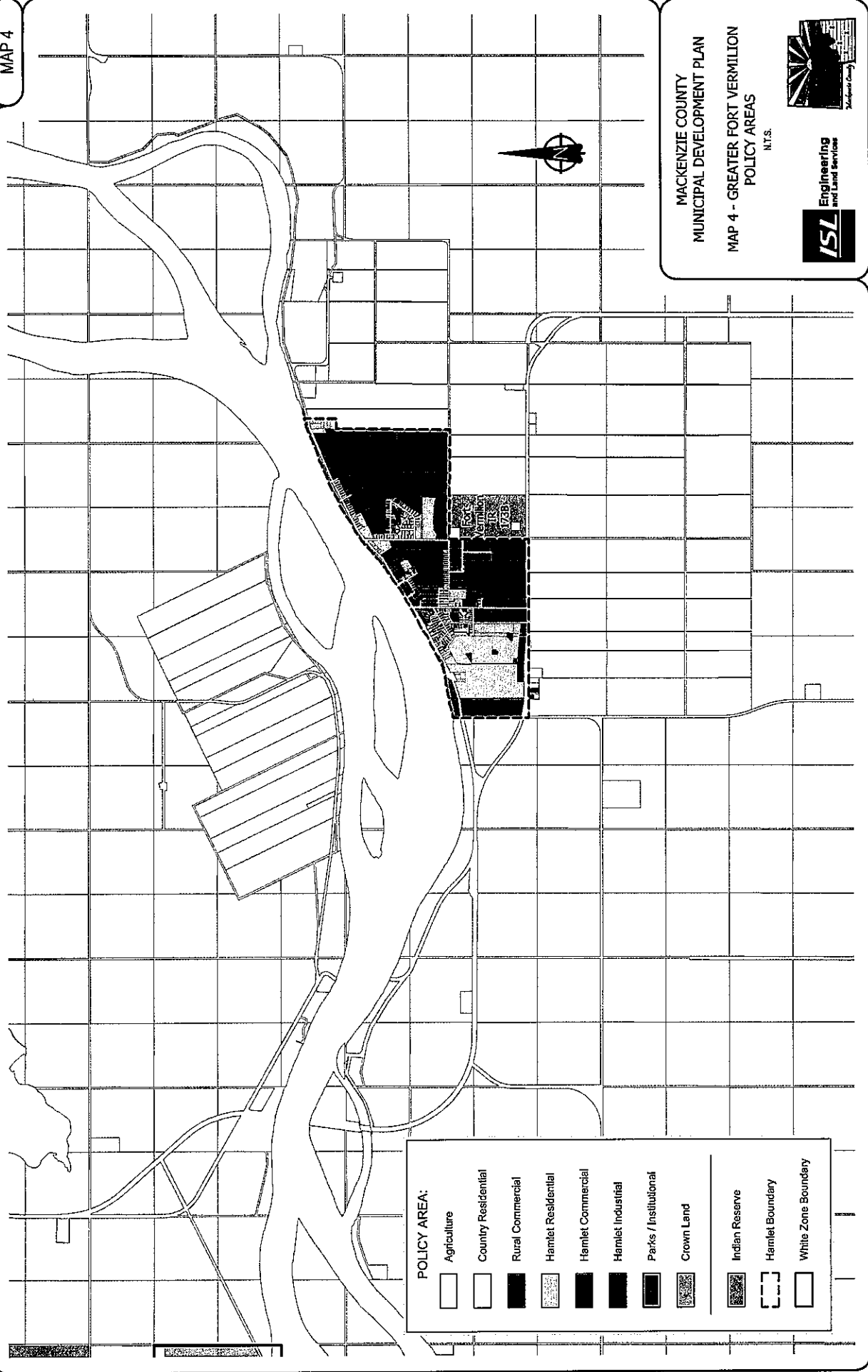
POLICY AREA:	
	Agriculture
	County Residential
	Rural Commercial
	Rural Industrial
	Hamlet Residential
	Hamlet Commercial
	Hamlet Industrial
	Parks / Institutional
	Crown Land
	Indian Reserve
	Town
	High Level IDP
	White Zone Boundary



MACKENZIE COUNTY
MUNICIPAL DEVELOPMENT PLAN
MAP 3 - POLICY AREAS

N.T.S.







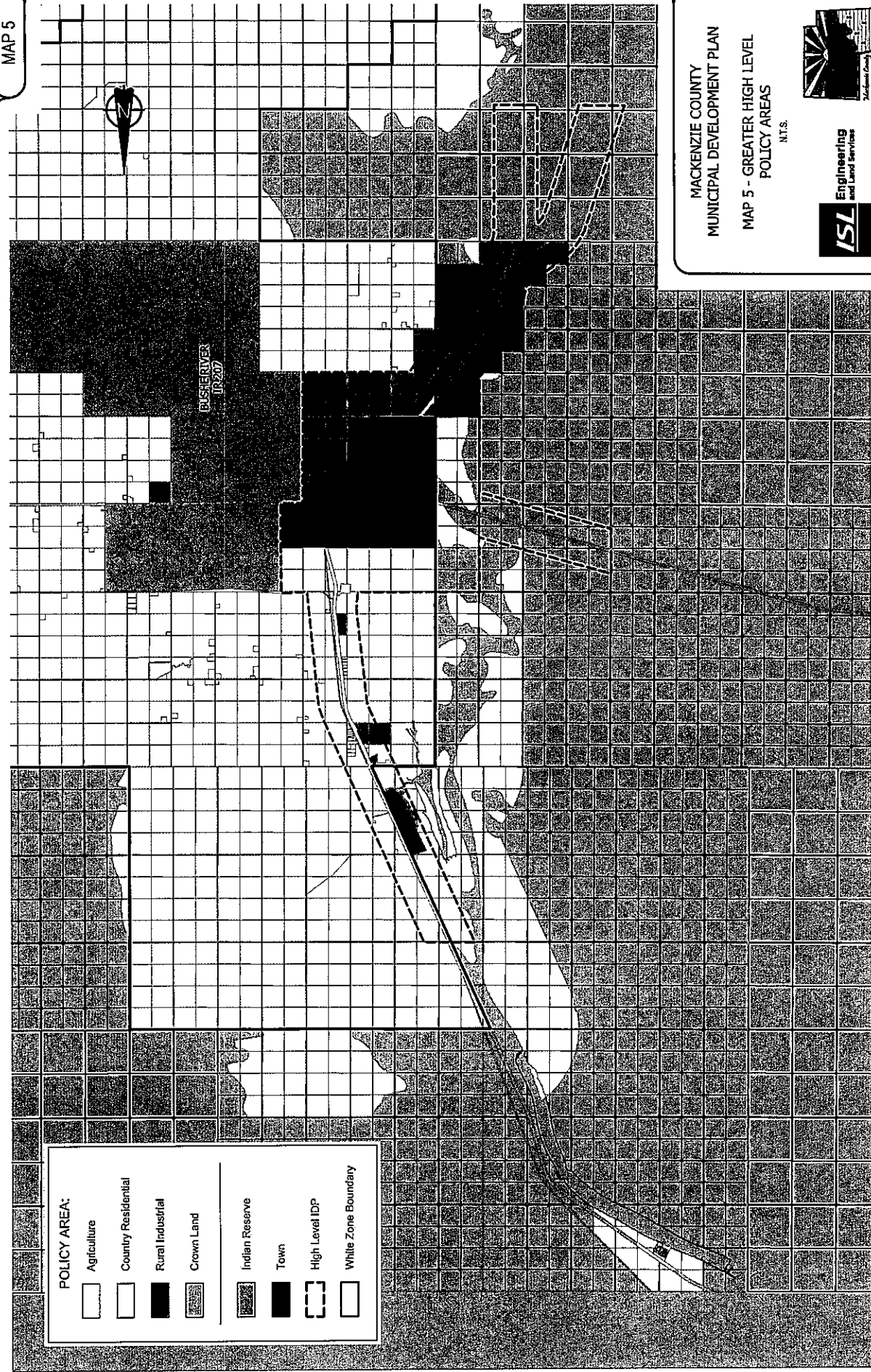
POLICY AREA:

	Agriculture
	Country Residential
	Rural Commercial
	Hamlet Residential
	Hamlet Commercial
	Hamlet Industrial
	Parks / Institutional
	Crown Land
	Indian Reserve
	Hamlet Boundary
	White Zone Boundary

MACKENZIE COUNTY
MUNICIPAL DEVELOPMENT PLAN

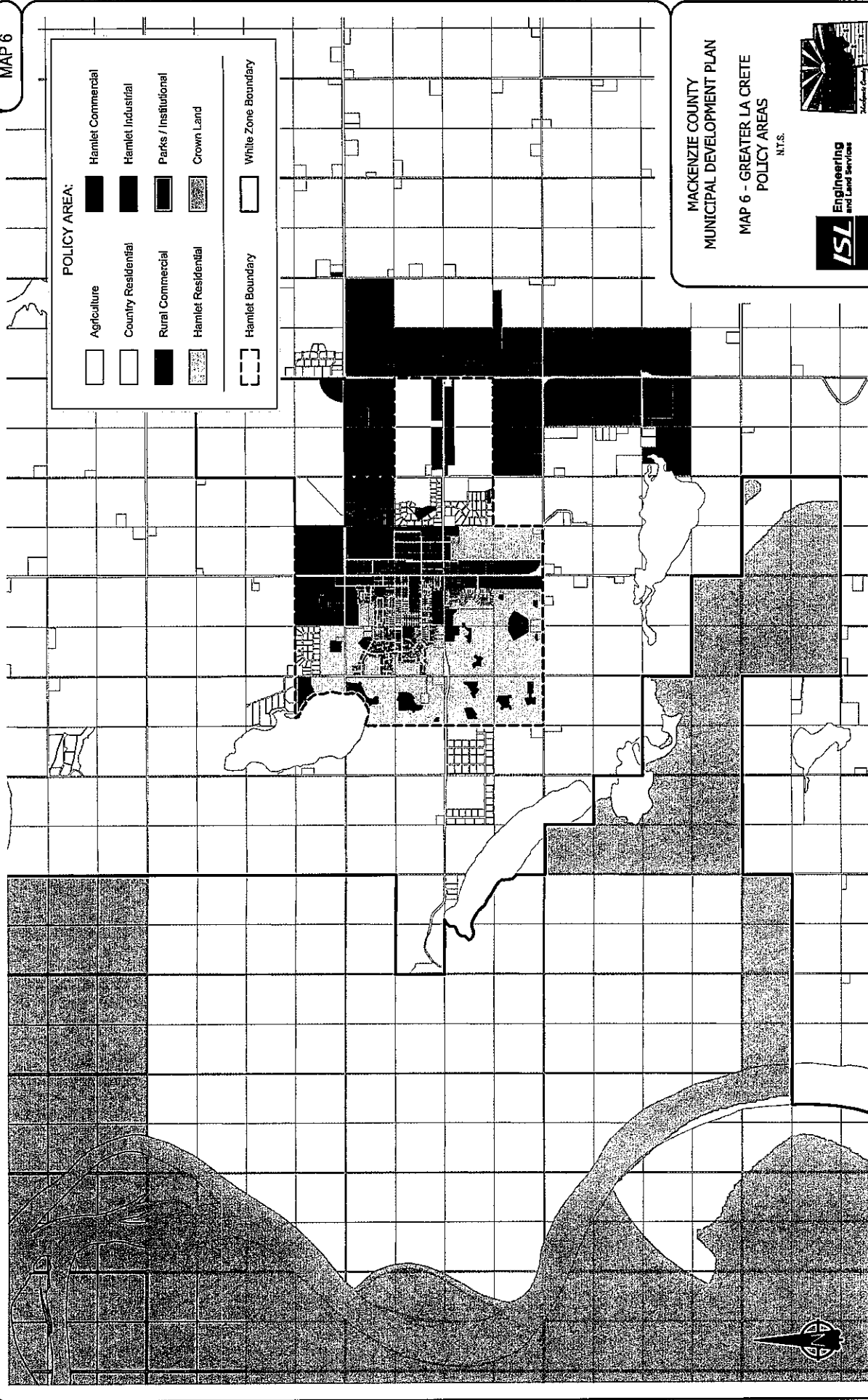
MAP 4 - GREATER FORT VERMILION
POLICY AREAS
N.T.S.



MACKENZIE COUNTY
MUNICIPAL DEVELOPMENT PLAN
MAP 5 - GREATER HIGH LEVEL
POLICY AREAS
N.T.S.

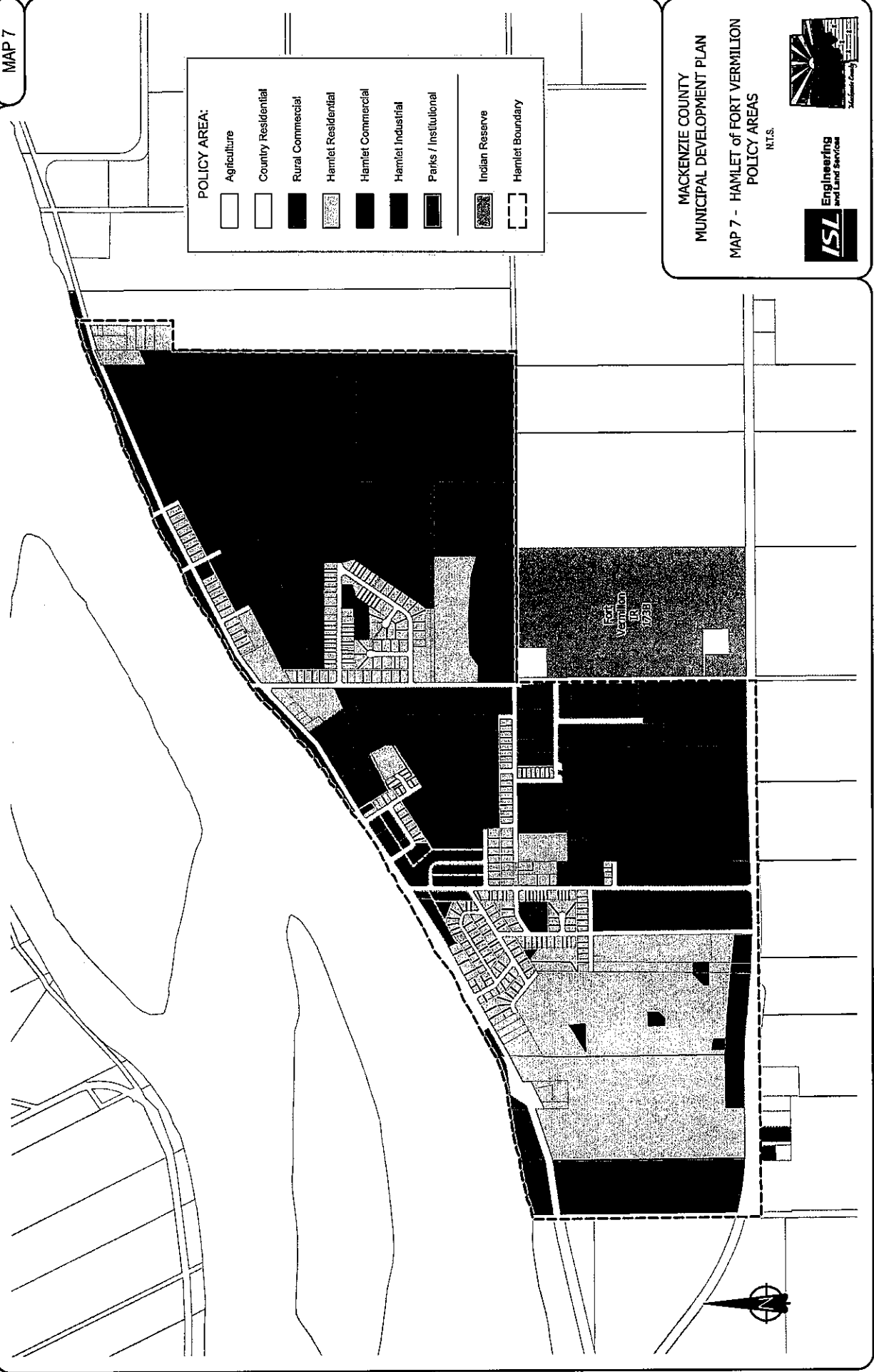




MACKENZIE COUNTY
MUNICIPAL DEVELOPMENT PLAN
MAP 6 - GREATER LA CRETE
POLICY AREAS
N.T.S.



MAP 7





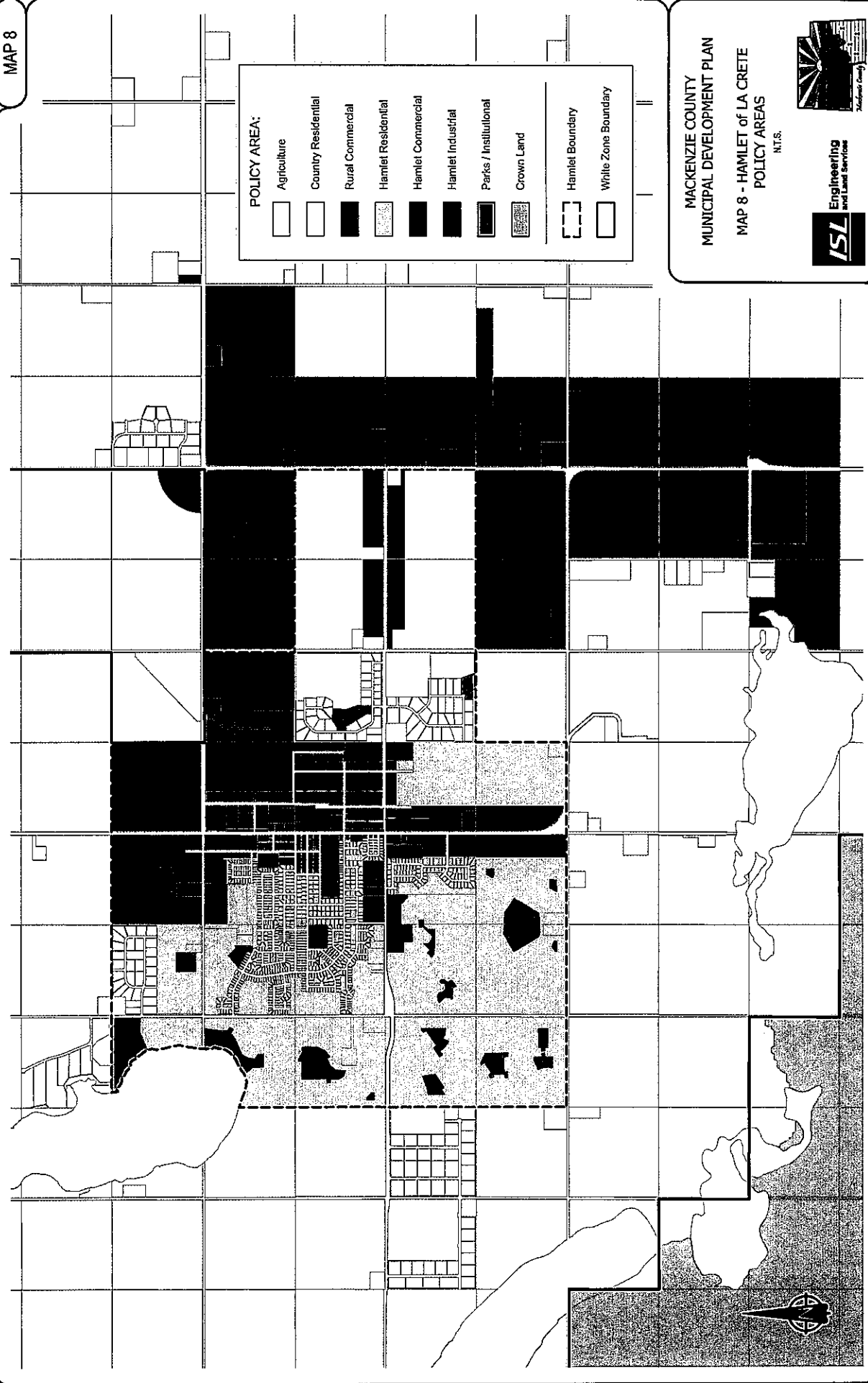
POLICY AREA:

	Agriculture
	Country Residential
	Rural Commercial
	Hamlet Residential
	Hamlet Commercial
	Hamlet Industrial
	Parks / Institutional
	Indian Reserve
	Hamlet Boundary

**MACKENZIE COUNTY
MUNICIPAL DEVELOPMENT PLAN**

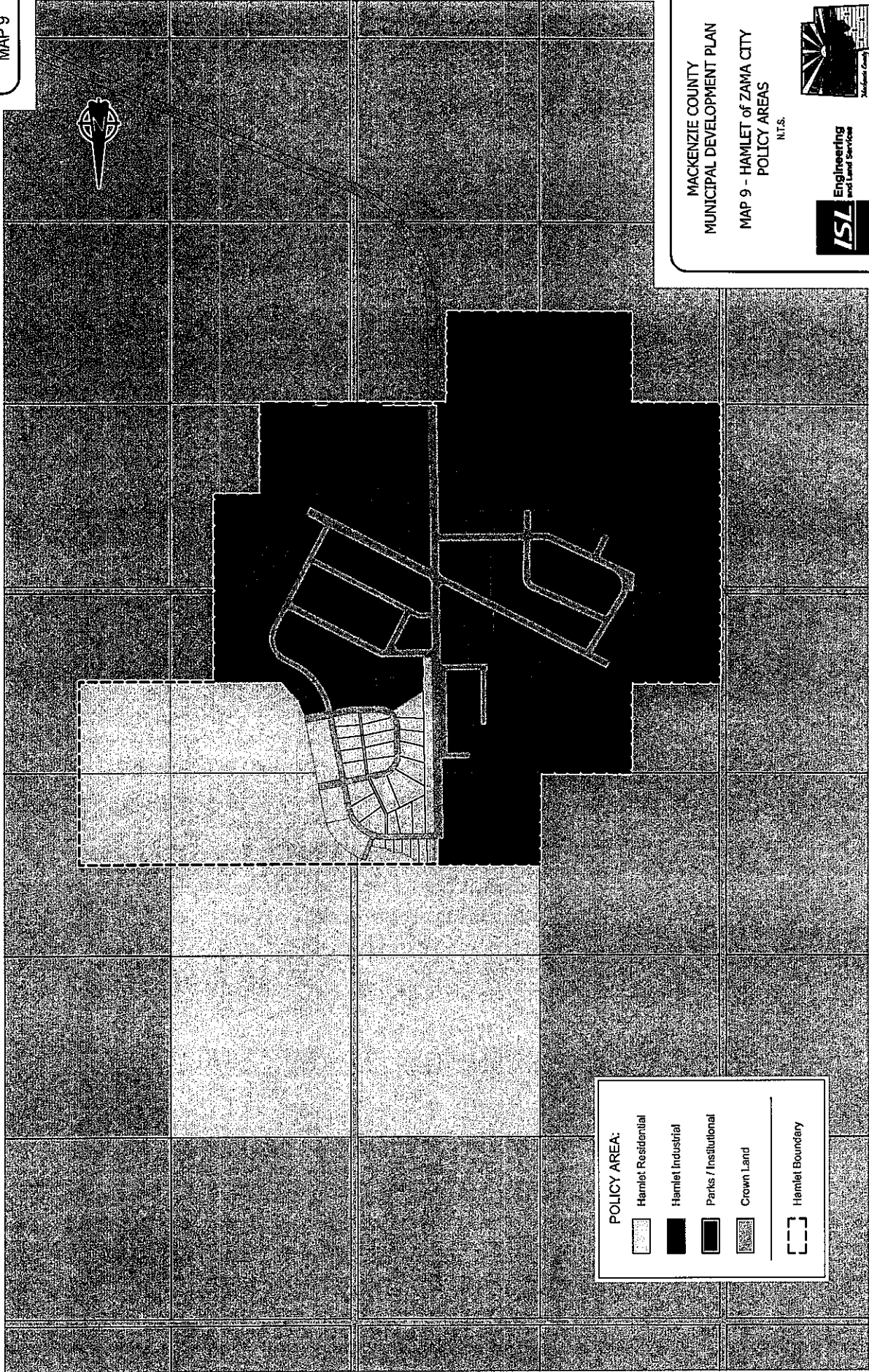
**MAP 7 - HAMLET OF FORT VERMILION
POLICY AREAS**
N.T.S.








MACKENZIE COUNTY
MUNICIPAL DEVELOPMENT PLAN
MAP 8 - HAMLET OF LA CRETE
POLICY AREAS
N.T.S.



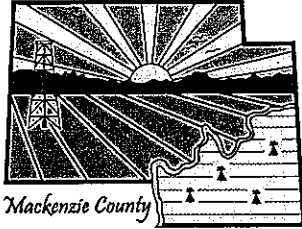


POLICY AREA:

-  Hamlet Residential
-  Hamlet Industrial
-  Parks / Institutional
-  Crown Land
-  Hamlet Boundary

MACKENZIE COUNTY
 MUNICIPAL DEVELOPMENT PLAN
 MAP 9 - HAMLET of ZAMA CITY
 POLICY AREAS
 N.T.S.





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 7, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

	Page
• Action List	201
• AAMA AGM and Airfield Maintenance Seminar	205
• Seniors Advisory Council for Alberta	211
• Official Census	213
• REDI – Rural Destination Marketing Fund Research Project	215
• Mackenzie Municipal Services Agency	217
• MRL Technologies Inc.	219
• Clear Hills County Annual BBQ Invitation	221
• Federation Charity Golf Classic	222
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RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Review by: _____ CAO _____

**Mackenzie County
Action List as of March 26, 2009**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status	Budget
November 13, 2007 Council Meeting				
07-11-1050	That administration negotiate the purchase of Public Land with Alberta Sustainable Resource Development for the future urban expansion for the Hamlet of Zama.	Ryan Lisa Bill K.	In progress	\$50,000?
March 11, 2007 Council Meeting				
08-03-187	That administration research options and costs of auditing the local non-profit organizations that operate the County owned facilities or grounds.	Joulia	In progress (2009 audit services RFP)	Annual Operating Budget
July 10, 2008 Council Meeting				
08-07-494	That administration investigate the cost of creating a professional quality promotional package for the County.	Carol Joulia Peter B.	In progress	\$0.00
September 9, 2008 Council Meeting				
08-09-633	That the Parks & Recreation Committee explore other regional locations for a provincial campground.	Parks & Rec	In progress	\$0.00
December 9, 2008 Council Meeting				
08-12-997	That second reading of Bylaw 693/08, being a bylaw for the water and sewer system, be tabled for further information.	John K. Dave C. Joulia	In progress	N/A
December 22, 2008 Council Meeting				
08-12-1018	That the County negotiate getting the Zama oilfield connector road paved as discussed.	Bill K. Council	Under review	\$0.00
February 10, 2009 Council Meeting				
09-02-113	That administration look into the possibilities of utilizing more manual and day labour in projects.	Mgmt Committee	Under review	\$0.00
February 25, 2009 Council Meeting				
09-02-133	That the 2009 capital budget amendment for the La Crete 100 th Avenue and 102 nd Street Improvement project be tabled to the March 26, 2009 council meeting.	Bill K. Joulia John K.	Apr. 20/09	\$0.00
09-02-142	That administration be instructed to look into possible County initiatives under the Rural Community Adaptation Grant.	Mgmt Team	Under review	\$0.00
09-02-143	That administration pursues a recreational lease with Sustainable Resource Development (SRD) for Hutch Lake as a campground and day use area.	John K.	In progress	2009 Operating Budget

Motion	Action Required	Action By	Status	Budget
09-02-145	That the rural waterline discussion be received for information and that administration set up a meeting with the Rural Water Committee.	Bill K.		2009 Operating Budget
09-02-160 & 09-03-167	That a committee comprised of Councillor Neufeld, Councillor J. Driedger, Councillor Toews and Deputy Reeve Braun meet with interested parties to negotiate with the proposed airport development group.	Bill K.	In progress (May 2)	\$0.00
09-02-162	That administration bring forward a bylaw to update the Area Structure Plan for La Crete.	Ryan	May 12/09	Operating Budget
09-02-163	That administration set up a meeting in regards to economy enhancement projects.	Bill K.		Operating Budget
March 10, 2009 Council Meeting				
09-03-168	That Council approve the Regional Service Sharing Agreement between Mackenzie County and the Town of High Level in principle and authorize the committee to finalize the negotiations on the Schedules.	Bill K.		2009 Operating Budget
09-03-184	That the infrastructure plan be tabled to the planning session.	Bill K.	Council Workshop	Future Budgets
09-03-191	That the Zama Water Treatment Plant grand opening be set for June 23, 2009 and that appropriate Ministers be invited.	Bill K. Dave C.	In progress	Operating Budget
09-03-201	That Council representatives discuss with REDI the possibility of them taking over the tourism promotion for the region.	Braun Sarapuk		Future Budget
09-03-210	That administration enter into contract negotiations with Superior Safety Codes to provide safety code inspections to Mackenzie County.	Ryan	In progress	Operating Budget
March 26, 2009 Council Meeting				
09-03-214	That the tender for the La Crete Administration Building be received for information and be referred to the La Crete Building Committee for review.	Bldg Comm.	Apr. 20/09	
09-03-220	That the County participate in the La Crete Trade Show.	Ryan John K.		
09-03-237	That a letter be sent to Vanguard Realty Ltd. in regards to Municipal Reserve on NW 9-106-15-W5M as discussed in-camera.	Ryan Greg		
09-03-240	That the negotiating committee proceed with AUPE negotiations as discussed in-camera.	Joulia		

Motion	Action Required	Action By	Status	Budget
09-03-242	That due to the current economic conditions and high capital costs the County cannot realistically pursue the La Crete swimming pool project at the present time however it may be considered in the County's long range recreational planning.	Bill K.		

Carol Gabriel

From: Wayne Steel [cwsteel@telus.net]
Sent: Friday, March 06, 2009 10:53 AM
To: 'Wayne Steel'
Subject: 2009 AAMA AGM and Airfield Maintenance Seminar - Grande Prairie, Alberta
Attachments: AAMA Agenda Current Sept 2009.doc

Hello everyone,

Attached is the preliminary outline for the 2009 AAMA Airfield Maintenance Seminar and Airport Equipment Rodeo. Organizer Doug Mark and his team are busy at this stage completing the agenda. If you have any seminar topics or wish to sponsor a coffee break or lunch, Doug can be contacted at:

dmark@grandeprairieairport.com

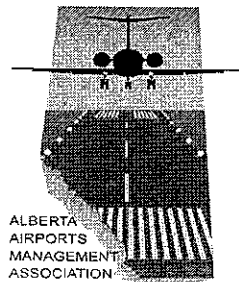
Wayne Steel
Association Manager
Alberta Airports Management Association
780 678-5226
abarpt@telus.net

*Carol agenda as info
April 14*



“ALBERTA AIRPORTS MANAGEMENT ASSOCIATION”

We are the voice for a thriving & valued
Provincial network of community Airports



AIRFIELD MAINTENANCE SEMINAR

&

EQUIPMENT OPERATORS ROADEO

2009

September 1st – September 3rd, 2009

Grande Prairie, Alberta

I am looking for seminar topics. If you have a topic that you would like to have discussed or a presentation made on please respond to:

Doug Mark

780-539-5270

Email – dmark@grandeprairieairport.com

Please respond no later than March 31, 2009

AAMA 2009 AGENDA

Monday, August 31, 2009

AAMA

*Strengthening the Viability,
Growth & Safety of Community
Airports in Alberta*

1830 – 2200 Registration and Ice Breaker

Location: TBA

Hosted By: Grande Prairie Airport



AAMA 2009 AGENDA

AAMA
*Strengthening the Viability,
Growth & Safety of Community
Airports in Alberta*

Tuesday, September 1, 2009 – TBA

0830 – 0900 Coffee Sponsor: ??????

09:00 – 09:15 Introductions: Doug Mark, Manager Operations, Grande Prairie Airport

Opening Comments: Brian Grant, President, Alberta Airports Management Association.

MODERATOR: ????????

09:15 – 10:00

10:00 – 10:30 Coffee Sponsor: ??????

10:30 – 12:00

12:00 – 13:00 Lunch Sponsor: ??????????

12:00 – 13:00 AGM –

MODERATOR: ????????????

13:00 – 13:30

13:30 – 14:00

14:00 – 14:30 Coffee Sponsor: ??????????

14:30 – 15:00

15:00 – 15:30

15:30 – 16:00

18:30 – 22:00 - *Hospitality Suite* – ????????????

Sponsor: ??????????????

AAMA 2009 AGENDA

AAMA
*Strengthening the Viability,
Growth & Safety of Community
Airports in Alberta*

Wednesday, September 2, 2009 - ???????

MODERATOR: ????????

08:30 – 09:00 Coffee Sponsor: ??????????

09:00 – 09:30

09:30 – 10:00

10:00 – 10:30 Coffee Sponsor: ??????????

10:30 – 11:15

11:15 – 11:45

11:45 – 12:00

12:00 – 13:00 Lunch Sponsor: ??????????

MODERATOR: ????????

13:00 – 14:00 Rodeo Practice Time

14:00 – 14:30 Coffee Sponsor: ??????????

14:30 – 16:00 Rodeo Practice Time

18:30 – 22:00 - *Hospitality Suite* – ??????????

Sponsor: ????????????

Thursday, September 3, 2009

08:30 – 09:30 Pancake Breakfast

09:30 – 12:00 Rodeo Competition

12:00 – 13:00 Lunch Sponsor: ??????????

13:00 – 14:00 Awards, Closing remarks and 2010 Seminar information, Brian Grant, President
AAMA

c/o Alberta Seniors and Community Supports
600, Standard Life Centre
10405 Jasper Avenue NW
Edmonton, Alberta, Canada T5J 4R7
Telephone 780/422-2321
Fax 780/422-8762
Email: saca@gov.ab.ca

AC0670

March 19, 2009

Reeve Greg Newman
Mackenzie County
PO Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Reeve Newman;

Alberta is preparing to honour its seniors once again during Seniors' Week 2009 in June. As Chair of the Seniors Advisory Council for Alberta, I am pleased to request your community's formal recognition of this important celebration from June 1 to 7, 2009.

Enclosed you will find a Municipal Proclamation produced by the Ministry of Seniors and Community Supports and the Council. This proclamation was designed to help encourage even more communities to recognize Seniors' Week, generating greater awareness of the contributions of seniors in our communities.

We appreciate your consideration of this request, and I sincerely hope that you decide to proclaim June 1 to 7, 2009 as Seniors' Week. Should your Municipal Council proclaim Seniors' Week, our Council would like to register it on our Seniors' Week website.

Please fax or e-mail the confirmation of your proclamation to the Seniors Advisory Council for Alberta prior to May 25, 2009, to ensure that your proclamation will be published on the Council's website. The Council's fax number is: (780) 422-8762.

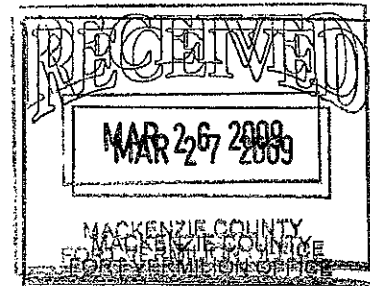
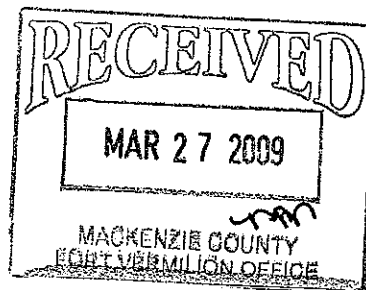
I hope that you will join us in celebrating the 23rd anniversary of Seniors' Week in 2009.

Sincerely,



George VanderBurg, MLA
Chair

Enclosure





Proclamation

Seniors' Week 2009

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I do hereby proclaim June 1 – 7, 2009, to be "Seniors' Week."

Dated this _____ Day of _____, 2009, in _____.

Mayor/Reeve

Handwritten signature of George VanderBurg in cursive script.

George VanderBurg

Chair, Seniors Advisory Council for Alberta
MLA, Whitecourt–Ste. Anne

Handwritten signature of Mary Anne Jablonski in cursive script.

Honourable Mary Anne Jablonski
Minister of Seniors and Community Supports

Info

17th floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta, Canada T5J 4L4
Telephone 780-427-2225

March 23, 2009

Mr. William Kostiw, Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

Mr. Kostiw:

This is a reminder that if your municipality wishes to conduct an official census this year, it must be done from April 1 to June 30, 2009. The attached population affidavit must be completed and returned to us before September 1, 2009, as required by Alberta Regulation 63/2001, the Determination of Population Regulation.

Please mail the completed population affidavit to the above address, attention Ms. Cindy Wienmeyer, Municipal Information Advisor.

If we do not receive a population affidavit from you by that date, we will be using Mackenzie County's 2008 official population figure of 10,002 for the 2009 Official Population List.

Also, we wish to remind that if you will be using methods other than door-to-door counting for your municipal census, Ministerial approval is required.

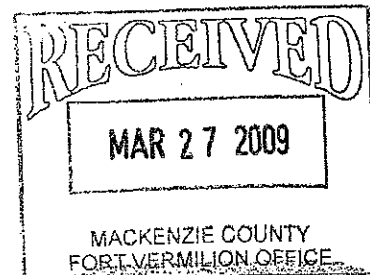
Please contact Ms. Wienmeyer or Ms. Lou Espino, Manager, Grants and Information Support, toll-free by dialing 310-0000, then 780-427-2225, if you have any questions.

Yours truly,

Janice Romanyshyn

Janice Romanyshyn
Director, Municipal Grants and Information Services

Attachment



Canada
Province of Alberta
To Wit

**In the Matter of the Determination of
Population Regulation (AR 63/2001)**

I, _____
Name Occupation

of _____
Address Street City/Town/Village Province Postal Code

make oath and say:

1. That I am the _____
Designated Officer
of _____
Municipality Name

1.1 That the date chosen as the official census date for this municipality was
the _____ day of _____, _____
year

2. That an official census completed on the _____ day of _____, _____
year
discloses that the number of individuals whose usual residence is in this
municipality is _____
Total Population

Sworn before me at _____
in the Province of **Alberta**
dated _____, _____
year

Signature of Designated Officer

Signature of Commissioner for Oaths/Notary Public/Justice
of the Peace in and for the Province of Alberta

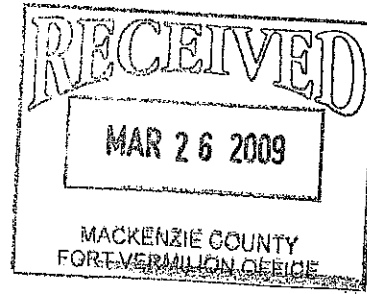
Print Name

Expiry Date of Commission
(mm/dd/yyyy)

This information is being collected for the purposes of determining population in accordance with Section 604 of the Municipal Government Act and will be managed in compliance with the Freedom of Information and Protection of Privacy Act. If you have any questions concerning the collection of this information, please contact the Municipal Grants and Information Services Unit at 780-427-2225 or by writing to the Director, Municipal Grants and Information Services Unit, 17th Floor, Commerce Place, Edmonton, Alberta T5J 4L4. (Outside of Edmonton call 310-0000 to be connected toll free.)



**Regional Economic
Development Initiative
for Northwest Alberta**



March 24th, 2009

Dear Mr. Bill Kostiw;

Please find enclosed the "Rural Destination Marketing Fund Research Project" (RMDF) of which REDI was a partner in. This project aimed to research the best method of establishing Northern Alberta's first voluntary Rural Destination Marketing Fund to help level the playing field in tourism marketing and product development. Many hospitality businesses in the region were a part of the surveys that were conducted. This project is just one of the initiatives that REDI has undertaken to assist in developing the tourism potential for the Mackenzie Region.

REDI has also been working on developing a 'Tourism Strategy'. This strategy is a follow-up to the 2008 Tourism SWOT Analysis that was done, and will suggest a series of steps that could be taken based on the feedback received in January 2009's Tourism Strategy sessions. This report is expected to be completed in April 2009.

We are in the midst of planning our projects for 2009/2010 and are interested in making 'Tourism Planning and Development' one of the major projects for the year. We will continue to keep you updated on the progress of this and other projects in the coming weeks.

If you require further information on this project, please do not hesitate to call my office, at 780-926-7314, or by email at cdraper@rediregion.ca.

Sincerely,

Crystal Draper

REDI Regional Economic Development Officer



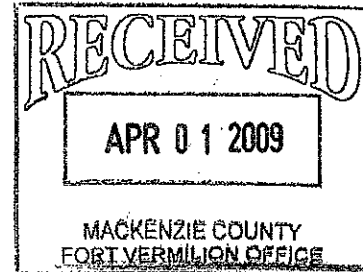
Mackenzie Municipal Services Agency

P.O. Box 450, Berwyn, AB T0H 0E0

March 30, 2009

Mackenzie County
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0

Attention: William Kostiw
Chief Administrative Officer



Dear Bill:

RE: Mackenzie Municipal Services Agency
Strategic Planning Session

The Mackenzie Municipal Services Agency is organizing a Strategic Planning Session to assist in determining the future direction of the Agency. Through the services of a facilitator, we will be reviewing our current services and finance structure and determining if the Agency could be expanding its services in addition to those currently offered to our member municipalities. As a former member of the Mackenzie Municipal Services Agency and a key player in our region, we would like to extend an invitation to yourself and a member of Council to attend this session.

With the implementation of the Land Use Framework on the horizon, it is expected that this will affect all the region's municipalities in a number of ways, from the delivery of planning services to the review and revision of all relevant planning documents. The Agency has traditionally provided core planning services to its members together with subdivision and mapping services. Through this strategic planning session, we hope to determine if there are other services related to planning and development which the Agency may be able to encompass and provide to not only its members, but other municipalities and the private sector as well. Your input to this aspect of the session would be considered valuable in terms of being able to fully evaluate the future needs of our region's municipalities.

.../2

W. Kostiw
Mackenzie County
Page Two

Based on the outcome of the session and the development of a new strategic business plan, it may present to the Mackenzie County, an opportunity to consider membership in the MMSA depending on the services being offered and the benefits of membership in this type of regional organization.

The details of the Strategic Planning Session are as follows:

Date: Monday, April 27, 2009
Location: Pomeroy Inn, Grimshaw, Alberta
Time: 10:30 a.m. to 4:30 p.m.

Thank you for your consideration of this invitation. In order to finalize the arrangements, we would appreciate confirmation of your attendance prior to April 17, 2009. If you have any questions, please do not hesitate to call our office.

Yours truly,



Karen Diebert
Manager,
Mackenzie Municipal Services Agency

Carol Gabriel

*agenda
as info*

From: Brian Locher [mrltech@shaw.ca]
Sent: Tuesday, March 31, 2009 4:08 PM
To: cindy@mdwillowcreek.com; russwardrope@rimbey.com; bwatson@ponoka.org; nwatt@vermillion.ca; ronweb@medicinehat.ca; wweiss@town.legal.ab.ca; cao@irricana.com; allan.winarski@md124.ca; rwittevrongel@townofbashaw.com; jwoodward@athabascacounty.com; dougw@leduc-county.com; castor@telusplanet.net; cao@town.bonaccord.ab.ca; cao@mundare.ca; wade@magrath.ca; sarmstrong@flagstaff.ab.ca; masdaghi@morinville.ca; nita.b@sundre.com; scottbarton@raymond.ca; pbenedetto@leduc.ca; cao@townofpenhold.ca; ben@mdfairview.ab.ca; rboisvert@town.stpaul.ab.ca; cao@town.killam.ab.ca; rbrekko@bordercity.com; anna-marie@bowisland.com; cao@ranchland66.com; jbrodrick@manning.ca; tbroome@rainbowlake.ca; dale@fortymile.ab.ca; rbrown@didsbury.ca; countyadmin@vulcancounty.ab.ca; admin@mdwainwright.ca; martin.buckley@mdbighorn.ca; rodney.burkard@woodbuffalo.ab.ca; cao@town.vauxhall.ab.ca; hrc@mdfoothills.com; marian@cardston.ca; TCarney@town.smokylake.ab.ca; acloutier@townofvulcan.ca; cao@clearhillscounty.ab.ca; cao@town.bowden.ab.ca; davidc@town.coronation.ab.ca; rcoon@rockyview.ca; irenec@birchhillscounty.com; fcourtney@county.wetaskiwin.ab.ca; craig.curtis@reddeer.ca; cut4@telus.net; jennifer.deak@wheatlandcounty.ca; julian.decocq@cochrane.ca; mdeol@town.draytonvalley.ab.ca; hdietz@sylvanlake.ca; jdonovan@town.calmar.ab.ca; ddubauskas@fortsask.ca; duhamel@strathcona.ab.ca; robert.earl@banff.ca; manager@fortmacleod.com; julie@dcountypaintearth.ca; stavelyh@platinum.ca; cao.townofgranum@shaw.ca; tfox@stettlercounty.ca; dgarceau@westlock.ca; cagaunt@sexsmith.ca; sgerlitz@county.camrose.ab.ca; ggervais.cao@hanna.ca; tgoode@wetaskiwin.ca; mjgoyan@elkpoint.ca; thager@lacombecounty.com; bhamblin@camrose.ca; p.hamel@stonyplain.com; cao@town.redwater.ab.ca; manager@townofspiritrivier.ca; bharker@highriver.ca; allan.h@lamontcounty.ca; cao@milkriver.ca; rkhaute@town.caolhurst.ab.ca; chertzberg@reddeercounty.ab.ca; kris.holbeck@townofclaresholm.com; lholstead@rockymtnhouse.com; bholtby@st-albert.net; gary.hudson@taber.ca; thurlbut@chestermere.ca; info@town.blackdiamond.ab.ca; wjohnson@grimshaw.ca; cao@fairview.ca; clarencej@townofedson.ca; mjones@beaver.ab.ca; rjorgensen@thcounty.ab.ca; george.keen@airdrie.ca; kkendall@lacombe.ca; chris@beaverlodge.ca; skitz@townoftwohills.com; therese@eckville.com; donkochan@canmore.ca; cao@pinchercreek.ca; Bill Kostiw; townoyen@telusplanet.net; dkrause@highlevel.ca; gkrefting@town.jasper.ab.ca; bkreiner@hinton.ca; rod.krips@town.viking.ab.ca; dkriszan@telusplanet.net; tonykcao@hardisty.ca; dlagore@sprucegrove.org; marc.landry@town.beaumont.ab.ca; ilarson@mdprovost.ca; munadmin@telusplanet.net; rleaf@county.clearwater.ab.ca; eleblanc@westlockcounty.com; lludwig@coaldale.ca; cao@crowsnestpass.com; rbensch@peacereiver.net; tmahdiuk@county.stpaul.ab.ca; cao@millet.ca

Subject: Water

Attachments: Nov.08 Promotion.doc

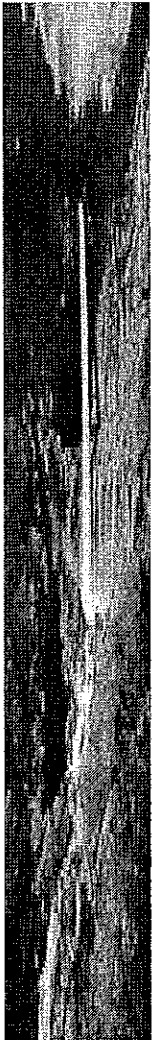
Good Afternoon:

Please forward the attached information to those in our organization responsible for water distribution. MRL Tech can save you money in your water and wastewater treatment operations, thereby freeing capital that can be used on other important community projects.

Brian

MRL Technologies Inc.
5113 - 38A Avenue
Edmonton, Alberta
T6L 2J4

Cell: (780) 719-2866
Email: mrltech@shaw.ca



Water is increasingly being recognized of our world's most precious commodity. Without water life is not possible.

MRL Technologies believes it is very important to do all possible to conserve and preserve our water supplies and offers services directly related to achieving this goal.

WATER LEAK DETECTION

We can accurately locate existing leaks using acoustic testing, thereby saving time and money.

WATER SYSTEM AUDITS

Full System Audits – compare water production records against water consumption records to determine the integrity of the overall water system.

Distribution Audits – undetected leaks in the distribution system can result in losing from 30 to 50% of the treated water, wasting energy and water. Acoustic testing can be used to analyze the entire distribution system to identify leaks.

Household Audits – leaks in toilets, taps, etc. can result in a significant amount of water being lost. Household audits can identify residences where this is a problem and assist in remedial work, which save both the municipality and owner money.

WATER SYSTEM REHABILITATION

We will develop effective and achievable system rehabilitation programs (both short and long term) that can be used for budgeting purposes. We will also assist in applying for government grants to perform the work.

WATER CONSERVATION STRATEGIES

Water Use Policies – will assist in the development of policies (lawn watering, graduated water rates, etc.) that can promote water conservation.

Water Meters – can supply, install and finance the installation of state-of-art water meters to better track water production and consumption.

Please contact Brian at the number below for more information.



Clear Hills County

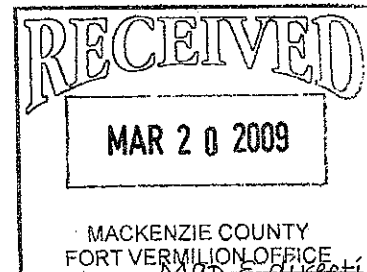
Invitation

County of MacKenzie
CAO & Council

The Reeve & Council of
Clear Hills County
officially invite you to attend the
5th Annual
Clear Hills County Community Barbeque.

The summer celebration will be held on
Friday, July 24, 2009
at the Many Islands Campground
Social: 5:00 p.m.
Barbeque: 6:00 p.m.

Please RSVP by May 29, 2009
Dallas Logan
Ph: [780]685-3925
e-mail: dallas@clearhillscounty.ab.ca



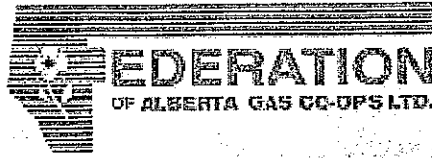
Map & direction on back

"Clearly an Area of Opportunity"



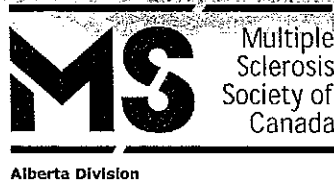


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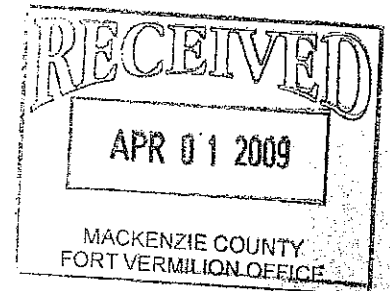
3rd Annual Federation Charity Golf Classic

In Support of the
Multiple Sclerosis (MS) Society of Canada, Alberta Division



Tuesday, August 18, 2009

Goose Hummock Golf Resort
Gibbons, AB



"Alone we can do so little; together we can do so much." - Helen Keller